

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

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**HELD**

**August 16, 2022**

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Chairman, Andrew Gulish called the August 16, 2022 Regular Meeting to order at 6:37 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present as well as Fiscal Officer, Lisa Akers. Staff and Public: Dan Jarven, James Griner, Gary Szuch, Kim Guelker, John & Kathy Rokasy, Rich Fredrickson, John Honoshofsky, Edie Taylor

**Motion to Approve August 2, 2022 Regular Meeting Minutes**

Motion was made by Scott Justin to approve the August 2, 2022 Regular Meeting Minutes, seconded by Patricia Brubaker. Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-08-20**

***FISCAL OFFICER'S REPORT***

*The Financial/Investment and Appropriation Reports were reviewed and found in order.*

**Motion to Approve Warrants**

Motion was made by Patricia Brubaker to approve Warrants totaling \$30,769.59, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish —aye. **MOTION CARRIED** **2022-08-21**

*(Note: Check #34736 to MTC Horticultural Services in the amount of \$5,500.00 was held until issue with grading/seeding is resolved.)*

-Fiscal Officer inquired if Trustees would like to continue advertising in Lorain County Magazine. **Trustees Agree**

-Fiscal Officer informed Trustees Erie Blacktop Inc contract is signed and on file for paving of Parsons Road. Estimated start date is week of September 12, 2022.

-Fiscal Officer informed Trustees of recent Ohio BWC Audit was performed with "no" findings.

-Fiscal Officer requested approval of scissor-lift purchase order which was previously approved verbally.

-Fiscal Officer informed Trustees RFQ for Zoning Resolution Update was submitted to paper with deadline of September 1, 2022.

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**Motion to Approve Lorain County Magazine Advertising**

Motion was made by Patricia Brubaker to approve advertising in the Lorain County Magazine in the amount of \$1,095.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-08-22**

**Motion to Approve Scissor-Lift Repair**

Motion was made by Patricia Brubaker to approve the scissor-lift repair from LEPPPO at a cost of \$2,300.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-08-23**

***PUBLIC CONCERNS AND REQUESTS***

**Rich Fredrickson, Rafter A. Ltd:** -Reviewed and discussed engineering for Park paving of drive. Project will be costly due to price of asphalt and thickness due to not having a reinforced base. East side of drive to access road will have thicker blacktop due to NRT trucks entering/departing that area. ARP monies will be used to pay for 1/3 portion of expense. Trustee Justin is concerned of cost of project, remaining Trustees would like to advertise for bid to see what actual cost will be. Trustee Justin suggested get pricing from Rafter A. Ltd to use as inspector if project succeeds.

**Motion to Approve Bid Advertising**

Motion was made by Patricia Brubaker to advertise for bid of Paving of Park Drive, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—nay.

**MOTION CARRIED** **2022-08-24**

***STAFF REPORTS***

**Edie Taylor:** -Eight sets of mosquito dunks distributed this month  
 -Route 511 resident whom is handicapped feels Republic Services is not accommodating her needs. ***Trustees feel issue is between resident and Republic Services.***  
 -Issue still with Hamilton Street ditch mowing  
 -Requesting mailing of letter to residents who are abusing limb chipping rules. ***Trustee agree***

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**Dan Jarven:** -Will rework airport zoning issue and submit to Zoning Board of Commission.

**Deputy Plemons:** *Calls for Service*

- July 6<sup>th</sup>, 44000 block of Oberlin Elyria Rd., to assist a homeless person with housing outreach resources.
- July 7<sup>th</sup>, 47000 block of Garfield Rd., deputies towed away an abandoned boat from a property.
- July 7<sup>th</sup>, 11000 block of Pyle Rd., a home owner called to report the county garage ripped out his mail box out while mowing along the right of way. The home owner was given the number to the county maintenance garage to have same repaired.
- July 8<sup>th</sup>, 12000 block of Quarry Rd., reference a domestic dispute complaint.
- July 9<sup>th</sup>, Butternut Ridge Rd., near the landfill, reference a tree limb in the roadway. This deputy, with the assistance of a passerby, dragged same off the road.
- July 9<sup>th</sup>, 11000 block of Oberlin Rd., to assist Avon Lake Police locate the owner of a wallet they found in their city.
- July 10<sup>th</sup>, 43000 block of Oberlin Elyria Rd., reference a disturbance in the front yard involving males on motorcycles.
- July 11<sup>th</sup>, 12000 block of RT 58, reference a domestic inside a motor vehicle, where a male exited the car and ran away. This male was later located who had warrants for his arrest. That male was taken to the county jail.
- July 12<sup>th</sup>, 44000 block of Oberlin Elyria Rd., reference a domestic dispute.
- July 12<sup>th</sup>, 44000 block of Albrecht Rd., deputies assisted the ambulance at this location on a medical call.
- July 14<sup>th</sup>, 44000 block of Oberlin Elyria Rd., reference an unwanted person at this location.
- July 20<sup>th</sup>, 14000 block of RT. 58, reference a suicidal male. This male was transported to the hospital for evaluation.
- July 21<sup>st</sup>, Butternut Ridge Rd., at Oberlin Rd., deputies handled a non-injury accident at this location.

**James Griner:** N/A

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**John Honoshofsky:** -Mowing continues  
 -Tractor issues continues  
 -Horse Arena fence is down  
 -Gundlach will be pricing a Maintenance Agreement for Service Complex HVAC system  
 -Erie Janitorial will be waxing Sheriff's floors this week  
 -Do Trustees want to participate in roll-over program next year regarding mini-exactor, skid loader and 2 John Deere zero-turns? ***Trustees agree to get pricing***  
 -Guardrail on Parsons Road being installed tomorrow

**Motion to Enter into Executive Session**

Motion was made by Andrew Gulish to enter into Executive Session at 7:27 pm for employment discussion, with business to follow, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2022-08-25**

**Motion to Adjourn Executive Session**

Motion was made by Patricia Brubaker to adjourn Executive Session at 7:36 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED** **2022-08-26**

**Motion to Enter into Executive Session**

Motion was made by Andrew Gulish to enter into Executive Session at 7:36 pm for legal discussion, with business to follow, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2022-08-27**

**Motion to Adjourn Executive Session**

Motion was made by Patricia Brubaker to adjourn Executive Session at 7:55 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED** **2022-08-28**

***TRUSTEE BUSINESS***

*Correspondence were reviewed and found in order.*

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**Trustee Justin:** -Lorain County Fair Board has requested use of water wagon for week of Lorain County Fair. ***Trustee Brubaker and Chairman Gulish objected.***

-Bounce Houses are not allowed for future rentals

-Recommending Zoning Board of Commission to review information from Zoning Inspector regarding airport re-zoning.

**Trustee Brubaker:** -Cancel AED Professional purchase order

**Motion to Accept Mark Millis's Resignation of Employment**

Motion was made by Patricia Brubaker to accept the resignation of employment from Mark Millis as Part-time Service Employee effective August 26, 2022, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-08-29**

**Motion to Adjourn**

Motion was made by Scott Justin to adjourn meeting at 8:04 pm, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-08-30**

**AFFIRMED by Andrew Gulish at September 6, 2022 Regular Meeting**

**ATTESTED by Lisa Akers at September 6, 2022 Regular Meeting**

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