

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 16, 2020

Chairman, Jack Hoyt called the June 16, 2020 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Jack Hoyt, Patricia Brubaker, Andrew Gulish were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Bryan Plemons, Gary Szuch, Lin Cotello, Pat & Rick Justin, Andrew Barlow, Kris Waechter

Motion to Approve 2021 Budget

Motion was made by Patricia Brubaker to approve the 2021 Budget as presented at Budget Hearing, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-06-11

Motion to Approve May 26, 2020 Public Hearing Minutes

Motion was made by Andrew Gulish to approve the May 26, 2020 Public Hearing Minutes, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-06-12

Motion to Approve June 2, 2020 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the June 2, 2020 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-06-13

FISCAL OFFICER'S REPORT

The Financial/Investment and Appropriation Reports were reviewed and found in order.

-Fiscal Officer reported Rental Revenue as of 6/19/2020:	\$ 42,687.50
Less Expenditures:	<u><52,948.11></u>
	\$<19,385.61>

Fiscal Officer advised rental refunds are continuing to be processed and accounts for the majority of the negative balance. Rentals are resuming July 1, 2020, hopefully, refunds will taper off.

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 16, 2020

Motion to Approve Warrants

Motion was made by Andrew Gulish to approve warrants totaling \$76,628.10, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker —aye; Jack Hoyt—aye.

MOTION CARRIED **2020-06-14**

Motion to Approve Additional Warrant

Motion was made by Patricia Brubaker to approve additional warrant #33008 to Defense Soap in the amount of \$87.94, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-06-15**

Fiscal Officer updated Trustees regarding Solid Waste Grant availability and purchasing Pre-Engineered Wood Fiber for playgrounds with funds, Trustees agreed and told FO to proceed with writing grant request.

Fiscal Officer also updated Trustees regarding holding Wedding Ceremonies in "The Lodge", advised by Dave Covell, Lorain County Health Commissioner, to have renters follow the Responsible Restart Ohio for Religious Services when setting up venue for ceremony.

PUBLIC CONCERNS AND REQUESTS

Rick Justin:

- Will complete rough-grade on tile lines in Park for \$1,000.00
- Spoke with Jerry Murphy from Lorain County Public Health regarding odor complaints of Lorain County Landfill. Mr. Murphy would like a point-of-contact at the Township so when complaints are filed with Health Department, a copy will be forwarded to Township for record so when Conditional Use Permits are reviewed yearly it will be on file. ***Trustees stated the Zoning Inspector should be the point of contact.***
- The road crossing on BNR has had no activity for 12 weeks, the stop sign is illegal since you cannot stop traffic on a public road for private use. Would like to see a caution light installed in stop signs place. ***Deputy Plemons stated he spoke with Bryan Gill from Republic Services and he advised the Landfill will be fully operational in two (2) weeks.***

Motion to Approve Grading in Park

Motion was made by Patricia Brubaker to approve rough grading of tile lines at Park to Justin Excavating Inc at a cost of \$1,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-06-16**

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 16, 2020

Roy Ebihara: -Appreciate the opportunity to play pickle ball at NRT great facility. As per letter of request, would like additional pickle ball lines painted on tennis courts. The group consists of 24 people with the average age of 71 years old. Only one court lined and would like to mark additional lines since they have been marking courts with caulk to play now, and referencing the black dots that were used for caulk lines.. They have a retired painter who would be willing to volunteer to paint lines on court.

Kris Waechter, NRT Service Supervisor responded stating that the caulk lines that were applied were cleaned off since the group did not have permission to put down. Also, he needs to know whom from the group placed the black dots on the courts which were used to connect caulk lines. The black dots will not come off with regular cleaning and needs to know if an enamel paint was used? If a Rustoleum paint was used it will cause a lot of issues with deterioration to the coating of the court. It will not be an easy fix to repair damage and may be costly as well. Mr. Waechter also stated he is a bit dishearten to think a group of older citizens would deface public property with no regard as to the damage it would cause. The Township paid less than a year ago over \$37,000.00 to resurface tennis and basketball courts for all of the public to enjoy not just their group to deface. Karen Fischer from the group showed Mr. Waechter a picture on her phone of other spots on the courts and Mr. Waechter stated those were iron spots, and there is a big difference between a spot that is made by nature vs. a spot that was intentionally marked by their group.

Chairman Hoyt stated repeatedly to the group that NO NEW LINES will be put on the tennis courts but they are welcome to use anytime. Trustee Brubaker and Trustee Gulish agree.

Trustee Brubaker stated the courts need to be fixed correctly to keep from deteriorating.

Andrea Barlow: -Parsons Road Resident lives near property that experienced recent fire. Stated she sent an email along with a video of explosions happening during fire, which scared her children. She just wanted to introduce herself and to make sure the Trustees don't forget about that end of the Township. Several properties need addressed as far as appearance and stated it's quite scary. Deputy Plemons gave her his business card for future use if needed.

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 16, 2020

STAFF REPORTS

Deputy Plemons: Calls for Service

June 6th, 12000 block of Quarry Rd., for a theft complaint
 June 6th, 44000 block of Oberlin Elyria Rd., for an alleged mentally ill call
 June 9th, 9000 block of RT. 58, reference a trespassing complaint.
 June 9th, 46000 block of Russia Rd., reference a harassment complaint.
 June 9th, 14000 block of RT. 58, to assist the ambulance with an elderly patient.
 June 9th, 46000 block of Butternut Ridge Rd., reference a harassment complaint.
 June 12th, 13000 block of Hale Rd., verbal warning issued to a home owner,
 reference barking dogs.
 June 13th, The New Russia Cemetery, reference a suicidal subject. This subject was
 located and transported to the hospital.

Kris Waechter:

- Two burials went well today/appearance expectation of Cemetery was reviewed with staff
- Dragged Horse Arena and Baseball Fields and applied weed killer
- Green Strobe Lights on two more vehicles from Judco, additional \$1350.00 needed for wiring components
- Additional Defense Soap ordered for disinfectant
- Started installing bird spikes on Cemetery Shelter, may need to order additional
- Tennis Courts damaged
- Started using block fencing tool on east end of Park—majority no issue 23 out of 86 complete will need pulled to see what stopping sleeve
- Power supply line struck when tiling was installed in Park, Ryan’s Electric fixed
- Ryan’s Electric still working on blower motor for Park restroom
- Big Trees transplanted 5 trees from Park to Cemetery
- Ice Machine approved at last meeting from Katom Inc does not include supply line, drain hose, filter...would like to change vendor to Home Depot which includes aforementioned items at same price... **Trustees agree**
- Replaced Skid Steer battery
- Dump catcher repaired twice, spoke with staff regarding safety and proper operation
- Working on Water Wagon, need to water transplanted trees
- Krystowski’s said new mower is almost complete
- Dumpster Days coverage needed

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 16, 2020

Motion to Approve Additional Strobe Lights

Motion was made by Patricia Brubaker to approve additional strobe lights from Judco Inc in the amount of \$1,350.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-06-17**

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Reschedule Pride Day

Motion was made by Andrew Gulish to approve reschedule Pride Day to October 17, 2020 from 10:00 am to 2:00 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-06-18**

Motion to Approve Public Hearing

Motion was made by Patricia Brubaker to approve a Public Hearing regarding demolition of 45354 Parsons Road Property for June 22, 2020 at 6:00 pm, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-06-19**

-Deputy Plemons will deliver notification letter personally to property owners as well as Certified Mail.

-Fiscal Officer gave update on West Hamilton Street potential demolition. Owners have not filed an appeal as of today, if no appeal received by June 25, 2020 deadline, letter will be sent to Port Authority to schedule demolition.

Motion to Enter into Executive Session

Motion was made by Jack Hoyt to enter into Executive Session at 8:19 pm for employee discussion, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2020-06-20**

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 16, 2020

Motion to Adjourn Executive Session

Motion was made by Jack Hoyt to adjourn Executive Session at 9:07 pm, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2020-06-21

Motion to Reclassify Employee with Pay Increase

Motion was made by Jack Hoyt to reclassify William Burgdorf from Seasonal Employee to Part-time Employee with an hourly rate of \$14.41 retroactive to June 7, 2020, seconded by Andrew Gulish. RCV: Jack Hoyt—aye; Andrew Gulish —aye; Patricia Brubaker—aye.

MOTION CARRIED

2020-06-22

Motion to Adjourn

Motion was made by Andrew Gulish to adjourn meeting at 9:08 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-06-23

AFFIRMED by Patricia Brubaker at July 7, 2020 Regular Meeting

ATTESTED by Lisa Akers at July 7, 2020 Regular Meeting