

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

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**HELD**

**November 17, 2020**

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Chairman Jack Hoyt called the November 17, 2020 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Jack Hoyt were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Bryan Plemons, John & Kathy Rokasy

**Motion to Approve November 3, 2020 Regular Meeting Minutes**

Motion was made by Patricia Brubaker to approve the November 3, 2020 Regular Meeting Minutes, seconded by Jack Hoyt. RCV: Patricia Brubaker—aye; Jack Hoyt—aye; Andrew Gulish—abstain.

**MOTION CARRIED**                      **2020-11-09**

***FISCAL OFFICER'S REPORT***

*The Financial/Investment and Appropriation Reports were reviewed and found in order.*

**Motion to Approve Warrants**

Motion was made by Andrew Gulish to approve Warrants totaling \$7,390.20, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

**MOTION CARRIED**                      **2020-11-10**

**Motion to Approve Additional Warrant**

Motion was made by Andrew Gulish to approve additional refund Warrant #33327 to Firelands Athletic Booster Club for \$200.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

**MOTION CARRIED**                      **2020-11-11**

**Motion to Approve Certificate of Deposit Renewal**

Motion was made by Patricia Brubaker to approve a Certificate of Deposit Renewal of Account #5103001086 with Northwest Bank for a 12 month period at a rate of .15% APR, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

**MOTION CARRIED**                      **2020-11-12**

**Motion to Approve Amended 2020 Permanent Appropriations**

Motion was made by Andrew Gulish to approve Amended 2020 Permanent Appropriations in the amount of \$2,599,354.55, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Jack Hoyt—aye.

**MOTION CARRIED**                      **2020-11-13**

***See Next Page for Account Breakdown***

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**2020 AMENDED PERMANENT APPROPRIATIONS****1000 GENERAL FUND**

110	Administrative Salary	\$	116,822.00	
110	Administrative Fringe Benefits	\$	170,800.00	
110	Administrative Program	\$	159,600.00	
120	"The Lodge" Salary	\$	34,000.00	
120	"The Lodge" Fringe Benefits	\$	5,450.00	
120	"The Lodge" Program	\$	157,000.00	
130	Zoning Salary	\$	21,457.00	
130	Zoning Fringe Benefits	\$	2,540.00	
130	Zoning Program	\$	2,650.00	
190	Service Complex Salary	\$	125,000.00	
190	Service Complex Fringe Benefits	\$	19,400.00	
190	Service Complex Program	\$	52,180.00	
210	Police Protection Program	\$	135,000.00	
220	Fire Protection Program	\$	140,000.00	
230	Emergency Medical Service Program	\$	9,000.00	
310	Street Lighting Program	\$	4,000.00	
330	Highways Program	\$	323,500.00	
410	Cemetery Salary	\$	0.00	
410	Cemetery Fringe Benefits	\$	0.00	
410	Cemetery Program	\$	33,700.00	
420	Health District Program	\$	9,000.00	
590	Human Services Program	\$	10,700.00	
610	Parks/Recreation Salary	\$	30,000.00	
610	Parks/Recreation Fringe Benefits	\$	5,000.00	
610	Parks/Recreation Program	\$	92,000.00	
760	Capital Outlay Program	\$	351,201.00	
820	Debt Service Program	\$	40,000.00	
930	Contingency Program	\$	-	
	<b>Total General Fund</b>	\$	<b>2,050,000.00</b>	

**2011 MOTOR VEHICLE FUND**

330	Highways Program	\$	5,000.00	
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**2021 GASOLINE TAX FUND**

330	Highways Program	\$	235,000.00	
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**2031 ROAD & BRIDGE FUND**

330	Highways Salary	\$	30,000.00	
330	Highways Fringe Benefits	\$	4,635.00	
330	Highways Program	\$	190,365.00	
	<b>Total Road &amp; Bridge Fund</b>	\$	<b>225,000.00</b>	

**2902 LORAIN COUNTY SOLID WASTE GRANT**

390	Public Works Program	\$	4,581.24	
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**2903 NOPEC GRANTS**

390	Public Works Program	\$	3,438.00	
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**4401 OHIO PUBLIC WORKS COMMISSION (OPWC)**

390	Public Works Program	\$	75,335.31	
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**9001 3% BD. OF BLDG. STANDARDS FEE**

130	Zoning Program	\$	1,000.00	
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**TOTAL APPROPRIATIONS ALL FUNDS** **\$ 2,599,354.55**

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-Fiscal Officer reviewed current bids for items on Govdeals. Due to vacation Office will be closed Friday of this week. Office will only be opened Wednesday of next week due to vacation and holiday schedule.

**STAFF REPORTS**

**Deputy Plemons:            Calls for Service**

- Oct. 20<sup>th</sup>, 46000 block of W. Hamilton St., reference a stolen political sign
- Oct. 21<sup>st</sup>, 47000 block of Russia Rd., reference an unruly juvenile
- Oct. 22<sup>nd</sup>, 13000 block of Oberlin Rd., to assist a home owner with retrieving a package that was delivered to the wrong house by FED EX. I retrieved that package and returned to the home it was supposed to be delivered to.
- Oct. 22<sup>nd</sup>, 9000 block of Leavitt Rd., reference a disturbance involving a car load of people arguing by the roadway. Deputies responded and determined the people involved had already left.
- Oct. 23<sup>rd</sup>, 10000 block of Oberlin Rd., to assist the ambulance at a home.
- Oct. 23<sup>rd</sup>, 47000 block of Russia Rd., reference a domestic violence complaint.
- Oct. 24<sup>th</sup>, 43000 block of RT. 511, reference a dispute of a t.v. set and who owned same.
- Oct. 24<sup>th</sup>, 44000 block of Oberlin Elyria Rd., reference a disturbance at a local business. A female was arrested for domestic violence and resisting arrest.
- Oct. 28<sup>th</sup>, 47000 block of Garfield Rd., reference a suicidal female who was threatening family members. This subject was transported to the hospital for evaluation.

*Trustee Brubaker inquired about any change to rental procedures due to COVID numbers rising. It was determined rental procedures will remain same (no changes), unless Governor changes mandate.*

*Chairman Hoyt reviewed Kris Waechter's Service Department Notes in his absence.*

*Trustees thanked Jim Graham for his extra work during the absence of staff.*

**TRUSTEE BUSINESS**

*Correspondence were reviewed and found in order.*

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**Andrew Gulish:** -Neighbor thinking about constructing pond and would like to tie-in to culvert on property which is thought to be NRT. Property owner has hired an engineer and spoke with NRT Zoning Inspector. ZI does not think it's a good idea to put in pond per neighbor. Trustees feel additional information needs to be gathered before determination is made.

**Jack Hoyt:** -Resident would like to donate illuminated angel for entrance to Cemetery easier identification. ***Trustees decline, offer is appreciated.***

**Motion to Adjourn**

Motion was made by Patricia Brubaker to adjourn meeting at 7:50 pm, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

**MOTION CARRIED**

**2020-11-14**

**AFFIRMED by Jack Hoyt at December 15, 2020 Regular Meeting**

**ATTESTED by Lisa Akers at December 15, 2020 Regular Meeting**