

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

May 5, 2020

Chairman, Jack Hoyt called the May 5, 2020 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Jack Hoyt, Patricia Brubaker, Andrew Gulish were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Deputy Plemons, Rick & Pat Justin, Scott Justin, Kris Waechter

Motion to Approve April 7, 2020 Bid Opening Minutes

Motion was made by Patricia Brubaker to approve the April 7, 2020 Bid Opening Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt —aye. **MOTION CARRIED** **2020-05-01**

Motion to Approve April 7, 2020 Regular Meeting Minutes

Motion was made by Andrew Gulish to approve the April 7, 2020 Regular Meeting Minutes, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-05-02**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve warrants totaling \$127,568.59, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish —aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-05-03**

PUBLIC CONCERNS AND REQUESTS—n/a

STAFF REPORTS

Deputy Plemons: See Next Page for Detail

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Deputy Plemons: Calls for Service

- Apr. 2nd, 13000 block Hale Rd- barking dog complaint.
- Apr. 3rd, 46000 block of Russia Rd- theft of medication complaint.
- Apr. 5th, 1400 block of RT. 58- unwanted person complaint.
- Apr. 6th, 44000 block of Albrecht Rd- reckless driving complaint- person spinning tires on road.
- Apr.9th, 43000 block of Butternut Ridge Rd., trespassing complaint- (old/ abandoned house).
- Apr. 12th, 47000 block of Russia Rd., drug overdose- patient transported to the hospital.
- Apr. 13th, 44000 block of Parsons Rd., check of welfare of teenagers at a residence, per the parents. They checked o.k.
- Apr. 14th, 12000 block of Oberlin Rd., barking dog complaint.
- Apr. 16th, 11000 block of RT. 58- trespassing complaint/ civil issue over workers getting their property.
- Apr. 19th, 48000 block of RT. 113- theft complaint.
- Apr. 23rd, 43000 block of Parsons Rd- drug overdose. Patient transported to the hospital.
- Apr. 23rd, 10220 block of Quarry Rd- trespassing/ littering complaint.
- Apr. 23rd, 14000 block of Quarry Rd- unruly/ missing male juvenile who was later found and returned home.
- Apr. 25th, 48000 Garfield Rd- report of large party/ not being socially distant. Matter unfounded.
- Apr 29th 43000 block of Butternut Ridge- B&E complaint OF AN ABANDONED PROPERTY

- 24 WELFARE CHECKS WERE COMPLETED BY THIS DEPUTY THIS MONTH, MOSTLY BY PHONE OR BY BEING (SOCIALY DISTANT) IN A YARD OR TALKING THROUGH A WINDOW.
- 17 bags of trash was picked up by this deputy this month.
(A CLEAN TWP. IS A HAPPY ONE!)
- TWP. CRUISER NOW HAS 100,400 MILES!

Kris Waechter:

- Slow start to Season due to Covid 19
- Mowing this week
- 140 yards of mulch delivered (Park and Cemetery)
- Turnbull Plumbing turned water on
- Drinking fountain installed
- 360 Disinfectant Machine 4-6 week delivery time
- Garage Ventilation System working
- Six applications of weed control to date

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Kris Waechter: -Meeting with Staff this week regarding SAFETY
 -Reviewed COVID 19 Safety Precautions
 -Participated in conference call with Health Commissioner and other Political Subdivisions regarding re-opening of parks/playgrounds. State is hesitant but NRT needs to be prepared. Suggested a COVID enforcement person. Consider special hours for elderly.

-Chairman Hoyt stated to keep Park CLOSED till end-of-month then re-evaluate.

-Chairman Hoyt would like an estimate to provide security cameras for the Administrative Complex. Kris will contact John from Safe Harbor.

-Rick Justin from Justin Excavating reviewed estimate and drawing which provides drainage in Park for areas that currently hold water. Also, reviewed estimate to grade new playground area near Pavilion #3.

Motion to Approve Park Drainage/Grading Estimates

Motion was made by Patricia Brubaker to approve estimates from Justin Excavating for drainage and grading in Park in the amount of \$27,630.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-05-04

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Disposition of Property Resolution

Motion was made by Patricia Brubaker to approve the Disposition of Property Resolution for (3) Hot Ash Receptacles, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED**

2020-05-05

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Motion to Approve Second Amendment to Communications Site Lease Agreement (Ground)

Motion was made by Jack Hoyt to approve the Second Amendment to Communications Site Lease Agreement (Ground) with American Tower Asset Sub, LLC which includes the following:

-Rent of \$1,485.00 per month commencing on June 1, 2020—2% annual escalation to commence on June 1, 2021.

-Five (5) year rent guarantee commencing on effective date of new amendment—signing bonus of \$5,000.00—All other terms to remain in full force and effect.

seconded by Andrew Gulish. RCV: Jack Hoyt—aye; Andrew Gulish—aye; Patricia Brubaker—aye.

MOTION CARRIED

2020-05-06

-Trustee Brubaker will contact LCTA with Directory updates.

Motion to Approve Hiring of Seasonal Employee

Motion was made by Patricia Brubaker to approve hiring of James Burns as a Seasonal Employee at a rate of \$12.47/hour, effective May 11, 2020 pending pre-employment test results, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-05-07

Motion to Approve Road Tile/Catch Basin Access

Motion was made by Patricia Brubaker to approve Shirley Mayo access to the road tile/catch basin located at 45753 East Hamilton Street, Oberlin, Ohio for installation of a replacement household sewage treatment system, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-05-08

Motion to Approve Rescheduled Public Hearing

Motion was made by Jack Hoyt to reschedule Public Hearing for Antoinette Anderson regarding 47772 West Hamilton Street as pursuant to the ORC 505.86(c)(2) for May 26, 2020 at 6:00 pm, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2020-05-09

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Motion to Approve Notice of Intent

Motion was made by Patricia Brubaker to approve the Notice of Intent to Willie C. Marcum and Willie D. Marcum regarding property located at 45354 Parsons Road, Oberlin, Ohio, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-05-10**

Trustee Brubaker will contact homeowner on Route 58 regarding property clean-up as discussed last fall with homeowner.

Motion to Approve Pride Day Giveaway Purchase

Motion was made by Patricia Brubaker to approve the purchase (150) 44" Arc Auto Open Telescopic Folding Umbrellas @ a cost of \$8.25 each plus screen charge and shipping to BW & L Graphics, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-05-11**

-Rental Date Rescheduling: Year-to-Date or close as possible

-Fiscal Officer stated to be mindful of spending due to the uncertainties that COVID 19 will bring. Funding may decrease and will not know the full effects until further in the future. Road improvement remains a priority and the OPWC Loan for paving of Butter-nut Ridge Road may not happen and NRT will have to absorb full cost of expense. Proceed with caution.

-Pat Justin thanked Trustees for putting Board Minutes on website.

Motion to Adjourn

Motion was made by Andrew Gulish to adjourn meeting at 8:24 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-05-12**

AFFIRMED by Jack Hoyt at May 19, 2020 Regular Meeting

ATTESTED by Lisa Akers at May 19, 2020 Regular Meeting

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