

**NEW RUSSIA TOWNSHIP  
RESIDENTIAL ZONING PERMIT CHECKLIST**

**\_\_\_1. Documents & Fees**

Documents should list Applicant's name, address & telephone. See Zoning Fee Schedule.

**\_\_\_2. Permits**

Prior to this issuance of a zoning permit other agency permits may be required.

**\_\_\_3. Proposed Plans & Sketches**

Drawn to scale on minimum 8.5x11 paper. Include the complete layout with measurements of the project, showing driveway, sanitary system, existing structures, proposed structure(s), building heights, square footage and estimated project cost(s.)

**\_\_\_4. New Home (Dwelling) Construction**

New Russia Township does not have a residential building inspection department, so architectural plans are not required. What is required is an accurate scaled floor plan, properly labeled with measurements, listing square footage.

**\_\_\_5. Property Deed of Ownership**

A copy of the recorded deed listing the current owner and legal description.

**\_\_\_6. Home Sanitary System Permit to Construct**

Issued by Lorain County Health Department. For residential HSS Permit requirements contact: Ann Maczuga 440-284-3253; email: [amaczuga@loraincountyhealth.com](mailto:amaczuga@loraincountyhealth.com)

**\_\_\_7. Erosion & Sediment Control - Stormwater**

New Construction may require an ESC Plan. Applications are thru Lorain Soil & Water Conservation District 440-326-5000 Website: [www.lorainswcd.com](http://www.lorainswcd.com)

**\_\_\_8. Driveways**

Permit required for any driveway onto the right of way of a township or county maintained road. NRT's application is on our website. If county, their application is on the County Engineer website: <http://engineer.loraincounty.com>

**\_\_\_8. Supplemental Regulations - Section 14**

In addition to the Zoning District requirements, Supplemental Regulations shall regulate the uses and structures in New Russia Township.

**\_\_\_9. Accessory Buildings – Section 1401**

The Dwelling shall be framed and the roof completed prior to the issuance of an accessory building permit. Accessory buildings are for residential use & storage, no commercial use.

**\_\_\_10. Ponds – Section 1408**

Permit required. Ponds not permitted on lots under 2 acres. Ponds shall meet the standards and specifications of the Natural Resource Conservation Services (NRCS Spec 378) and Stormwater permit.

**\_\_\_11. Demolition/Removal of Structures**

Permit required. Submit an accurate site plan of the size and location and an estimated value of the existing structure.

**\_\_\_12. Site Plan Review – Commercial – Section 17**

Specific procedures and requirements in the commercial, industrial and certain multi-family districts. See Commercial Tab on website for a Site Plan Review Checklist.

**\_\_\_13. Commercial Permits**

In addition to a commercial permit, a zoning permit is required. Commercial Permits are issued by Thomas Horseman, 440-396-0225. [Buildinginspector007@gmail.com](mailto:Buildinginspector007@gmail.com) . Applications are on NRT website under the Commercial Tab.

**\_\_\_14. Zoning Board of Appeals and Conditional Use Application Standards – Sections 20 & 24**

Appeal requirements are listed in Sections 20 & 24.

**\_\_\_15. Zoning Commission Section 21**

Zoning Changes and Text Amendments can be found in Section 21.

**This residential checklist is for reference only, complete zoning regulations are in the New Russia Township Zoning Resolution that is available on the township's website under the Zoning Tab: [www.newrussiatownship-oh.gov](http://www.newrussiatownship-oh.gov)**