

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Year-End Meeting

HELD

December 31, 2021

Chairman, Andrew Gulish called the December 31, 2021 Year-End Meeting to order at 3:00 pm, followed by the Pledge of Allegiance.

Trustees: Andrew Gulish and Patricia Brubaker were present as well as Fiscal Officer, Lisa Akers. Trustee Jack Hoyt was absent. Staff and Public: Deputy Plemons, Rick & Pat Justin, Captain Daniel Ashdown

Motion to Approve December 7, 2021 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the December 7, 2021 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2021-12-13**

Motion to Approve December 14, 2021 Special Meeting Minutes

Motion was made by Patricia Brubaker to approve the December 14, 2021 Special Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye;

MOTION CARRIED **2021-12-14**

FISCAL OFFICER'S REPORT

The Financial, Investment and Appropriation Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$39,772.57, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2021-12-15**

PUBLIC CONCERNS AND REQUESTS

Rick Justin: -Zoning Inspector does not return phone calls in a timely manner,, wants clarification from Trustees as to when he should get a response from ZI, does he call back only when in office or more frequently? Also, had dumpster issue that has been resolved. ZI stated he could only get a dumpster once every 12 mos vs. one per year like contract states. ***Trustees agree that it's once a year not once every 12 months, Chairman Gulish will contact ZI with clarification.***

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Rick Justin (continued): -Junk Car Ordinance was passed over one (1) year ago and nothing has been done in Township regarding such. Zoning Inspector has not moved forward with any violations in Township. Mr. Justin has pictures of problems with vehicles on Oberlin/Elyria Road. ***Chairman Gulish will contact Dan regarding issue.***

-Submitting NRT Complaint Forms regarding gates being left open on Butternut Ridge Road Republic Entrance several times as well has mud on road.

-Landfill smell issues this past Monday and Tuesday

STAFF REPORTS**Deputy Plemons: Calls for Service**

- Nov 23rd 9000 block of RT 58- deputies dispatched a sick raccoon.
- Nov. 27th, 10000 block of Pyle Rd., reference an online theft scam. A report was filed.
- Nov. 27th, 12000 block of Quarry Rd., reference a report of large explosions going off. Deputies determined neighbors were using rifles for target practice in a back yard. This was done in a safe manner with a proper backstop.
- Nov. 28th, Deputies handed a non-injury motor vehicle accident on Oberlin Rd near Butternut Ridge Rd.
- Nov. 29th, 44000 block of Russia Rd., reference a theft of a credit card number. Deputies conducted follow up in North Ridgeville and Elyria and identified a suspect, with charges pending.
- Dec. 5th, Deputies handled another non injury accident on Butternut Ridge Rd.
- Dec. 5th, Deputies checked on a burning complaint on the 44000 block of Albrecht Rd- It checked ok
- Dec. 7th, a vehicle lock out for performed by deputies on the 46000 block of Butternut Ridge Rd
- Dec, 8th, deputies assisted with another accident on US RT. 20, which included closing a partial of the road at the request of the Oberlin Fire Department.
- Dec. 9th. 44000 block of Parsons Rd., reference a welfare check of the home owner. They checked ok
- Dec. 9th 500 block of W. Lorain St., reference a report of a male cutting off the exhaust of a vehicle in a business parking lot. The business owner, along with several patrons, chased the suspect into the City of Oberlin, but lost sight of the subject.
- Dec. 10th, 44000 block of Russia Rd., reference a welfare check of the home owner. They checked ok
- Dec. 11th, 43000 block of Oberlin Elyria Rd., reference a theft of a catalytic converter. A report was taken.

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TRUSTEE CORRESPONDENCE

Correspondence were reviewed and found in order.

Motion to Approve Pay Levels, Health Benefits, Conference Attendance

Motion was made by Patricia Brubaker to approve the following:

- Pay 2022 Trustees/Fiscal Officer at Maximum Level as provided by ORC 505.24 and 507.09
 - Provide Health Benefits per ORC 505.60 through 505.603
 - Authorize attendance of officials and approved staff to OTA Conferences and other conferences and seminars authorized by the Board of Trustees for CY 2022
- seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2021-12-16**

Motion to Approve 2022 Salary Rates

Motion was made by Patricia Brubaker to approve 2022 Salary Rates as presented, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2021-12-17**

Motion to Approve Amendment of Agreement with Sheriffs Department

Motion was made by Patricia Brubaker to approve the Amendment of Agreement between the Lorain County Sheriff through the Board of Commissioners of Lorain County and the Township of New Russia amending term date ending December 31, 2028, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2021-12-18**

Motion to Approve Kenneth Yancey Resignation

Motion was made by Patricia Brubaker to approve resignation of Kenneth Yancey from the Zoning Board of Appeals effective 12/16/2021, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish. **MOTION CARRIED** **2021-12-19**

Reviewed Zoning Inspectors emails regarding smell of Landfill and fence line-dispute between neighbors. Deputy Plemons stated fence line-dispute will probably end in legal action between neighbors involved.

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Motion to Approve January 4, 2022 Regular Meeting Cancellation

Motion was made by Patricia Brubaker to approve cancelling January 4, 2022 Regular Meeting due to Covid concerns, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2021-12-20

Motion to Adjourn

Motion was made by Andrew Gulish to adjourn meeting at 3:23 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye.

MOTION CARRIED

2021-12-21

AFFIRMED by Andrew Gulish at January 18, 2022 Regular Meeting

ATTESTED by Lisa Akers at January 18, 2022 Regular Meeting