

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

February 4, 2020

Chairman, Jack Hoyt called the February 4, 2020 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Jack Hoyt, Patricia Brubaker, Andrew Gulish were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Kris Waechter, Bryan Plemons, Kelli Kudela, Edie Taylor, John Rokasy, Lester Morris

Motion to Approve January 21, 2020 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the January 21, 2020 Regular Meeting Minutes with correction on Motion #2020-01-27 changing Marita George to Jina Jordan, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-01**

FISCAL OFFICER'S REPORT

The Financial/Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Andrew Gulish to approve warrants totaling \$27,375.61, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-02**

Motion to Approve 2020 Permanent Appropriations

Motion was made by Patricia Brubaker to approve the 2020 Permanent Appropriations at \$2,516,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-03**
(See Next Page for Appropriation Breakdown)

Motion to Approve NOPEC 2020 Grant Agreement

Motion was made by Andrew Gulish to approve the NOPEC 2020 Energized Community Grant Agreement, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-04**

Motion to Approve NOPEC Energized Community Grant Resolution

Motion was made by Patricia Brubaker to approve the NOPEC Energized Community Grant Resolution, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-05**

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2020 PERMANENT APPROPRIATIONS**1000 GENERAL FUND**

110	Administrative Salary	\$	116,822.00	
110	Administrative Fringe Benefits	\$	170,800.00	
110	Administrative Program	\$	156,600.00	
120	"The Lodge" Salary	\$	34,000.00	
120	"The Lodge" Fringe Benefits	\$	5,450.00	
120	"The Lodge" Program	\$	157,000.00	
130	Zoning Salary	\$	21,457.00	
130	Zoning Fringe Benefits	\$	2,540.00	
130	Zoning Program	\$	2,650.00	
190	Service Complex Salary	\$	125,000.00	
190	Service Complex Fringe Benefits	\$	19,400.00	
190	Service Complex Program	\$	52,180.00	
210	Police Protection Program	\$	135,000.00	
220	Fire Protection Program	\$	140,000.00	
230	Emergency Medical Service Program	\$	9,000.00	
310	Street Lighting Program	\$	4,000.00	
330	Highways Program	\$	323,500.00	
410	Cemetery Salary	\$	0.00	
410	Cemetery Fringe Benefits	\$	0.00	
410	Cemetery Program	\$	33,700.00	
420	Health District Program	\$	9,000.00	
590	Human Services Program	\$	10,700.00	
610	Parks/Recreation Salary	\$	30,000.00	
610	Parks/Recreation Fringe Benefits	\$	5,000.00	
610	Parks/Recreation Program	\$	92,000.00	
760	Capital Outlay Program	\$	351,201.00	
820	Debt Service Program	\$	40,000.00	
930	Contingency Program	\$	-	
	Total General Fund			\$ 2,050,000.00

2011 MOTOR VEHICLE FUND

330	Highways Program	\$	5,000.00	
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2021 GASOLINE TAX FUND

330	Highways Program	\$	235,000.00	
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2031 ROAD & BRIDGE FUND

330	Highways Salary	\$	30,000.00	
330	Highways Fringe Benefits	\$	4,635.00	
330	Highways Program	\$	190,365.00	
	Total Road & Bridge Fund			\$ 225,000.00

2902 LORAIN COUNTY SOLID WASTE GRANT

390	Public Works Program	\$	-	
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9001 3% BD. OF BLDG. STANDARDS FEE

130	Zoning Program	\$	1,000.00	
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TOTAL APPROPRIATIONS ALL FUNDS **\$ 2,516,000.00**

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PUBLIC CONCERNS AND REQUESTS

Chief Robert Hanmer: -2019 Fire Calls = 92
 -2018 Fire Calls = 68
 -Explained that 911 is dispatching call differently now which explains increase over two years. Also, explains EMS charge increase.

STAFF REPORTS

Deputy Plemons: Calls for Service

- JAN 17TH THRU FEB 3RD 2020
- JAN 18TH- 11000 BLOCK OF QUARRY- DEPUTIES DISPATCHED REF A SUSPICIOUS MALE WHO WAS YELLING AND TALKING TO HIMSELF. THIS MALE WAS LOCATED AND GIVEN A COURTEST RIDE TO WELLINGTON
- JAN 20TH- 47000 BLOCK OF GARFIELD- DEPUTIES DISPATCHED REF A SUICIDAL FEMALE WHO WAS TRANSPORTED TO THE HOSPITAL FOR TREATMENT
- JAN 22ND, - E. HAMILTON RD- REFERENCE A HIT SKIP ACCIDENT DAMAGING A TWP ROAD SIGN. I LOCATED THE DRIVER/ OWNER OF THIS VEHICLE AND OBTAINED INFORMATION FOR AN ACCIDENT REPORT/ CAR INSURANCE FOR DAMAGES TO THE SIGN.
- JAN 24TH, SUNSET MOTEL- DEPUTIES SENT THERE REF A HOMELESS FEMALE BEING EVICTED FROM THE MANAGEMENT. THIS DEPUTY, ALONG WITH THE ASSISTANCE OF THE NORD CENTER AND NEIGHBORHOOD ALLIANCE AND THE OBERLIN SALVATION ARMY, HELPED TRANSPORT THIS FEMALE AND HER ADULT SON, WHO HAD DISABILITIES, TO A MOTEL IN VERMILION.
- JAN 25TH, DEPUTIES SENT TO REPUBLIC WASTE ON OBERLIN ELYRIA REF A PRIVATE PROPERTY ACCIDENT WHERE (2) VEHICLE CRASHED INTO EACH OTHER. A FEMALE WAS TRANSPORTED FOR MILD NECK PAIN.
- JAN 27TH, DEPUTIES WERE SENT BACK TO REPUBLIC WASTE ON OBERLIN ELYRIA FOR AN OTHER PRIVATE PROPERTY ACCIDENT. THIS WAS A SECURITY PATROL CAR THAT APPARENTLY DROVE OFF A HILL. NO INJURIES REPORTED.
- JAN 27TH, I CHECKED ON THE WELFARE OF A ELDERLY RESIDENT ON RT 58 WHO I HAVENT HEARD FROM IN A WEEK- SHE WAS OK AND HER MEALS ON WHEELS DELIVERY FROM THE NEIGHBORHOOD ALLIANCE PULLED UP WHILE I WAS SPEAKING WITH HER.
- JAN 28TH, 10000 BLOCK OF QUARRY RD- REF HOME OWNER LEAVING HIS GARBAGE CANS OUT PAST THE WHITE LINE ON ROAD CAUSING ROAD HAZARD ON GARBAGE NIGHT. I MOVED HIS CANS BACK AND ADVISED HIM ON THE COMPLAINT.
- JAN 30TH, RT 58/ MAPLE ST- REF A ROAD RAGE COMPLAINT. PARTIES WERE ADVISED.
- FEB 2ND, 14000 BLOCK OF QUARRY RD- REF A CALL OF SHOTS FIRED AND POSSIBLY A VICTIM IN FRONT OF A HOUSE. DEPUTIES DETERMINED IT WAS A DAMAGED MAIL BOX AND THERE WAS NO SHOOTING VICTIM.

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- Lester Morris:** -No report
- Eddie Taylor:** -Zoning Inspector needs a nameplate *Trustees agree*
 -Zoning Inspector has equipment to convert discs to flash drives if Trustees approve *Trustees agree*
- Kelli Kudela:** -Continue Oberlin Magazine Advertising and Visitor's Guide? *Trustees agree to Oberlin Magazine for \$315.00 but "no" to Visitor's Guide*
 -Can an electrician look at adding plugs to Meeting Room? Circuits are being blown due to food being plugged into outlets during rentals. *Trustees agree to get pricing.*
 -Due to noise would it be okay to reroute Drum Corp to Park instead of Complex for practice? *Trustee agree*
- Kris Waechter:** -Septic System, 2nd motor tripped electric panel, replaced motor but still tripping, Tim Dobbins making an emergency stop tomorrow at 9:00 am to determine issue.
 -Replaced sign at Oberlin/Parsons Road due to accident
 -Govdeal auction continues
 -No plowing incidents to report
 -Would like to purchase mulch for upcoming year...Kurtz Bros = \$1,484.00 for 70 yards...Smith Bros = \$1,680 for 70 yards.

Motion to Approve Purchase of Mulch

Motion was made by Patricia Brubaker to approve the purchase of mulch from Kurtz Bros, not-to-exceed \$6,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-06**

Chairman Hoyt requested Kris to look at fence at Park for possible solutions.

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Mileage Certification

Motion was made by Andrew Gulish to approve Mileage Certification from Lorain County Engineer, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-07**

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Motion to Approve Placing 20' Batwing Mower on Govdeals

Motion was made by Patricia Brubaker to approve placing the 20' Batwing Mower on Govdeals with a \$12,000.00 reserve, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-02-08

Motion to Approve Pavilion 3 New Playground Area

Motion was made by Patricia Brubaker to approve playground equipment near Pavilion 3/Horse Arena area from Gametime at a cost of \$41,691.58, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-02-09

Motion to Approve Notice of Intent for 47753 West Hamilton Street

Motion was made by Andrew Gulish to approve the Notice of Intent to Remove, Repair or Secure Building/Structure ORC Section 505.86 for property located at 47753 West Hamilton Street, Oberlin, Ohio, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-02-10

Motion to Approve Placing Signs on Butternut Ridge Road

Motion was made by Andrew Gulish to approve placing "Mud on Roadway" signs on Butternut Ridge Road retroactive 1/30/2020, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-02-11

Motion to Adjourn

Motion was made by Andrew Gulish to adjourn meeting at 8:06 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-02-12

AFFIRMED by Jack Hoyt on 2/18/2020 Regular Meeting

ATTESTED by Lisa Akers on 2/18/2020 Regular Meeting

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