

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 1, 2021

Chairman, Andrew Gulish called the June 1, 2021 Regular Meeting to order at 7:30 pm, followed by the Pledge of Allegiance.

Trustees: Andrew Gulish, Jack Hoyt, Patricia Brubaker were present as well as Fiscal Officer, Lisa Akers. Staff and Public: Kris Waechter, Desi Justin, Deputy Joe Sprouse

Motion to Approve May 18, 2021 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the May 18, 2021 Regular Meeting Minutes, seconded by Jack Hoyt. RCV: Patricia Brubaker—aye; Jack Hoyt—aye; Andrew Gulish—aye.

MOTION CARRIED

2021-06-01

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Jack Hoyt to approve warrants totaling \$74,953.74, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2021-06-02

Motion to Approve Memorandum of Understanding Upon Receiving

Motion was made by Patricia Brubaker to approve the Memorandum of Understanding for the 2021 Solid Waste Grant in the amount of \$4,389.66 once received by Lorain County Commissioners which allows Fiscal Officer to apply for Grant by the 6/16/2021 deadline, seconded by Jack Hoyt. RCV: Patricia Brubaker—aye; Jack Hoyt—aye; Andrew Gulish—aye.

MOTION CARRIED

2021-06-03

Fiscal Officer reminded Trustees NOPEC grant deadline is quickly approaching.

PUBLIC CONCERNS AND REQUESTS—n/a

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STAFF REPORTS

Deputy Joe Sprouse stated he and Deputy Lawson would be temporarily patrolling Township in the absence of Deputy Plemons. Trustee Hoyt asked if would be a 40 hour shift and Deputy Sprouse stated "no".

Desi Justin: -Lorain County Public Health received grant funding for Covid and will be reimbursing NRT \$5,000.00 for use of facility during Covid Shot Clinics.
 -Reviewed estimate from EnvirowashOhio LLC for cleaning of Park
 -Reviewed estimate from GMS Automation to correct projection (sound system) issues in "The Lodge"

Motion to Approve EnvirowashOhio LLC Cleaning

Motion was made by Patricia Brubaker to approve estimate from EnvirowashOhio LLC for cleaning of various areas in the Park in the amount not-to-exceed \$3,700.00, seconded by Jack Hoyt. RCV: Patricia Brubaker—aye; Jack Hoyt—aye; Andrew Gulish—aye.

MOTION CARRIED

2021-06-04

Motion to Approve GMS Automation & Controls Repair

Motion was made by Patricia Brubaker to approve projection/sound system repair in "The Lodge" from GMS Automation & Controls in the amount not-to-exceed \$47,500.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Jack Hoyt—aye.

MOTION CARRIED

2021-06-05

Kris Waechter: -Chip Day tomorrow, LEPPPO will have machine ready
 -Interviewed potential Seasonal Employee today, would like to hire starting 6/7/2021
 -Requesting Reliable Basement & Drain to replace connection line in Cemetery allowing water to flow better, install 12" plastic catch basin near fence and find drain line near low spot between two large trees near entrance.
 -Requesting Reliable Basement & Drain to clean all catch basins in Township, mobile cleaning truck cost is \$2,000.00 per day.

Trustee Hoyt requesting ditch mowing to be a little neater and make sure employees are looking for debris in ditches before cutting.

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Motion to Approve Seasonal Employee Hiring

Motion was made by Patricia Brubaker to approve hiring of Alden Steele as a Seasonal Employee at a rate of \$10.03/hour, effective June 7, 2021, seconded by Jack Hoyt.

RCV: Patricia Brubaker—aye; Jack Hoyt—aye; Andrew Gulish—aye.

MOTION CARRIED

2021-06-06

Motion to Approve Cemetery Draining Repair

Motion was made by Jack Hoyt to approve Cemetery drainage repair from Reliable Basement & Drain LLC in the amount of \$4,285.00, seconded by Patricia Brubaker. RCV:

Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2021-06-07

Motion to Approve Catch Basin Cleaning

Motion was made by Jack Hoyt to approve Catch Basin cleaning throughout Township from Reliable Basement & Drain LLC in the amount not-to-exceed \$4,000.00, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2021-06-08

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

-Orkin treated bee issue and has concerns about door thresholds.

-Pam Pollock written complaint should be referred to Zoning Inspector.

-Corning Horning, Oberlin Road Resident Drainage issue was reviewed by Kris Waechter and feels issue is between resident, County and Metro Parks due to proximity to Bike Trail. Trustee Hoyt would like Kris to refer resident to Soil and Water and/or County Engineer as well.

-Issue with Republic Services dumping trees/debris in Borrow Pit

-Colin Kelly, EDL Representative rescheduled presentation for 6/15/2021 Regular Meeting

-Chairman Gulish inquired what the Board would like on agenda for the 6/26/2021 meeting with City of Oberlin? Trustee Hoyt stated JEDD Agreement Discussion

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Motion to Enter into Executive Session

Motion was made by Jack Hoyt to enter into Executive Session at 8:45 pm for contract discussion with no business to follow, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2021-06-09**

Motion to Adjourn Executive Session

Motion was made by Jack Hoyt to adjourn Executive Session at 9:11 pm, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2021-06-10**

Motion to Adjourn

Motion was made by Jack Hoyt to adjourn meeting at 9:11 pm, seconded by Patricia Brubaker. RCV: Jack Hoyt—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2021-06-11**

AFFIRMED by Andrew Gulish at June 15, 2021 Regular Meeting

ATTESTED by Lisa Akers at June 15, 2021 Regular Meeting