

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

August 4, 2020

Chairman Jack Hoyt called the August 4, 2020 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Jack Hoyt were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Rick & Pat Justin, Bill Burgdorf, Kris Waechter, Bryan Plemons, John & Kathy Rokasy, Zach Knott, Dennis Hevener, Al Schmitz, Dan Jarven

Motion to Approve July 21, 2020 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the July 21, 2020 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—abstain. **MOTION CARRIED** **2020-08-01**

FISCAL OFFICER'S REPORT

Motion to Approve Warrants

Motion was made by Andrew Gulish to approve warrants totaling \$13,333.60, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-08-02**

Motion to Approve Wood Fiber Purchase (Solid Waste Grant)

Motion was made by Patricia Brubaker to approve the purchase of Engineered Wood Fiber as part of the Solid Waste Grant received from Gametime at a cost of \$4,800.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-08-03**

PUBLIC CONCERNS AND REQUESTS

South Amherst Fire Department: Discussion regarding Fire Contract Renewal—will discuss in Executive Session later in meeting.

Jessica Jackson: No Show

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STAFF REPORTS

Deputy Plemons: Calls for Service

- July 8th, 47000 block of Russia Rd., reference a report of cows in the roadway.
- July 8th, New Russia Twp. Preserve- teenagers seen on surveillance after park hours. They were advised on park hours and left.
- July 10th, 44000 block of Oberlin Elyria Rd., reference a domestic dispute. A female was transported to the hospital reference an issue with her medication.
- July 12th, 12000 block of Pyle Rd., reference a welfare check.
- July 13th, 43000 block of Parsons Rd. reference a theft complaint. Investigation is pending with charges to follow.
- July 15th, 11000 block of Pyle Rd. to assist a stranded motorist. With the assistance of a neighbor, we transported a male subject and his electric scooter back to his home in Oberlin.
- July 16th, 47000 block of Garfield Rd., reference found property.
- July 16th, 11000 block of Rt. 58, reference a theft scam involving gift cards.
- July 17th, 11000 block of Pyle Rd., ref; a drug overdose. A subject was administered Narcan and refused treatment or transport by the ambulance.
- July 20th, 45000 block of Parsons Rd., ref; a fraud complaint.
- July 20th, 43000 block of Oberlin Elyria Rd., ref; a car fire we assisted

- Kris Waechter:**
- Requesting purchase of 100 gallon Skid Sprayer to use for spraying of overpasses and guardrails, more reach, use in back of truck and easy to store. Cost: \$1,999.99 plus \$257.71 shipping
 - Spoke with Carlisle Township, they will pay for their portion of Hale Road for striping
 - Crack/Seal of Picnic Shelter Parking Lot will be complete Friday, Seal Coat=Monday, Stripe=Tuesday
 - Still waiting for tennis court repair date from Industrial Surface
 - 13768 Hale Road (Jenkins Residence) culvert replaced, resident very happy. Justin Excavating did a great job.
 - Spreader box installed, a/c on gray truck not working, will repair at a later date
 - Yellow truck, frost fan not working
 - Brown F250 had a/c flushed
 - Red F250 new tailgate installed, also scheduled 5,000 mile inspection with Harrison Ford
 - A/C not working in tool cat
 - Skid Steer leaking, waiting on parts

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Motion to Approve Skid Sprayer

Motion was made by Patricia Brubaker to approve the purchase of a Northstar Skid Sprayer from Northern Tool at a cost not-to-exceed \$2,500.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-08-04

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

**REMINDER: Bid Opening for Butternut Ridge Road Resurfacing on
8/11/2020 at 7:00 pm**

Motion to Approve Employee Cell Phone Reimbursement Increase

Motion was made by Patricia Brubaker to increase employee cell phone reimbursement to \$50.00 per month, effective August 2020, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-08-05

Motion to Enter into Executive Session

Motion was made by Jack Hoyt to enter into Executive Session at 7:42 pm to discuss fire contract and employee appointment with business to follow, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2020-08-06

Motion to Adjourn Executive Session

Motion was made by Jack Hoyt to adjourn Executive Session at 8:26 pm, seconded by Andrew Gulish. RCV: Jack Hoyt—aye; Andrew Gulish—aye; Patricia Brubaker—aye.

MOTION CARRIED

2020-08-07

Motion to Hire Full Time Service Employee

Motion was made by Jack Hoyt to hire Zachary Knott as a Full-Time Service Employee effective August 24, 2020 or sooner if schedule allows at a rate of \$20.00/hour, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2020-08-08

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Kris Waechter: -Garfield Road culvert repair (west of Pyle Road, south side of road) after inspection, bottom of culvert is complete deteriorated. Justin Excavating estimate a three (3) day closure for repair.

Motion to Approve Garfield Road Culvert Repair

Motion was made by Andrew Gulish to approve the Garfield Road Culvert from Justin Excavating at a cost of \$15,680.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye. **MOTION CARRIED** **2020-08-09**

Motion to Adjourn

Motion was made by Patricia Brubaker to adjourn meeting at 8:35 pm, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-08-10**

AFFIRMED By Jack Hoyt at 8.18.2020 Regular Meeting

ATTESTED by Lisa Akers at 8.18.2020 Regular Meeting