

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

January 21, 2020

Chairman, Jack Hoyt called the January 21, 2020 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Jack Hoyt, Patricia Brubaker, Andrew Gulish were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Kris Waechter, Marcella Bryant, Bryan Plemons, Robert Dittmer, Edie Taylor, John & Kathy Rokasy, Margie Flood, Kelli Kudela, Charity Mealing, Lester Morris

Motion to Approve January 7, 2020 Special Meeting Minutes

Motion was made by Patricia Brubaker to approve the January 7, 2020 Special Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-01-13**

Motion to Approve January 7, 2020 Regular Meeting Minutes

Motion was made by Andrew Gulish to approve the January 7, 2020 Regular Meeting Minutes, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-01-14**

Motion to Approve January 18, 2020 Special Meeting Minutes

Motion was made by Patricia Brubaker to approve the January 18, 2020 Special Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-01-15**

FISCAL OFFICER'S REPORT

The Financial/Investment and Appropriation Reports were reviewed and found in order.

-Fiscal Officer reported Rental Revenue as of 01/21/2020:	\$ 5,925.00 (\$3,425.00-Lodge)
Less Expenditures:	<u><6,796.99></u>
Balance:	\$ <871.99>

-Fiscal Officer also reported that "The Lodge" expenditures also include portion of property taxes that were paid on reporting warrants.

Motion to Approve Warrants

Motion was made by Andrew Gulish to approve warrants totaling \$19,975.68, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-01-16**

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PUBLIC CONCERNS AND REQUESTS

Margie Flood—Oberlin Community Services: -Thanked Board for past contributions, reviewed past year efforts and programs supported within Community, ie. Choice Food Pantry, Garden Program, Meals-on-Wheels etc. Requesting additional funding for new year.

Motion to Approve Contribution to Oberlin Community Services

Motion was made by Jack Hoyt to approve contribution to Oberlin Community Services in the amount of \$6,600.00, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2020-01-17**

STAFF REPORTS

Deputy Plemons: SHERIFF CALLS FOR SERVICE

JAN 7TH, 2020 thru JAN 21 2020

JAN 8TH- 14000 BLOCK OF QUARRY RD FOR A WELFARE CHECK.

JAN 8TH, 43000 BLOCK OF PARSONS RD- AN ALLEGED CHILD ENDANGERING COMPLAINT

JAN 9TH, 47000 BLOCK OF W HAMILTON- TELEPHONE HARASSMENT COMPLAINT.

JAN 10TH, PYLE RD/ GARFIELD RD- THIS DEPUTY SPOTTED A SUBJECT WHO WAS WANTED FOR THEFT AND PROBATION VIOLATION WARRANTS IN A VEHICLE AT THIS INTERSECTION. THIS VEHICLE FLED W.B. AND I WAS UNABLE TO LOCATE SAME.

JAN 10TH, 44000 BLOCK OF OBERLIN ELYRIA RD REF; A DISTURBANCE.

JAN 11TH 46000 BLOCK OF BUTTERNUT RIDGE RD REF; A LOUD EXPLOSION NOISE IN AREA.

JAN 12TH 46000 BLOCK OF BUTTERNUT RIDGE RD REF; SAME LOUD NOISE FROM THE 11TH

JAN 12TH, 43000 BLOCK OF ALBRECHT RD REF; STOLEN VEHICLE COMPLAINT.

JAN 13TH, I RESPONDED BACK TO THE 46000 BLOCK OF BUTTERNUT RIDGE RD AND LOCATED THE SOURCE OF THE ABOVE MENTIONED NOISE, (SHOOTING/ EXPLOSION) AND ADVISED/WARNED THE HOME OWNER AGAINST SAME.

JAN 13TH, 44000 BLOCK OF ALBRECHT RD REF; CRIMINAL DAMAGING COMPLAINT.

Jan 13TH 43000 BLOCK OF ALBRECHT RD REF; THE REPORTED STOLEN VEHICLE FROM THE 12TH WAS NOW BACK AT THE HOUSE. A SUPPLEMENT REPORT WAS FILED.

JAN 13TH, 11000 BLOCK OF PYLE RD REF; A THEFT COMPLAINT.

JAN 16TH, 46000 BLOCK OF W HAMILTON REF; A THEFT/ FORGERY COMPLAINT.

Edie Taylor: -Numerous mailbox damage reported after recent snowfall

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Kelli Kudela: -Pricing to replace Christmas trees in "The Lodge" w/LED lights range between \$350.00—\$600.00 on clearance for 9-10 ft tree.
 -Hot Water Tank in "The Lodge" may need replaced if igniter cannot be found. Tank was initially leaking and o-ring was replaced by Turnbull Plumbing, leaking water caused electronic panel to get wet and igniter was damaged. Turnbull is trying to find igniter replacement but company that produced tank is no longer in business. If igniter cannot be found, new tank will need to be purchased.

Motion to Approve Purchase of Christmas Trees

Motion was made by Andrew Gulish to approve the purchased of two Christmas trees for "The Lodge", not-to-exceed \$1,500.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt —aye.

MOTION CARRIED

2020-01-18

Motion to Approve Hot Water Tank Replacement

Motion was made by Patricia Brubaker to approve Hot Water Tank replacement from Turnbull Plumbing at a cost not-to-exceed \$5,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-01-19

Kris Waechter: -Mailbox damage has been repaired
 -Cleaned ditches last week
 -Tires were needed for Yellow Dump Truck due to unsafe tire condition. Tires ordered after receiving verbal approval from Trustees.
 -Cutting edges and shoes were replaced on both plow trucks
 -White Chevy Dump needed PTO repaired again

Chairman Hoyt stated it may be time to sell the Chevy Dump due to age and repairs continually needed.

Motion to Approve Placing 2003 Chevrolet Dump Truck on Govdeals

Motion was made by Patricia Brubaker to approve placing the 2003 Chevrolet Dump Truck on Govdeals to sell with a reserve amount of \$10,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-01-20

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TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Tires for Yellow Dump Truck

Motion was made by Patricia Brubaker to approve tire purchase for Yellow Chevy Dump Truck from Bobs Tire Service in the amount of \$3,142.58, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. *(NOTE: Verbal approval was given to Kristopher Waechter on 1/10/2020 from Jack Hoyt and Patricia Brubaker to approve purchase due to safety concerns and condition of tires. Trustees did not want to wait till January 21, 2020 meeting for approval, therefore, verbal was given so employees were not driving on unsafe tire.)*

MOTION CARRIED

2020-01-21

Motion to Approve Memorandum of Agreement with Lorain County Port Authority

Motion was made by Patricia Brubaker to approve the Memorandum of Agreement between New Russia Township Board of Trustees and Lorain County Port Authority (LCPA) regarding Demolition of Vacant Abandoned, Nuisance, Condemned or Otherwise Designated Residential Properties within the Jurisdiction of New Russia Township Board of Trustees, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-01-22

Motion to Approve Purchase of F150 2020 Police Responder

Motion was made by Andrew Gulish to approve the purchase of a F150 2020 Police Responder vehicle from Harrison Ford in the amount of \$35,988.78, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. *(Vehicle will be titled to Lorain County Commissioners per agreement for insurance purposes and return to NRT when official use has ended.)*

MOTION CARRIED

2020-01-23

Motion to Appoint LORCO Board Member

Motion was made by Patricia Brubaker to appoint Andrew Gulish to a 3-year term to LORCO Board representing New Russia Township, seconded by Jack Hoyt. RCV: Patricia Brubaker—aye; Jack Hoyt—aye, Andrew Gulish—aye.

MOTION CARRIED

2020-01-24

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Motion to Accept Steve Jackson Resignation from ZBA

Motion was made by Patricia Brubaker to accept the resignation of Steve Jackson from Zoning Board of Appeals effective January 31, 2020, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-01-25

Motion to Accept Gary Szuch Resignation from ZBC

Motion was made by Andrew Gulish to accept the resignation of Gary Szuch from Zoning Board of Commission effective January 31, 2020, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-01-26

Motion to Appoint Zoning Board Members

Motion was made by Patricia Brubaker to appoint the following:

Zoning Board of Commission

Jina Jordan	4 year term	Expiring 1/31/2024
Scott Justin	5 year term	Expiring 1/31/2025

Zoning Board of Appeals

Kenneth Yancey	5 year term	Expiring 1/31/2025
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seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-01-27

Motion to Approve Zoning Member Postcard

Motion was made by Patricia Brubaker to approve postcard mailing advertising Zoning Board Members Needed, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-01-28

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Motion to Adjourn

Motion was made by Andrew Gulish to adjourn meeting at 8:09 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-01-29

AFFIRMED by Jack Hoyt on 2/4/2020 Regular Meeting

ATTESTED by Lisa Akers on 2/4/2020 Regular Meeting