

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

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**HELD**

**November 1, 2022**

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Chairman, Andrew Gulish called the November 1, 2022 Regular Meeting to order at 6:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present as well as Fiscal Officer, Lisa Akers. Staff and Public: John Honoshofsky, Edie Taylor, Dan Jarven, James Griner, Rob & Mary Henes, Timothy Jaskolka, Bryan Plemons, John Knipper, Steve Jackson, Sandra Olecki, John Olecki, Dan Polen, Ross Mateer

***Chairman Gulish asked for Motion to Approve Proposed Zoning Resolution Change as discussed at October 24, 2022 Public Hearing. Motion failed to move forward for no Trustees would commit to Motion.***

Chairman Gulish stated he was pleased with resident participation at the Public Hearing. Chairman Gulish also stated his only goal was to protect Township and residents need to decide if they want to be governed by New Russia Township or possibly the City of Elyria if zoning does not change in future.

**Motion to Approve October 18, 2022 Regular Meeting Minutes**

Motion was made by Patricia Brubaker to approve the October 18, 2022 Regular Meeting Minutes, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-11-01**

**Motion to Approve October 24, 2022 Public Hearing Minutes**

Motion was made by Patricia Brubaker to approve the October 24, 2022 Public Hearing Minutes, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-11-02**

***FISCAL OFFICER'S REPORT***

*The Financial and Investment Reports were reviewed and found in order.*

**Motion to Approve Splash Zone Corporate Membership**

Motion was made by Scott Justin to approve the Corporate Membership for Splash Zone in the amount of \$5,000.00 payable to Lorain County Metro Parks, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-11-03**

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**Motion to Authorize Fiscal Officer to Initiate Wire Transfer**

Motion was made by Patricia Brubaker to authorize Fiscal Officer to initiate wire transfer from Northwest Bank to Star Ohio for maturing Certificate of Deposit, seconded by Scott Justin.  
 RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-11-04**

**Motion to Approve Warrants**

Motion was made by Patricia Brubaker to approve Warrants totaling \$95,661.65, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-11-05**

*Fiscal Officer stated the Auditor of State has completed audit for 2020-2021 Fiscal Years and they should be receiving an email containing final audit report with no exceptions.*

***PUBLIC CONCERNS AND REQUESTS***

**Steve Jackson:** -There is a Landfill in Washtenaw County (southern portion of Michigan) that has six (6) monitors that tracks methane and hydrogen sulfate levels and reports to EPA. Would like Trustees to request these monitors for Lorain County Landfill. Will email detailed information to Trustees for reference.

***STAFF REPORTS***

**Ross Mateer:** -He along with Jim Griner, Dan Jarven met with Jacob Barnes in regards to Zoning Resolution update. Jacob is working on formatting now then monthly meetings will begin to keep Zoning Boards updated.

**Jim Griner:** -Requested Jacob Barnes to review IP I Section first in Zoning Resolution.

**Edie Taylor:** -No report

**Dan Jarven:** -Sara from CT Consultants called regarding Zoning Resolution. He will let her know Trustees went with Jacob Barnes. Fiscal Officer stated she sent an email to Kristen Hopkins regarding Trustee selection.

-Cemetery Deed Owner is requesting a name change on Deed. Should a fee be charge to process? ***Trustees stated to charge \$50.00 for a deed name change and to make sure the original deed is returned for file reference.***

-Meeting with Tom Mangan tomorrow

-New zoning software is being tweaked but working well

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**Bryan Plemons:                    Calls for Service**

- Sept. 29<sup>th</sup>, A possible report of theft from cellular tower behind the New Russia Lodge complex. An investigation revealed no crime had occurred and the contractor was permitted to remove property after all.
- Sept. 29<sup>th</sup>, 45000 block of Russia Rd, reference a dispute between the caller and his adult son.
- Sept. 30<sup>th</sup>, 44000 block of Oberlin Elyria Rd., reference a male having a mental break down. This male was transported to the hospital for evaluation.
- Oct. 1<sup>st</sup>, 13000 block of Quarry Rd., reference a welfare check. The home owner checked ok.
- Oct. 2<sup>nd</sup>, 44000 block of Oberlin Elyria Rd., to assist the ambulance on a medical call.
- Oct. 2<sup>nd</sup>, 11000 block of Oberlin Rd., reference a domestic dispute between several family members.
- Oct. 3<sup>rd</sup>, 45000 E. Hamilton St., reference barn yard animals trespassing in an adjacent property.
- Oct. 6<sup>th</sup>, 45000 E. Hamilton St., reference a family member making threats to harm themselves. This subject was transported to the hospital for evaluation.
- Oct. 6<sup>th</sup>, 13000 block of West Rd., reference a drug investigation.
- Oct. 8<sup>th</sup>, Damage was reported to the rear parking lot of the New Russia Lodge facility. An investigation was launched and (1) person was identified so far, with charges pending.
- Oct. 10<sup>th</sup>, 43000 block of Parsons Rd., reference a disturbance involving adult children.

- John Honoshofsky:**            -97 residents participated in Dumpster Days (6 dumpsters filled)
- County jet bored Hamilton Street last week and found no issues
  - Part-time employees done for season
  - One funeral since last meeting
  - Paving in Park should be completed this week
  - Hart Asphalt worked on Garfield Road, worse than before, they will return to fix
  - Would like to purchase new stainless steel chains from Judco for gray plow truck at a cost of \$6,814.20
  - Would like to purchase glass tops for tables in "The Lodge" Changing Rooms from Lakeland Glass at a cost of \$731.75
  - Reviewed quote for window tinting of "The Lodge", \$9210.00 and Office, \$1,680.00...costly will table for future discussion
  - Reviewed Sandstone Estimate for Service Complex Holding Tank...\$24,260.00
  - Reviewed Sandstone Estimate for Service Complex concrete....\$10,584.00

**Motion to Approve Stainless Steel Chains**

Motion was made by Scott Justin to approve the purchase of stainless steel chains from Judco, Inc at a cost of \$6,814.20, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-11-06**

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**Motion to Approve Glass Table Tops for Changing Rooms**

Motion was made by Patricia Brubaker to approve four (4) glass table tops for Changing Rooms in "The Lodge" from Lakeland Glass at a cost of \$731.75, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-11-07**

**Motion to Approve Installation of Holding Tank**

Motion was made by Scott Justin to approve the installation of a holding tank at the Service Complex from Sandstone Excavating LLC at a cost of \$24,260.00, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-11-08**

**Motion to Approve Concrete Repair**

Motion was made by Patricia Brubaker to approve concrete repair at Service Complex from Sandstone Excavating LLC at a cost of \$10,584.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-11-09**

***TRUSTEE BUSINESS***

*Correspondence were reviewed and found in order.*

**Motion to Approve Add'l Grading/Paving at Park**

Motion was made by Patricia Brubaker to approve additional grading and paving of Walkway at Park to Erie Blacktop at a cost of \$14,750.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—nay.

**MOTION CARRIED**

**2022-11-10**

**Motion to Approve Add'l Grading/Paving at Park**

Motion was made by Patricia Brubaker to approve additional grading and paving of East/West Parking Areas at Park to Erie Blacktop at a cost of \$9,500.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—nay.

**MOTION CARRIED**

**2022-11-11**

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**Motion to Adjourn**

Motion was made by Patricia Brubaker to adjourn meeting at 6:59 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED**

**2022-11-12**

**AFFIRMED by Andrew Gulish at November 15, 2022 Regular Meeting**

**ATTESTED Lisa Akers at November 15, 2022 Regular Meeting**

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