

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 21, 2020

Chairman Jack Hoyt called the July 21, 2020 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Jack Hoyt were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: John & Kathy Rokasy, Dan Jarven, Kris Waechter

Motion to Approve July 7, 2020 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the July 7, 2020 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—abstain. **MOTION CARRIED** **2020-07-11**

FISCAL OFFICER'S REPORT

The Financial, Investment and Appropriation Reports were reviewed and found in order. Fiscal Officer also discussed Hall Coordinator issue regarding customers reserving facility then cancelling. It was decided that if a customer reserves facility and wants to cancel, we will be adhering by the 90 day exception in contract regarding refunds. If customer rents facility and Governor shuts rentals down again, then a refund will be issued.

Motion to Approve Warrants

Motion was made by Andrew Gulish to approve warrants totaling \$21,004.40, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-07-12**

Motion to Approve Memorandum of Understanding (Solid Waste Grant)

Motion was made by Patricia Brubaker to approve the Memorandum of Understanding for Community Recycling Incentive Grant Implementation, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-07-13**

PUBLIC CONCERNS AND REQUESTS—n/a

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 21, 2020

John Gonos: Representing Safe Harbor Security & Fire, LLC, reviewed proposal for security cameras in "The Lodge", Picnic Shelter-RR-Playground, Service Complex. Also, additional cameras in Park. Installation will start in 3-4 weeks.

Motion to Approve Security Cameras

Motion was made by Andrew Gulish to approve security camera proposal from Safe Harbor & Security in the amount not-to-exceed \$32,000.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-07-14

STAFF REPORTS

Jack Hoyt read Bryan Plemons Report in his absence:

CALLS FOR SERVICE

June 30th, 2020, 44000 block of Oberlin Elyria Rd., reference a male slumped over the wheel of a vehicle. This male was transported to the hospital for a suspected overdose.

July 1st, 2020, 12000 block of RT. 58, reference a theft involving a juvenile. The parent was on scene and requested deputies speak with his child reference same.

July 1st, 2020, 13000 block of Quarry Rd., reference a welfare check. The subject in question no longer lived at this address.

July 2nd, 2020, 12000 block of Quarry Rd., reference a woman who could be heard off in the distance screaming for help. Deputies checked this area and were unable to locate any thing. It was suspected the person yelling was in a car which had left the area.

July 3rd, 2020, 47000 block of W. Hamilton St., reference fireworks.

July 4th, 2020, 10000 block of RT. 58, reference a private property accident involving a motor cycle. The victim was transported by life flight to Metro Hospital.

July 4th, 2020, 44000 block of Oberlin Elyria Rd., reference a sex offense.

July 6th, 2020, this deputy, while off duty, was reviewing the cameras at the preserve and noticed activity at one of pavilions. On duty deputies were dispatched and sent the subjects on their way. It was later determined that minor damage was done to a park table and that subject was contacted and is to make restitution to New Russia Twp.

Kris Waechter:

- Covid 19 Disinfecting still on-going
- Down two (2) Seasonal Employees due to Covid issue, one may return next week
- Interviewing potential Seasonal Employee tomorrow
- Industrial Surface expected next few weeks for tennis court repair
- Dumpster Days—estimated 70 cars participated, Sugar Ridge did not drop container

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 21, 2020

- Kris Waechter:**
- Road Striping Cost from County = \$5,997.35 road include:
 - BNR to Oberlin Road (Oberlin Rd East to Township line will be completed as part of OPWC bid resurfacing)
 - Parsons Road
 - Hale Road with Carlisle Township paying their share if they approve.
 - Seal Coat and Stripe Picnic Shelter Parking Lot
 - \$2,493.00 = Maintenance Systems
 - \$4,300.00 = Swartz Paving
 - Third Restroom in Park near new playground cost from Mencil Construction equals \$54,950.00 ***Chairman Hoyt wants to hold-off on project for now.***
 - Emergency lights on new tractor = Judco Inc \$2,300.00
 - New Tractor still at Krystowski's due to needed software updates before releasing. ***Chairman Hoyt would like to see if Krystowski's would deliver to Judco Inc when software update is completed.***
 - Partial tune-up of Chipper completed. Last meeting Trustee Gulish requested price for new Chipper which would be \$30,321.00. Decided to try making thru this season and have Vermeer look at it for their opinion on repairing or replacing. May be able to use Solid Waste Grants monies next year if decided to replace.

Motion to Approve Road Striping

Motion was made by Patricia Brubaker to approve striping cost of Butternut Ridge Road, Parsons Road, Hale Road from Lorain County Engineer's Office at a cost of \$5,997.35, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-07-15**

Motion to Approve Parking Lot Seal Coat and Striping

Motion was made by Patricia Brubaker to approve Seal Coat and Striping of Picnic Shelter Parking Lot from Maintenance Systems at a cost of \$2,493.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-07-16**

Motion to Approve Emergency Lights Installation

Motion was made by Patricia Brubaker to Emergency Lights Installation on new tractor from Judco Inc. at a cost of \$2,300.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-07-17**

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 21, 2020

TRUSTEE BUSINESS

Correspondence were reviewed and found in order. Fiscal Officer read a "thank-you" note from Mr. and Mrs. Parker regarding Park, Trustees greatly appreciate kind words and beautiful water-color note card painted by Mr. Parker.

Motion to Approve Legal Notice Regarding Butternut Ridge Road Resurfacing

Motion was made by Patricia Brubaker to approve Legal Notice regarding Butternut Ridge Road Resurfacing, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-07-18**

Motion to Approve Bid Opening Meeting

Motion was made by Andrew Gulish to approve Bid Opening for Butternut Ridge Road Resurfacing Project for August 11, 2020 at 7:00 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-07-19**

Kris Waechter stated LEPPPO inspected Scissor Lift and everything checked-out.

Motion to Accept Robert Harrison's Resignation

Motion was made by Patricia Brubaker to accept Robert Harrison's Resignation effective 7/20/2020, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-07-20**

Fiscal Officer stated NOACA Dues Invoice was received, do Trustees want to participate?
Trustees stated they do not want to participate and do not pay invoice.

Trustee Gulish: Inquired about status of new Sheriff's truck, he will check with Harrison Ford tomorrow for update.

Chairman Hoyt called Tim Wagner, Zoning Inspector, to check if property owner on Parsons Road requested Demolition Permit? Mr. Wagner stated "yes" property owner did acquire a Demolition Permit. Therefore, Trustees will not issue "Notice to Proceed" to Port Authority unless property owner does not follow-thru with demo.

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 21, 2020

Motion to Enter into Executive Session

Motion was made by Jack Hoyt to enter into Executive Session at 8:26 pm for employment discussion with business to follow, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2020-07-21

Motion to Adjourn Executive Session

Motion was made by Jack Hoyt to adjourn Executives Session at 9:11 pm, seconded by Andrew Gulish. RCV: Jack Hoyt—aye; Andrew Gulish—aye; Patricia Brubaker—aye.

MOTION CARRIED

2020-07-22

Motion to Hire Zoning Inspector

Motion was made by Jack Hoyt to hire Daniel Jarven as Zoning Inspector effective August 1, 2020 at a rate of \$465.00/bi-weekly which includes meetings attended and views for Zoning Board of Commission and Appeals, also, a \$50.00 cell phone allowance will be paid monthly, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2020-07-23

Motion to Adjourn

Motion was made by Jack Hoyt to adjourn meeting at 9:13 pm, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2020-07-24

AFFIRMED By Jack Hoyt at August 4, 2020 Regular Meeting

ATTESTED By Lisa Akers at August 4, 2020 Regular Meeting

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 21, 2020

THIS PAGE INTENTIONALLY LEFT BLANK