

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 7, 2022

Chairman, Andrew Gulish called the June 7, 2022 Regular Meeting to order at 6:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish, Scott Justin were present as well as Fiscal Officer, Lisa Akers. Staff and Public: John Honoshofsky Edie Taylor, Dan Jarven, Bryan Plemons, Don Arcuri, Dan Steinacker, Tony Polen

Motion to Approve May 17, 2022 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the May 17, 2022 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—abstain.

MOTION CARRIED

2022-06-01

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Warrant to Roderick, Linton Belfance LLP

Motion was made by Patricia Brubaker to approve Warrant to Roderick, Linton, Belfance LLP in the amount of \$11,750.00 for legal services, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-06-02

Motion to Approve Additional Aggregate to J & D Farms

Motion was made by Patricia Brubaker to approve additional cost of aggregate to J & D Farms in the amount of \$194.23, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-06-03

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$38,452.20, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-06-04

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Motion to Approve Verbal Approval of Purchase Order

Motion was made by Patricia Brubaker to approve purchase order to Rafter A. Ltd in the amount of \$5,500.00 for proof-roll of Park Driveway, as approved verbally by all Trustees on 5/24/2022, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-06-05

Motion to Approve Memorandum of Understanding for Community Recycling Incentive Grant

Motion was made by Patricia Brubaker to approve the Memorandum of Understanding for the Community Recycling Incentive Grant between New Russia Township and Lorain County Commissioners, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-06-06

Motion to Authorize Fiscal Officer as Community Representative

Motion was made by Scott Justin to authorize Lisa Akers, Fiscal Officer to apply for Community Recycling Incentive Grant as Community Representative, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-06-07

PUBLIC CONCERNS AND REQUESTS

Dan Steinacker, Don Arcuri: -Parsons Road Residents requesting repair work on ditches located on their properties. Trees and debris have fallen into a ditch located on their properties which is creating water drainage issues for their respected driveways. Ditch issue is located within property lines that drains into road ditch. Mr. Arcuri described how ditch drains and how rainfall has increased over the past 30 years of living there. Does feel if this issue isn't corrected it will become an issue with road drainage.

Chairman Gulish wondered if issue may be tied to drainage issue on East Hamilton but thought water flowed in opposite direction. Chairman Gulish requested Trustee Justin and Service Supervisor, John Honoshofsky to review for repair suggestion.

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STAFF REPORTS

Dan Jarven: -No report... ***Chairman Gulish asked if he was contacted by Don Romancek, yes, by email, will respond tomorrow.***

Edie Taylor: -Reviewed Pride Day Expenses and photographs
 -Mosquito Dunks available for distribution

Bryan Plemons: Calls for Service

- May 1st, 11000 block of Oberlin Rd., reference a welfare check of a female walking along the roadway. She checked ok.
- May 2nd, 12000 block of RT. 58, reference an abandoned vehicle.
- May 2nd. Professor St., to speak with a construction manager who was terminating an employee. Deputies stood by while they spoke with that employee.
- May 2nd, 43000 block of RT. 511, reference a DOA.
- May 4th, 43000 block of Parsons Rd., deputies assisted the ambulance on a medical call.
- May 4th, 44000 block of Parsons Rd., deputies assisted the ambulance on another medical call.
- May 4th, 9000 block of RT. 58, reference a domestic dispute at a Airbnb establishment.
- May 5th, Oberlin Rd/ Russia Rd., assisted the State Patrol with an accident.
- May 5th, 14000 block of RT. 58, reference a hit skip accident, where a persons tried to drive a UHAUL type vehicle thru an enclosure that wasn't equipped for such a vehicle. The next day, deputies tracked down the driver and a private property accident report was filed.
- May 10th, 12000 block of RT. 58, reference a theft of catalytic converters from a business
- May 10th, Rt, 58/ Butternut Ridge Rd., deputies assisted the State Patrol with an accident.

John Honoshofsky: -Pride Day—5 dumpsters fill, 80 residents recorded

- Wagner Sign fixed Corner Sign light issue
- Spreading Fertilizer, ball field and horse arena dragged
- Mowing roadside ditches
- Trimming trees in Park
- Park fountain needs repaired, Lake Doctors will repair and spray weeds around pond
- Placed caution tape around duck at park who is laying on 7 eggs, cannot touch
- Rafter A. Ltd has submitted plans for holding tank to Ohio EPA

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John Honoshofsky: -Reviewed estimate for Dad's Electric to replace wallpacks in Service Complex and wire new lights for sign...\$3,030.00
 -Reviewed estimate from Barber Construction to install cedar siding or shiplap in "The Lodge" lounge area...\$700.00 ***Trustee Justin requested cedar siding.***
 -Reviewed pricing to replace New Holland Tractor/Mower due to continue issues when operating. New Holland tractor warranty expires August 2022, Service Supervisor would like to "get-rid" of New Holland tractor and replace with tractor that is more universal. ***Trustees agreed to replace but first contact New Holland dealer in Wooster (Lowe and Young) to repair issue and rent loaner tractor from Polen Implement to get ditches mowed. Specifications of new tractor will need determined before bidding process is started in order to secure new tractor.***

Motion to Approve Dad's Electric Service Work

Motion was made by Patricia Brubaker to approve Dad's Electric to replace wallpacks in Service Complex and wire new lights for sign in the amount of \$3,030.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish —aye.

MOTION CARRIED

2022-06-08

Motion to Approve Barber Construction for "The Lodge" Repairs

Motion was made by Patricia Brubaker to approve Barber Construction to install cedar siding in "The Lodge" lounge area at a cost not-to-exceed \$700.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-06-09

Motion to Approve Tractor Rental from Polen Implement

Motion was made by Patricia Brubaker to approve tractor rental from Polen Implement in the amount not-to-exceed \$5,000.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED**

2022-06-10

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

REMINDER: July 5, 2022 Regular Meeting—CANCELLED

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Scott Justin: -Would like postcards notifying residents of zoning changes for junk cars.
 -Reviewing budget for paving of Park, asphalt will be over \$400,000.00 total budget will be between \$650-\$750,000.00.
 -Will any mulching be done at Park this year? *Service Supervisor stated they can mulch if wanted, **Trustees would like front entrance and near pavilions mulched and agree to purchase 40 yards of mulch.***

Patricia Brubaker: -Ambulance District is looking for a new Supervisor
 -Reconsidering allowing staff to wear shorts, should wear Township provided uniforms instead.

Motion to No Longer Allow Service Staff to Wear Shorts

Motion was made by Patricia Brubaker to no longer allow Service Staff to wear shorts, ***no second was recorded, therefore, motion is not considered for lack of second.***

Andrew Gulish: -Don Romancek is trying to move Cobb Ditch project along
 -Peter Zwick still investigating East Hamilton Street water issue
 -Landfill is trying a new foam cover to see how it works, Ohio EPA issued a six month permit allowing this process
 -Drilling has ended at Landfill and lateral work has begun
 -Ohio EPA will have a new person starting in July to respond to complaints
 -No after-hours complaint contact as of now for smells

Motion to Adjourn

Motion was made by Patricia Brubaker to adjourn meeting at 7:41 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-06-11

AFFIRMED by Andrew Gulish at June 21, 2022 Regular Meeting

ATTESTED by Lisa Akers at June 21, 2022 Regular Meeting

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