

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

October 6, 2020

Chairman Jack Hoyt called the October 6, 2020 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Jack Hoyt were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Bryan Plemons, Bill Burgdorf, Kris Waechter, Kelli Kudela, Zach Knott, Dan Jarven

Motion to Approve September 15, 2020 Public Hearing Minutes

Motion was made by Andrew Gulish to approve the September 15, 2020 Public Hearing Minutes, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—abstain. **MOTION CARRIED** **2020-10-01**

Motion to Approve September 15, 2020 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the September 15, 2020 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—abstain. **MOTION CARRIED** **2020-10-02**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve HVAC Maintenance Agreement

Motion was made by Andrew Gulish to approve the yearly HVAC Maintenance Agreement with Gundlach at a cost of \$3,400.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-10-03**

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$138,566.27, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED **2020-10-04**

Fiscal Officer reviewed millage for General Fund (.40) and Road and Bridge (2.00) and anticipated collection for 2021 Calendar Year. General Fund \$34,398.00, Road and Bridge \$148,971.00.

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Motion to Approve Resolution Accepting Amounts and Rates as Determined by Budget Commission

Motion was made by Patricia Brubaker to approve Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor (Schedule B Reviewed), seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-10-05

PUBLIC CONCERNS AND REQUESTS—n/a

STAFF REPORTS

Zach Knott, Bill Burgdorf, Dan Jarven: -No report

Kelli Kudela: -Hall Rentals slow
 -Reviewed upcoming months, a lot of 2021 events are rescheduled from 2020
 -Reviewed Cedar West projection bulb issue

Bryan Plemons: Call for Service

- Sept. 15th, 13000 block of Quarry Rd., reference a habitual runaway juvenile.
- Sept. 15th, 44000 block of Oberlin Elyria Rd., for a rolling domestic in a motor vehicle, where a female got out and started to throw clothes in the ditch line. Upon arrival, the female was picking these items back up and had left the area.
- Sept. 15th, 44000 block of Oberlin Elyria Rd., for a complaint of suspicious activity and reports of many cars coming and going from this business.
- Sept. 16th, 12000 block of Pyle Rd., reference a telephone harassment complaint. It was later determined this was a friend of the caller and wasn't aware they had changed their phone number.
- Sept. 16th, 43000 block of Oberlin Elyria Rd., for an open door found at a home. Deputies responded and nothing suspicious was found.
- Sept. 16th, 44000 block of Oberlin Elyria Rd., for a reported domestic at a business. Deputies checked and found signs of a disturbance, but the parties involved had already left.
- Sept. 18th, 12000 block of Oberlin Rd., reference a welfare check. The home owner was ok.
- Sept. 18th, 44000 block of Oberlin Elyria Rd., reference another welfare check. The homeowner was ok.
- Sept. 18th, 46000 block of W. Hamilton St., reference a theft of a political sign that was -left in the public right of way.
- Sept. 19th, 47000 block of W. Hamilton St., reference a barking dog complaint.
- Sept. 23rd, 44000 block of Oberlin Elyria Rd., reference a disturbance between a male and the owner claiming this establishment had cock roaches.

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Kris Waechter: -9/25/2020 Tractor/Mower returned from Motrim
 -10/05 Completed Mower Training from Krystowski Tractor
 -Plow trucks to Dunlaps for service, both will not regenerate, need more driving time, sensors replaced. King Pins in yellow truck need replaced \$1200-\$1600 est.
 -Chipper won't run/rented Chipper for tomorrow (last chipping day of year)
 -Green strobe lights installed on red and brown trucks by Judco
 -Tractor @ Judco for strobe lights
 -Bermed BNR/Parsons Road today
 -Request purchase of UV lights from The Lake Doctors for Cemetery and Park to deter geese (2) Cemetery (3) Park total of 5 at \$400.00 each installed
 -Garfield Road culvert replacement starting end-of-month

Motion to Approve Dump Truck Repair

Motion was made by Patricia Brubaker to approve king pin replacement in yellow dump truck from Dunlap's at a cost not-to-exceed \$2,000.00, seconded by Andrew Gulish.
 RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-10-06

Motion to Approve UV Light Purchase

Motion was made by Andrew Gulish to approve purchase of five (5) UV Lights from The Lake Doctors at a cost of \$2,000.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-10-07

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Enter into Executive Session

Motion was made by Jack Hoyt to enter into Executive Session at 7:57 pm for employment discussion with business to follow, seconded by Andrew Gulish. RCV: Jack Hoyt—aye; Andrew Gulish—aye; Patricia Brubaker—aye.

MOTION CARRIED

2020-10-08

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Motion to Adjourn Executive Session

Motion was made by Jack Hoyt to adjourn Executive Session at 8:35 pm, seconded by Andrew Gulish. RCV: Jack Hoyt—aye; Andrew Gulish—aye; Patricia Brubaker—aye.

MOTION CARRIED

2020-10-09

Motion to Approve Revised Landscaper-Gardener Job Description

Motion was made by Patricia Brubaker to approve the revised Landscaper-Gardener Job Description, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2020-10-10

Motion to Approve Hiring Part-time Landscaper-Gardener

Motion was made by Jack Hoyt to approve hiring of Michael Kessinger as Part-time Landscaper-Gardener retroactive to October 1, 2020 at a rate of \$17.50/hour, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2020-10-11

Motion to Increase Pay Steps for William Burgdorf

Motion was made by Jack Hoyt to increase William Burgdorf to Step 13 on the Part-time Pay-scale retroactive to September 27, 2020, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2020-10-12

Motion to Adjourn

Motion was made by Andrew Gulish to adjourn meeting at 8:37 pm, seconded by Jack Hoyt. RCV: Andrew Gulish—aye; Jack Hoyt—aye; Patricia Brubaker—aye.

MOTION CARRIED

2020-10-13

AFFIRMED by Jack Hoyt at October 20, 2020 Regular Meeting

ATTESTED by Lisa Akers at October 20, 2020 Regular Meeting