

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

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**HELD**

**February 18, 2020**

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Chairman, Jack Hoyt called the February 18, 2020 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Jack Hoyt, Patricia Brubaker, Andrew Gulish were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Kelli Kudela, Deputy Plemons, Kris Waechter, Lester Morris, Sue Angell, John & Kathy Rokasy, Rick & Pat Justin, Charity Mealing, Melanie Bernhardt, Marcella Bryant, Edie Taylor

**Motion to Approve February 4, 2020 Regular Meeting Minutes**

Motion was made by Patricia Brubaker to approve the February 4, 2020 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-13**

***FISCAL OFFICER'S REPORT***

*The Financial/Investment Reports were reviewed and found in order.*

**Motion to Approve Warrants**

Motion was made by Andrew Gulish to approve warrants totaling \$12,156.65, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-14**

*Fiscal Officer reviewed Appropriation Reports:*

-Fiscal Officer reported Rental Revenue as of 02/18/2020:	\$ 18,225.00 (\$13,100.00-Lodge)
Less Expenditures:	<14,818.28>
Balance:	\$ 3,406.72

**Motion to Approve Water Management Agreement**

Motion was made by Andrew Gulish to approve the Water Management Agreement with The Lake Doctors from April—October, 2020 at a cost of \$608.00 per month, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-02-15**

*Fiscal Officer noted the fountain management is not included in the above cost, another agreement will need to be approved in the fall. Past year cost was \$750.00*

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***PUBLIC CONCERNS AND REQUESTS***

**Sue Angell:** -Representing Community Action to Save Strays (CATSS), 501c3 Group, 100% volunteer based, operating solely on donations, grants, adoption fees. Group goal is to improve lives of cats and control population. Describe services provided in the Oberlin School District Area. Requesting contribution to help support program.

**Motion to Approve Contribution to Community Action to Save Strays (CATSS)**

Motion was made by Andrew Gulish to approve a contribution to the Community Action to Save Strays (CATSS) program in the amount of \$1,000.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

**MOTION CARRIED**

**2020-02-16**

**Rick Justin:** -Mud on Butternut Ridge Road and Oberlin-Elyria Road has improved but not where it should be and the Trustees should do a better job pursuing Republic Services to keep roads clean. Rick gave Deputy Plemons articles showing liability the Board of Trustees may encounter if roads are not kept cleaned. Rick wanted on record that the Board of Trustees have been notified of liability. ***Chairman Hoyt stated Deputy Plemons is enforcing and citing when necessary. Deputy Plemons also stated he is going above and beyond enforcing and trying to eliminate problem.*** Rick Justin agreed Deputy Plemons is doing a good job.

***STAFF REPORTS***

**Lester Morris:** -Zoning Board of Commission held election of officers, Trustees should have record of election. ZBC will be having a Public Hearing on March 10, 2020 at 7:30 pm regarding Junk Cars/Abandon Houses.

**Deputy Plemons:** -See next page for report

**Eddie Taylor:** -Monitors need ordered for 2021 year. ***Trustee Brubaker requested pricing for small monitors.***

**Kelli Kudela:** -No report

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**Deputy Plemons:** Call for Service

FEB 3RD THRU FEB 14<sup>TH</sup>, 2020

FEB 3<sup>RD</sup> DEPUTIES RESPONDED TO 10000 BLOCK OF QUARRY, REF A MISSING ADULT. LATER THAT EVENING, THIS SUBJECT WAS LOCATED AND TRANSPORTED TO THE HOSPITAL FOR EVALUATION.

FEB 4<sup>TH</sup>, A RESIDENT FROM 11000 BLOCK OF QUARRY CALLED INTO REPORT HER MAILBOX WAS DAMAGED AND WANTED IT LOGGED.

FEB 5<sup>TH</sup>, DEPUTIES RESPONDED TO THE 44000 BLOCK OF OBERLIN ELYRIA RD, REF; A MALE WANTED FOR DOMESTIC VIOLENCE FROM ANOTHER AGENCY. THIS MALE WAS NOT LOCATED.

FEB 5<sup>TH</sup>, DEPUTIES RESPONDED TO THE 44000 BLOCK OF PARSONS RD, REF; A REPORT OF AN INTOXICATED MALE. THIS MALE WAS LOCATED, WHO HAD A DISABILITY TO MAKE HIM APPEAR INTOXICATED, BUT HE WASN'T. HE WAS GIVEN A COURTESY RIDE TO THE SUNSET MOTEL AFTER HE RECEIVED A VOUCHER FROM THE LOCAL SALVATION ARMY.

FEB. 6<sup>TH</sup>, DEPUTIES RESPONDED TO THE OLD R/R OVERPASS BRIDGE ON W. HAMILTON AFTER A SEMI TRUCK DRIVE DECIDED TO TRY TO DRIVE UNDER SAME, THEN DECIDED NOT TO, AND BACKED HIS SEMI TRAILER INTO A FIELD, GETTING SAME STUCK. DEPUTIES HAD TO CLOSE DOWN W HAMILTON UNTIL A SEMI TOW TRUCK ARRIVED AND PULLED HIM OUT.

FEB 7<sup>TH</sup>, DEPUTIES RESPONDED TO THE 45000 BLOCK OF RUSSIA RD, REFERENCE A THEFT. THIS MATTER IS UNDER INVESTIGATION.

FEB 7<sup>TH</sup>, DEPUTIES RESPONDED TO PARSONS RD/ E HAMILTON REF A REPORT OF AN OTHER INTOXICATED MALE. THIS IS THE SAME MALE FROM FEB 5<sup>TH</sup>, WHO IS HOMELESS AND WAS GIVEN A RIDE BACK TO THE SUNSET MOTEL

**Kris Waechter:** -Septic blower needs replaced at a cost of \$2,370.00

-Two (2) Zero turn mowers cost review:

-Wellington Implement \$16,934.00 (Scag)

-Krystowski Tractor \$17,044.16 (Kubota) **Recommends**

-Polen Implement \$18,821.70 (John Deere)

-Reviewed Krystowski Tractor Roll-over Program

-Reviewed cost for Vbox Spreader Stand for gray dump truck. Can use truck in summer as opposed to just winter.

-Request pesticide budget from Site One Landscape for season NTE \$16,000.00 which would cover three (3) application for the season

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**Motion to Approve Aerator Blower**

Motion was made by Patricia Brubaker to approve the purchase of a Universal Aerator Roots Dresser Blower from Lorain Armature Machine Repair Corp., at a cost of \$2,370.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

**MOTION CARRIED** **2020-02-17**

**Motion to Approve Two Zero-Turn Mowers**

Motion was made by Jack Hoyt to approve the purchase of two (2) Kubota Z700 Series Zero-Turn Mowers from Krystowski Tractor Sales, Inc at a cost of \$17,044.16, seconded by Andrew Gulish. RCV: Jack Hoyt—aye; Andrew Gulish—aye; Patricia Brubaker—aye.

**MOTION CARRIED** **2020-02-18**

**Motion to Approve V-Box Spreader Stand**

Motion was made by Andrew Gulish to approve the purchase of a V-Box Spreader Stand from Judco Inc, at a cost of \$8,750.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED**

**2020-02-19**

**Motion to Approve 2020 Pesticide Budget**

Motion was made by Patricia Brubaker to approve the 2020 Pesticide Budget from Site One Landscape in the amount of NTE \$16,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

**MOTION CARRIED** **2020-02-20**

***TRUSTEE BUSINESS*****Motion to Enter into Executive Session**

Motion was made by Jack Hoyt to enter into Executive Session at 8:09 pm for contract and employment discussion with business to follow, seconded by Andrew Gulish. RCV: Jack Hoyt—aye; Andrew Gulish—aye; Patricia Brubaker—aye.

**MOTION CARRIED** **2020-02-21**

**Motion to Adjourn Executive Session**

Motion was made by Patricia Brubaker to adjourn Executive Session at 8:38 pm, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

**MOTION CARRIED** **2020-02-22**

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**Motion to Approve Special Meeting**

Motion was made by Jack Hoyt to approve a Special Meeting for February 24, 2020 at 5:00 pm to conduct Zoning Board Interviews, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2020-02-23**

Kris Waechter requested two (2) seasonal workers. *Trustees agreed*

Pat Justin requested Board Minutes to appear on Website. *Fiscal Officer stated it shouldn't be a problem but would have to work with website designer and it would take some time.*

Edie Taylor thanked Board of Trustees for allowing her to attend Ohio Township Winter Conference.

**Motion to Adjourn**

Motion was made by Andrew Gulish to adjourn meeting at 8:40 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

**MOTION CARRIED**

**2020-02-24**

**AFFIRMED by Jack Hoyt on 3/3/2020 Regular Meeting**

**ATTESTED by Lisa Akers on 3/3/2020 Regular Meeting**

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