

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

April 19, 2022

Chairman, Andrew Gulish called the April 19, 2022 Regular Meeting to order at 6:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish, Scott Justin were present as well as Fiscal Officer, Lisa Akers. Staff and Public: Dan Jarven, Rick & Pat Justin, John Honoshofsky, Bryan Plemons, Steve Jackson, Thomas Shurr, Edie Taylor, Kathy & John Rokasy, Ross Mateer, Chris & Michelle Tyner, Al Schrader

Motion to Approve April 5, 2022 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the April 5, 2022 Regular Meeting Minutes, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED **2022-04-14**

FISCAL OFFICER'S REPORT

The Financial/Investment and Appropriation Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$19,019.25, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED **2022-04-15**

Motion to Approve Additional Warrant

Motion was made by Patricia Brubaker to approve additional Warrant #34480 to Cintas, First Aid & Safety in the amount of \$27.89, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED **2022-04-16**

Fiscal Officer stated she received a call from the FCC regarding Call Letters that are set to expire soon, numbers were needed with 2-way radio system that was previously used in Service Complex for snow plow drivers. FCC stated they will expire or we can renew, if they expire it is costly to apply for new numbers.

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Motion to Approve Expiration of Call Letters from FCC

Motion was made by Patricia Brubaker to approve expiration of call letters from FCC, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish —aye.

MOTION CARRIED

2022-04-17

PUBLIC CONCERNS AND ISSUES

Thom Shurr: -Reporting issue with water back-up in Squires Ditch that runs parallel to Oberlin Road. Inquired if funding is available to repair? ***Trustees stated that funding is available thru Storm Water for ditch cleaning assistance but unfortunately Squires Ditch is not on the list for this year, possibly in the future.***

-Wanted to publicly thank Deputy Plemons for assistance in shoveling driveway during winter when stuck.

STAFF REPORTS

Dan Jarven: -Reviewed pricing for custom software for zoning:
 -Emerge = \$9400.00 for program, \$480.00 yearly maintenance
 -CitizenServe = \$31,000.00 for program, \$13,000.00 yearly maintenance
Trustees will review for future discussion

Deputy Plemons: Calls for Service

- March 23rd, 44000 block of Hallauer Rd., reference a catalytic converter being stolen off a vehicle.
- March 23rd, 44000 block of Russia Rd., reference an intoxicated male causing a disturbance. This male was transported to another location by his friends to resolve the matter.
- March 25th, 11000 block of RT. 58, reference possible identity theft that occurred online.
- March 27th, 45000 block of Butternut Ridge Rd., reference an unwanted male who was protesting along the public right of way. (This was the same male who caused a disturbance at a zoning board meeting earlier that week).
- March 28th, 12000 block of Oberlin Rd., reference one neighbor pulling out another neighbor property spikes from the ground.
- March 30th, 44000 block of Oberlin Elyria Rd., reference a possible domestic. Deputies checked at this call was unfounded.
- March 31st, 11000 block of Pyle Rd., reference the US Marshal serving a warrant on a male.
- Apr. 1st, 43000 block of Butternut Ridge Rd., reference a pendant alarm, (elderly bracelet), activated in this area. It was later determined this pendant alarm was discarded at the landfill and the owner of same had since passed away.
- Apr. 5th, 48000 block of SR 113, reference an intoxicated male who fell in the restroom. Deputies assisted EMS with a lift assist at this location.

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Eddie Taylor: -No report

Ross Mateer: -Public Hearing for EDL Conditional Use Permit will be 4/26/2022

John Honoshofsky: -Spring clean-up continues, water is on at Complex, Park, this week Cemetery

- Dumpster Days went well—5 dumpster full
- Recent burial of two (2) cremains
- Plowed snow yesterday
- Requesting \$5,500 to Great Lakes for wiring repair on dump truck, chipper and brown truck. ***After discussion it was decided to no longer repair chipper and place on govdeals to sale listing "as-is" and rent chipper monthly from LEPPO as we did last year.*** John stated \$3,500 will be needed without chipper repair.
- Requesting \$2,000 to Gregory Trucking Inc for purchase of various aggregate needed throughout properties. ***Trustee Justin requested additional pricing.***
- Marvin Jackson on North Professor Street requested to cover ditch. ***Trustee Brubaker stated the County has a moratorium on covered ditches, so that will not be possible at this time.***
- Reviewed laser quote purchase from Roberts Surveying at a cost of \$2,451.25
- Requested \$911.32 for supplies needed to repair sink hole on North Professor Street. ***Trustee Justin stated he spoke with Dawn from City of Oberlin and they agreed to give NRT pipe needed for repair. Chairman Gulish stated he was frustrated since the City has declined to help in the past.***
- Reviewed Coldwater Consulting estimate to assess access road in Park to determine if wetlands.
- Tony Polen wondered if Township would be interested in trading-in Compact Tractor for new, tractor will not be available for four (4) months. ***Trustee Brubaker stated "no" especially if it's not available for four (4) months.***

Motion to Approve Truck Repair

Motion was made by Patricia Brubaker to approve truck repairs from Great Lakes Towing and Repair at a cost not-to-exceed \$3,500.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-18

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Motion to Approve Laser Purchase

Motion was made by Patricia Brubaker to approve purchase of a Spectra Precision GL612N Laser outfit w/HL760 Receiver & All Factory Accessories and SECO CR16' Fiberglass Level Rod w/ case from Roberts Surveying Supplies at a cost not-to-exceed \$2,500.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-19

Motion to Approve Wetland Assessment

Motion was made by Patricia Brubaker to approve Coldwater Consulting LLC to assess Access Road in Park to determine if wetlands at a cost of \$1,500.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-20

PUBLIC CONCERNS AND REQUESTS—continued

Rick Justin: -Concerned with zoning of Republic Services Borrow Pit on north side of Butternut Ridge Road.

After much discussion between several residents, Trustees and Trustee's legal counsel, Al Schrader, it was clarified that the Republic properties on the north side of Butternut Ridge Road which is being used as a soil "borrow pit" was zoned R1-1—Rural Residential Agriculture and Article 419, Sanitary Landfill.

Attorney Schrader read the Court Ordered Agreed-Upon Entry in which Judge Miraldi issued a finding that the north side of Butternut Ridge Road involving the "borrow pit", did not need a specific setback or landscaping mound, but did need a fence six to eight feet high around the borrow pit. Attorney Schrader opinioned the rest of Article 419 would pertain to the north side of Butternut Ridge Road and Trustees agreed. Further, Attorney Schrader stated the ruling did not affect the zoning on the south side of Butternut Ridge Road with the Landfill. Attorney Schrader stated that no one appealed courts' decision in order to try to change so therefore, matter stands.

Mr. Justin would like zoning to be enforced and follow Section 419. ***Chairman Gulish stated monthly meetings with Republic Services will hopefully be starting soon and issues can be addressed at that time.***

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Michelle Tyner: -Stated she has been in discussion with Tim Fisher from the Ohio EPA (Pollution Division) and they are working on Republic Service issues regarding odor, dirt, dust, litter control.

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Resignation of Hall Coordinator

Motion was made by Patricia Brubaker to approve the resignation of Desi Justin, Hall Coordinator, effective May 1, 2022, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—abstain.

MOTION CARRIED

2022-04-21

-Reviewed Fire Dispatch email regarding 911 calls and decided further discussion is needed in near future.

Motion to Approve Dearborn Life Insurance Renewal

Motion was made by Patricia Brubaker to approve Dearborn Life Insurance Renewal as employee life insurance carrier, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED**

2022-04-22

- Trustee Justin: -Will double check with 811 regarding Pride Day attendance.*
- Trustee Brubaker: -Ambulance Squad and Tanker will be in attendance for Pride Day.*
- Chairman Gulish: -Realtor for Masonic Temple called regarding sale of property on Rt 58.*

Motion to Enter into Executive Session

Motion was made by Andrew Gulish to enter into Executive Session at 8:08 pm for employment and legal discussion, with business to follow, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED

2022-04-23

Motion to Adjourn Executive Session

Motion was made by Patricia Brubaker to adjourn Executive Session at 9:32 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-24

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Motion to Approve Hiring of Hall Coordinator

Motion was made by Patricia Brubaker to approve hiring Kelli Kudela as Hall Coordinator starting May 2, 2022 at a rate of \$23.00/hour, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—nay.

MOTION CARRIED

2022-04-25

Motion to Approve Hiring of Cemetery Sexton

Motion was made by Patricia Brubaker to approve hiring of Daniel Jarven as Cemetery Section starting June 5, 2022 at a rate of \$200.00 per bi-weekly pay, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-26

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 9:33 pm, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-04-27

ATTESTED by Andrew Gulish at May 3, 2022 Regular Meeting

AFFIRMED by Lisa Akers at May 3, 2022 Regular Meeting