

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

---

**HELD**

**February 16, 2021**

---

Chairman, Andrew Gulish called the February 16, 2021 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Andrew Gulish, Jack Hoyt, Patricia Brubaker were present as well as Fiscal Officer, Lisa Akers. Staff and Public: Desi Justin, Bryan Plemons, Ross Mateer, Margie Flood, Emily Murphy

**Motion to Approve February 2, 2021 Regular Meeting Minutes**

Motion was made by Jack Hoyt to approve the February 2, 2021 Regular Meeting Minutes, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2021-02-15**

***FISCAL OFFICER'S REPORT***

*The Financial, Investment and Appropriation Reports were reviewed and found in order.*

**Motion to Approve Warrants**

Motion was made by Jack Hoyt to approve warrants totaling \$12,595.57, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2021-02-16**

***PUBLIC CONCERNS AND REQUESTS***

**Margie Flood/Emily Murphy:** -Representing Oberlin Community Services, thanked Trustees for previous years support. Reviewed services offered and shared stories of help provided to individuals and NRT residents alike. Requested continue support for new year.

**Motion to Approved Contribution**

Motion was made by Patricia Brubaker to approve contribution to Oberlin Community Services in the amount of \$12,000.00, seconded by Jack Hoyt. RCV: Patricia Brubaker—aye; Jack Hoyt—aye; Andrew Gulish—aye.

**MOTION CARRIED** **2021-02-17**

*\*Fiscal Officer reminded Trustees that they did not appropriate enough to cover contributions to organizations over \$10,700.00 and \$1,000.00 has already been distributed from previous organization approved contribution. Trustees requested Fiscal Officer to create a supplemental appropriation to cover increased contributions for 2021 year.*

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

---

**HELD**

**February 16, 2021**

---

**STAFF REPORTS**

**Ross Mateer:** -New Chairperson for Zoning Board of Appeals, will be having Conditional Use Permit Public Hearing on March 17, 2021 and Lorain County Landfill Tour will be conducted on March 6, 2021.

**Deputy Plemons:           Calls for Service**

- JAN 16<sup>th</sup>, 14000 block of RT, 58 for a panic alarm. The home owner checks ok.
- Jan. 19<sup>th</sup>, 48000 block of Russia Rd., for a dog that had been hit by a car. Assistance was rendered.
- Jan. 19<sup>th</sup>, 43000 block of RT. 511, for a female who heard noises inside her home and asked us to check her house. Everything appeared ok.
- Jan. 21<sup>st</sup>, 43000 block of Albrecht Rd., reference a fraud over Facebook.
- Jan. 25<sup>th</sup>, 14000 block of RT. 58, to assist a home health worker who can't get their client to answer the door. Deputies made contact with the home owner and assisted in getting some of her medical supplies inside the house that were dropped off by a delivery person.
- Jan. 25<sup>th</sup>, Rt. 58 @ Butternut Ridge Rd., passerby flagging down deputies reference a drunk driver. This male was stopped and cited for driving under suspension and marked lanes. His reason for crossing the center lane was the fact he dropped his cigarettes on the floor and was picking them up, one by one.
- Jan. 25<sup>th</sup>, 43000 block of RT. 511. A male had moved out last year from this resident and discovered his music equipment was now missing and wanted to file a theft report.
- Jan. 28<sup>th</sup>, 13000 block of Quarry Rd., reference the Nord Center requesting we conduct a welfare check. This male checked ok.
- Feb. 1<sup>st</sup>, 45000 block of Butternut Ridge Rd., reference a home owner receiving unemployment paper work, although she did not file for same. Report taken.
- Feb. 2<sup>nd</sup>, 14000 block of Quarry Rd., reference a person who was purchasing an animal from out of state, but didn't receive same. The owner stopped payment as a result.
- Feb. 4<sup>th</sup>, A wished farewell to a New Russia Twp., who has been here for over 40yrs., and was moving with her family out of state.
- Feb. 5<sup>th</sup>, 12000 block of Oberlin Rd., reference a habitual barking dog issue. The owner of the dog in question was cited for the twp's barking dog noise ordinance.

**Desi Justin:** -Thanked Trustees for hiring her for Hall Coordinator's position  
 -Requested special rental rate for Lorain County Piecemakers for 2022 Monthly Meetings

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

---

**HELD**

**February 16, 2021**

---

**Motion to Approve Special Rental Rate**

Motion was made by Patricia Brubaker to approve a Special Rental Rate for Calendar Year 2022 for Lorain County Piecemakers at \$125.00 per month, seconded by Jack Hoyt. RCV: Patricia Brubaker—aye; Jack Hoyt—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2021-02-18**

***TRUSTEE BUSINESS***

*Correspondence were reviewed and found in order.*

*-Mileage Certification from Lorain County Engineer was reviewed and signed.*

***-Chairman Gulish stated he had a request from Oberlin High School Tennis Coach asking for use of Tennis Courts for team to hold practice and possible matches. Trustees approved and Coach will be instructed to work with Desi for scheduling.***

*-No response from Oberlin High School regarding Commencement held at "The Lodge".*

***-Chairman Gulish will represent NRT on City of Oberlin's Planning Committee, first meeting scheduled for 2/19/2021 via Zoom.***

**Motion to Enter into Executive Session**

Motion was made by Andrew Gulish to enter into Executive Session at 7:56 pm, for legal discussion with no business to follow, seconded by Jack Hoyt. RCV: Andrew Gulish—aye; Jack Hoyt—aye; Patricia Brubaker—aye.

**MOTION CARRIED**

**2021-02-19**

**Motion to Adjourn Executive Session**

Motion was made by Jack Hoyt to adjourn Executive Session at 8:47 pm, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2021-02-20**

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

---

---

**HELD**

**February 16, 2021**

---

---

**Motion to Adjourn**

Motion was made by Jack Hoyt to adjourn meeting at 8:47 pm, seconded by Patricia Brubaker.  
RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2021-02-21**

**AFFIRMED by Andrew Gulish at March 2, 2021 Regular Meeting**

**ATTESTED by Lisa Akers at March 2, 2021 Regular Meeting**