

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

April 5, 2022

Chairman, Andrew Gulish called the April 5, 2022 Regular Meeting to order at 6:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish, Scott Justin were present as well as Fiscal Officer, Lisa Akers. Staff and Public: John Honoshofsky, Dan Jarven, Rick & Pat Justin, John Rokasy, Bryan Plemons, Edie Taylor, Ross Mateer

Motion to Approve March 15, 2022 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the March 15, 2022 Regular Meeting Minutes, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED **2022-04-01**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Scott Justin to approve Warrants totaling \$117,329.11, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2022-04-02**

PUBLIC CONCERNS AND REQUESTS

Erin Miranda (email request): -Requesting Park open March 1st instead of April 1st. *Trustees discussed and Park will remain opening on April 1st due to the uncertainty of the weather.*

STAFF REPORTS

Ross Mateer: -Public Hearing was held 3/24/2022, EDL discussion has been continued till 4/26/2022. (Reserved Meeting Room)

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Edie Taylor: -Requesting budget for Pride Day and if Trustees would like usual celebration, will be attending County meeting on 4/14/2022. *Trustees stated they would like flowers planted, 811 if available, fingerprinting. Deputy Plemons is trying to line-up Life Flight, Trustee Justin will contact 811, Trustee Brubaker will contact Ambulance/Fire Dept., Chairman Gulish will contact Republic Services who indicated they would like to be involved.*

Motion to Approve Pride Day Budget

Motion was made by Patricia Brubaker to approve Pride Day Budget of \$1,500.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish.

MOTION CARRIED

2022-04-03

Dan Jarven: -Tom Mangan from LC Prosecutor's Office would like confirmation to move forward with court action regarding Earl's property on Parson's Road.
 -Received gas pipeline letter regarding install at Lorain County Landfill

Motion to Approve Court Action Regarding Earl's Property

Motion was made by Andrew Gulish to approve Lorain County Prosecutor's Office to move forward with court action against Richard and Shannon Earls regarding Parsons Road Property, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED

2022-04-04

-Chairman Gulish stated Tom Mangan would like to meet with him and Zoning Inspector in near future for discussion regarding above issue.

-Rick Justin (Public): -Would the Trustee like a representative from Zoning Board of Commission and Zoning Board of Appeals attend 4/19/2022 meeting in which Rick requested with attorney, Board for Zoning discussion. ***Trustees stated "no"***.
 -Requested ZBA get a copy of violation letter from Lorain County Health Department sent to Lorain County Landfill. ZBA was not aware of issued letter before Public Hearing.

-Pat Justin (Public): -Requests that Republic Services Conditional Use Hearing be held separate from all others. Also, more people from Republic should be present to listen to complaints and help resolve all the issues at hand.

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-Pat Justin (Public) continued: -Zoning Inspector did not mention any complaints they formally filed before Republic's permit was issued. ZBA Member, Donna Kearns, stated during the meeting, that issues with Landfill was taking too long, even though that's the only time they can publicly complain. Also, Donna Kearns didn't have Section 419 which pertains to Landfill in her zoning book.

-Deputy Plemons: *Calls for Service*

- March 7th, 45000 block of Parsons Rd., reference a goat in a yard that does not belong there. Deputies located the owner on E. Hamilton St., and he responded to Parsons Rd. to claim his goat.
- March 9th, Quarry Rd., at RT. 511, reference a suspicious male. This male, who was homeless, was given a ride closer to his destination, which was towards Cleveland.
- March 10th, 9000 block of Quarry Rd., to assist the ambulance with a lift assist.
- March 11th, 45000 block of Parsons Rd., to assist the ambulance with an unresponsive male.
- March 12th. 11000 block of Pyle Rd., reference a theft of a catalytic converter from a vehicle.
- March 17th, Oberlin Rd., and Butternut Ridge Rd., reference a female having a mental break down along the side of the road. This subject was transported to U.H. Elyria Medical Center for evaluation.
- March 21st. Russia Rd., near the airport reference a suspicious male. This deputy was watching birds and checked ok.
- March 22nd, 13000 block of Hale Rd., reference a text scam on the caller's phone. The caller was advised on same.

John Honoshofsky: -Salted one time since last meeting

- Edwards Tree Service has completed portion of tree trimming
- Dad's Electric has changed out various lighting thru-out properties
- Park Opened April 1st, water will be turned on mid-April
- Hold off Fergs Construction regarding Park concrete entrances until after grindings are received from Parsons Road Project
- Part-time Employees started Monday
- New chipper box is being fabricated, *Trustee agree to scrape old pieces and parts from previous box.*

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John Honoshofsky (continued): -Reviewed quotes for 12x24 storage barn to be used along access road for Cemetery equipment storage. C&C-\$8,349.50, Lakeside-\$9,425.00. *Trustee Justin would like monies to be put towards a permanent structure including garage and restroom at Cemetery.*

-Reviewed quote from Dovin for excavating work on access road at a cost of \$7,700.00. *Trustees requested first to check if area is wetlands before approving. John inquired were the "old" mulch from Administrative Complex should be dumped in the meantime.*

-Reviewed Rafter A Ltd quote for Cemetery pin location for \$10,000.00...AutoCad file from Grever and Ward has been received.

-Requesting Edwards Tree Service to remove three (3) dead maple trees from right-a-way on Butternut Ridge Road at a cost of \$2850.00. *Trustee Justin will contact property owner to notify of removal.*

-Requesting Fertilizer Budget...Site One reviewed all properties and suggested 4 applications per year at a cost of \$49,325.23 for 100 acres of property. *Trustee Justin suggested only applying to 50 acres 3 times a year. Trustee Brubaker felt only 3 applications was needed as well but discussion on which area the 50 acres would cover was a challenge, therefore, it was decided 3 applications covering 100 acres should be done.*

Motion to Approve Cemetery Re-Pinning

Motion was made by Patricia Brubaker to approve Cemetery Re-Pinning of Section 1 from Rafter A Ltd at a cost of \$10,000.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-04-05**

Motion to Approve Cemetery Pin Purchase

Motion was made by Patricia Brubaker to approve cemetery pin purchase from Grever and Ward at a cost not-to-exceed \$5,000.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-04-06**

Motion to Approve Tree Removal

Motion was made by Patricia Brubaker to approve tree removal on Butternut Ridge Road from Edwards Tree Service at a cost of \$2,850.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-04-07**

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Motion to Approve Fertilizer Purchase for Season

Motion was made by Patricia Brubaker to approve 3 applications of fertilizer/spray purchase from Site One at a cost not-to-exceed \$38,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—nay.

MOTION CARRIED

2022-04-08

Desi Justin: *Chairman Gulish read in absence*

- Holy Mackerel setting up in "The Lodge" for Fish/Tackle Show
- NuCrete will be repairing floors starting 4/25 for 3 days, blocked 4 days if needed
- Oberlin Cabinet will repair Meeting Room desk and new top on 4/25
- Park Rentals starting, should Pavilion 3 have any "black-out" dates for rentals once new grass is planted? *Trustee Justin also suggested to section off new grass area so it won't get disturbed and allow grass chance to grow.*

TRUSTEE BUSINESS

The Correspondence were reviewed and found in order.

Motion to Enter into Executive Session

Motion was made by Andrew Gulish to enter into Executive Session at 7:36 pm for employment discussion with business to follow, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED

2022-04-09

Motion to Adjourn Executive Session

Motion was made by Patricia Brubaker to adjourn Executive Session at 7:58 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-10

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Motion to Approve Hiring of Full-Time Service Employee

Motion was made by Patricia Brubaker to approve hiring of Christopher Miller as a Full-Time Service Employee at a rate of \$25.00/hour, effective May 2, 2022, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-11

Motion to Approve Temporary Work Easement/Hold Harmless Agreement

Motion was made by Scott Justin to approve the Temporary Work Easement/Hold Harmless Agreement between Cross Roads Baptist Church and New Russia Township regarding ditch work on North Professor Street, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-12

Trustee Brubaker: -Directed Edie Taylor to have all flower pots planted for Pride Day and instructed Service Department to maintain water schedule.

Chairman Gulish: -Neighbor would like to blast-off rockets in Park... *Trustees stated "no"*

-Don Romancek from Storm Water stated South Amherst Village may be contacting requesting a combined project for the Ludwig Ditch cleaning on Quarry Road. Majority of ditch is in NRT but flooding in South Amherst. Storm Water has never mentioned this ditch with all recent discussion regarding ditch cleaning, so not sure why this is now being discussed. This may be a project for future planning.

Motion to Adjourn

Motion was made by Patricia Brubaker to adjourn meeting at 8:07 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-13

ATTESTED by Andrew Gulish at April 19, 2022 Regular Meeting

AFFIRMED by Lisa Akers at April 19, 2022 Regular Meeting