

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

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**HELD**

**July 19, 2022**

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Chairman, Andrew Gulish called the July 19, 2022 Regular Meeting to order at 6:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present as well as Fiscal Officer, Lisa Akers. Staff and Public: Edie Taylor, John Honoshofsky, James Griner, Lyn Ickes, Christin Brando, Josh Bender, Dan Romancak, Bryan Plemons, Dan Jarven, Mitch Clodt

**Motion to Approve Parsons Road Resurfacing**

Motion was made by Patricia Brubaker to approve Parsons Road Resurfacing at a cost of \$335,492.55 from Erie Blacktop pending review/approval from Lorain County Engineer's Office, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2022-07-02**

**Motion to Approve June 21, 2022 Budget Hearing for 2023 CY Minutes**

Motion was made by Patricia Brubaker to approve the June 21, 2022 Budget Hearing for 2023 CY Minutes, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-07-03**

**Motion to Approve June 21, 2022 Regular Meeting Minutes**

Motion was made by Patricia Brubaker to approve the June 21, 2022 Regular Meeting Minutes, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-07-04**

***FISCAL OFFICER'S REPORT***

*The Financial, Investment and Appropriation Reports were reviewed and found in order.*

**Motion to Approve Warrants**

Motion was made by Patricia Brubaker to approve Warrants totaling \$96,073.97, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-07-05**

*\*Note Check #34682 to Edwards Tree Service is being held due to question regarding invoice total.*

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*-Fiscal Officer informed Trustees a claimed has been initiated to OTARMA regarding damaged Bobcat.*

*-Fiscal Officer stated Lorain County Solid Waste Grant has been approved and is requesting purchase of recycled parking stops and kits from Uline at a cost of \$4,077.53.*

**Motion to Approve Purchase of Parking Stops and Kits**

Motion was made by Scott Justin to approve purchase of 60-Parking Stops and 60-Install Kits from Uline at a cost of \$4,077.53, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-07-06**

***PUBLIC CONCERNS AND REQUESTS***

**Mitch Cloudt, MTC:** -Regarding flowerbed stone install at Administrative and Service Complex, original quote was estimated in March, since then stone prices have increased and labor cost has risen. Additional stone is needed then what was originally estimated, therefore, requesting additional \$2500.00 to cover cost of stone and labor.

**Motion to Approve Additional Cost to MTC for Flower Bed Stone Install**

Motion was made by Patricia Brubaker to approve additional cost to MTC for flower bed stone install, not-to-exceed \$2,500.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-07-07**

**Don Romancak, Lyn Ickes, Christin Brando, Josh Bender,**

**Lorain County Storm Water and Community Development:** Mr. Romancak stated that the County is working with townships to update their zoning regulations. Christin and Lyn have reviewed NRT Zoning Regulations and it is in dire need of updating. Land Use Plan is in better shape then zoning but may want to update in conjunction. They are here to offer staff support and Commissioner's have offered funding to assist in paying qualified consultant for update. Mr. Romancak suggested finding a consultant that understands townships and rural areas. Christin stated zoning should have good regulations that are easily enforceable and current. Lyn stated our zoning is very outdated and hard to interrupt. *Continued.....*

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*Continued..* Chairman Gulish stated he would like the Landfill section in current zoning to remain the same. Mr. Romancak stated you should have several members of both zoning boards as well as the three Trustees, Zoning Inspector review and update in order to give contractors an idea of what you would like the updated version to entail. Mr. Romancak feels NRT and the County can work in partnership and the Commissioners are willing to pay 50% of cost, which may cost \$100,000.00+ to complete. Patricia Brubaker stated fifteen+ years ago a company rewrote and it was "garbage" and not adopted. First step in process is for NRT to advertise for RFQ's for a contractor, then go from there. Dan Jarven, Zoning Inspector agrees we need to update and move forward with project.

**Motion to Approve Request for Qualifications**

Motion was made by Patricia Brubaker to approve Request for Qualifications for a contractor for zoning resolution update, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-07-08**

***STAFF REPORTS***

**Dan Jarven:** -FYI...Frontier installing new fiber optics throughout Township (Exempt from Zoning)  
 -Review Cemetery Rules & Regulations for 8/2/2022 Meeting  
 -Court Case regarding Parsons Road resident had pre-trial and Resident and their attorney agreed they are in violation and will be compliant by 9/8/2022.

**James Griner:** -Zoning Board of Commission has finished recommendations for current Zoning Regulations and map which is mostly administrative and text format. Requesting Board of Trustees to review and approve.

**Motion to Approve Public Hearing**

Motion was made by Patricia Brubaker to approve Public Hearing for proposed Zoning Amendments and Map Updates for August 2, 2022 at 6:00 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin —aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-07-09**

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**Edie Taylor:**

- Received calls regarding sale of Park fence
- Seventeen (17) mosquito dunks distributed to date
- Sympathy cards have been mailed
- Junk Car Postcard, residents think they are being targeted

**Deputy Plemons:            Calls for Service**

- June 3<sup>rd</sup>, 44000 block of Oberlin Elyria Rd., reference a disturbance between a male and two females at a local business.
- June 4<sup>th</sup>, 43000 block of Oberlin Elyria Rd., reference a female harassing a male by following him in her car.
- June 6<sup>th</sup>, Albrecht Rd., at Oberlin Rd., deputies shut down the intersection so farmers could get their equipment across the roadway.
- June 7<sup>th</sup>, 44000 block of Oberlin Elyria Rd., reference a male threatening to harm herself at a local business. The male was transported to the hospital.
- June 8<sup>th</sup>, 47000 block of Russia Rd., reference an online theft complaint.
- June 9<sup>th</sup>, 45877 Butternut Ridge Rd., the New Russia Twp. Preserve, reference a large group, 30 or more, on the basketball court, fighting. Upon arrival, deputies determined this was a boxing event, which subjects had streamed online. All parties were advised to leave.
- June 10<sup>th</sup>, 48000 block of Rt. 511, reference a damaged mail box. Deputies located the individual involved who took care of restitution.
- June 11<sup>th</sup>, 11000 block of Oberlin Rd., reference a trespassing complaint involving a fence on a property line.
- June 13<sup>th</sup>, 47000 block of Garfield Rd., reference a home owner burning prohibited items in a burn barrel.
- June 13<sup>th</sup>, Deputies returned to 11000 block of Oberlin Rd., reference this trespassing complaint over a fence. Both property owners were advised on state law pertaining the fences on a property line.
- June 14<sup>th</sup>, 12000 block of Oberlin Rd., reference a welfare check. The home owner checked ok.

**John Honoshofsky:**

- Cleaned ditch near Church on BNR
- Requesting ditch cleaning on Parsons Road from Leiby Construction at a cost of \$5,000.00. *Trustee Justin requested rock to be dumped as needed in addition.*
- Rafter A Ltd suggested a guardrail installed on Parsons Road, reviewed Columbia Fence estimates of \$13,100.00 for new guardrail and \$9,400.00 for used guardrail.
- North Professor trees cleared and seeded

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- John Honoshofsky:**      -Trees trimmed on Maple Street  
 -Removed Park fence, left North and South Corner for lot line. *Trustees requested North to be removed.*  
 -Would Trustees like to purchase one-year additional warranty for New Holland Tractor. *Trustees stated "No".*  
 -Decorative stone installed at Adm Complex  
 -Dumpster Days went well, 50 people, 4 dumpsters  
 -Rafter A Ltd had to change a few things for holding tank at Service Complex regarding EPA.  
 -Rafter A Ltd is almost complete with Park engineering  
 -Insurance claim has been made on Bobcat  
 -Requesting purchase of 30 gal Roundup from Site One at a cost of \$1,359.24  
 -Andrew failed spray test

**Motion to Approve Guardrail Purchase**

Motion was made by Patricia Brubaker to approve purchase of used guardrail for Parsons Road from Cuyahoga Fence at a cost not-to-exceed \$9,400.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**                      **2022-07-10**

**Motion to Approve Round-Up Purchase**

Motion was made by Scott Justin to approve 30 gal Round-up purchase from Site-One at a cost of \$1,359.24, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.      **MOTION CARRIED**                      **2022-07-11**

**Motion to Approve Ditch Cleaning on Parsons Road**

Motion was made by Patricia Brubaker to approve ditch cleaning and rock installation on Parsons Road from Leiby Construction at a cost of \$8,000.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**                      **2022-07-12**

***TRUSTEE BUSINESS***

*Correspondence were reviewed and found in order.*

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**Motion to Enter into Executive Session**

Motion was made by Andrew Gulish to enter into Executive Session at 8:24 pm for legal discussion with business to follow, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

**MOTION CARRIED**

**2022-07-13**

**Motion to Adjourn Executive Session**

Motion was made by Patricia Brubaker to adjourn Executive Session at 8:40 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-07-14**

**Motion to Approve Resolution Adopting a Bridge Agreement**

Motion was made by Patricia Brubaker to approve the Resolution Adopting a Bridge Agreement with Lorain County Landfill Until New Host Community Agreement Among and Between Lorain County Landfill, LLC and New Russia Township Trustees Can Be Finalized, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

*(see Board Referral File)*

**MOTION CARRIED**

**2022-07-15**

**Motion to Approve Host Community Agreement**

Motion was made by Patricia Brubaker to approve Host Community Agreement Among and Between Lorain County Landfill, LLC and New Russia Township Trustees, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-07-16**

*Trustee Justin inquired about bid process and state pricing.*

**Motion to Adjourn**

Motion was made by Patricia Brubaker to adjourn meeting at 8:44 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-07-17**

**AFFIRMED by Andrew Gulish at August 2, 2022 Regular Meeting**

**ATTESTED by Lisa Akers at August 2, 2022 Regular Meeting**