

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

December 20, 2022

Chairman, Andrew Gulish called the December 20, 2022 Regular Meeting to order at 6:30 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish were present as well as Fiscal Officer, Lisa Akers. Trustee Scott Justin was absent. Staff and Public: John Honoshofsky, Bryan Plemons, Dan Jarven, Kathy & John Rokasy, Lori & Donnie Harrison

Motion to Approve December 6, 2022 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the December 6, 2022 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-12-20**

FISCAL OFFICER'S REPORT

The Financial, Investment and Appropriation Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$80,075.05, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-12-21**

Motion to Approve 2022 Amended Appropriations

Motion was made by Patricia Brubaker to approve 2022 Amended Appropriations in the amount of \$3,890,299.48, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-12-22**
(See Next Page for Detailed Breakdown)

PUBLIC CONCERNS AND REQUESTS

Donnie Harrison: -Quarry Road resident living near Beaver Creek Sportman's Club. Past few months there has been several instances where large caliber and bum stock guns are shot late in evening 8-8:30 pm. Shots are so loud, you cannot hear television. Last week when shots were being fired, he went on Beaver Creek's property to speak with gentlemen and to get license plate numbers. Needless to say the gentlemen were not happy about his complaint. Mr. Harrison reiterated he has no problem with shooting guns, he just requests no shooting after 7 pm of larger caliber guns. Mr. Harrison spoke with Deputy Plemons last week regarding issue. Deputy Plemons addressed situation with Beaver Creek. Deputy Plemons requested Mr. Harrison and neighbors compile letters of complaints and he will present them to Beaver Creek. Deputy Plemons did say the State of Ohio allows ranges to shoot till 10 pm, but feels a solution could be reached with Beaver Creek regarding shooting hours of larger guns. Deputy Plemons will try to resolve in near future.

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2022 AMENDED PERMANENT APPROPRIATIONS

1000 GENERAL FUND

110	Administrative Salary	\$	121,500.00	
110	Administrative Fringe Benefits	\$	171,400.00	
110	Administrative Program	\$	194,000.00	
120	"The Lodge" Salary	\$	34,000.00	
120	"The Lodge" Fringe Benefits	\$	5,450.00	
120	"The Lodge" Program	\$	169,000.00	
130	Zoning Salary	\$	27,000.00	
130	Zoning Fringe Benefits	\$	5,875.00	
130	Zoning Program	\$	4,350.00	
190	Service Complex Salary	\$	175,000.00	
190	Service Complex Fringe Benefits	\$	27,100.00	
190	Service Complex Program	\$	188,800.00	
210	Police Protection Program	\$	140,000.00	
220	Fire Protection Program	\$	150,000.00	
230	Emergency Medical Service Program	\$	28,912.00	
310	Street Lighting Program	\$	5,000.00	
330	Highways Program	\$	323,500.00	
410	Cemetery Salary	\$	10,000.00	
410	Cemetery Fringe Benefits	\$	1,650.00	
410	Cemetery Program	\$	33,200.00	
420	Health District Program	\$	12,000.00	
590	Human Services Program	\$	16,000.00	
610	Parks/Recreation Salary	\$	40,000.00	
610	Parks/Recreation Fringe Benefits	\$	6,200.00	
610	Parks/Recreation Program	\$	106,000.00	
760	Capital Outlay Program	\$	949,063.10	
820	Debt Service Program	\$	50,000.00	
930	Contingency Program	\$	-	
	Total General Fund	\$	2,995,000.10	

2011 MOTOR VEHICLE FUND

330	Highways Program	\$	10,500.00	
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2021 GASOLINE TAX FUND

330	Highways Program	\$	295,000.00	
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2031 ROAD & BRIDGE FUND

330	Highways Salary	\$	50,000.00	
330	Highways Fringe Benefits	\$	7,725.00	
330	Highways Program	\$	192,275.00	
	Total Road & Bridge Fund	\$	250,000.00	

2272 AMERICAN RESCUE PLAN

330	Public Works Program	\$	204,238.68	
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2902 LORAIN COUNTY SOLID WASTE GRANT

390	Public Works Program	\$	3,251.53	
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2903 NOPEC GRANTS

390	Public Works Program	\$	2,710.00	
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2904 OTAMRA MORE GRANT

390	Public Works Program	\$	500.00	
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2905 LORAIN COUNTY STORM WATER MANAGEMENT GRANT

390	Public Works Program	\$	—	
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4401 OHIO PUBLIC WORKS COMMISSION (OPWC LOAN)

390	Public Works Program	\$	128,599.17	
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9001 3% BD. OF BLDG. STANDARDS FEE

130	Zoning Program	\$	500.00	
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TOTAL APPROPRIATIONS ALL FUNDS **\$ 3,890,299.48**

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Dan Jarven: -Received email from Chase Ritenour from Republic Services stating still waiting for contract approval due to budget preparation.
 -BNR Road Crossing...Republic Services has not used crossing in 6 months, per the Ohio Standards the light/stop signs should be bagged or removed. A stop sign should not be used for non-use. Deputy Plemons suggested seek opinions from Prosecutor or Engineer's Office. ***Trustees are concerned about safety if Republic was to start using crossing again. Chairman Gulish will speak to Chase Ritenour tomorrow regarding issue.***

Bryan Plemons: Calls for Service

- Nov. 19th, 45000 block of Butternut Ridge Rd., reference a group home having difficulty controlling a combative client. Deputies assisted and this subject was transported to the hospital for evaluation.
- Nov. 21st, 14000 block of RT/ 58, reference a group home with a suicidal client. Deputies stood by while the subject was transported to the hospital by ambulance.
- Nov. 27th, 9000 block of Oberlin Rd., reference a harassment complaint.
- Dec. 2nd, 9000 block of Quarry Rd., reference a missing elderly person. Roughly 8 hrs. later and with the assistance of Cleveland area police agencies, his license plate was recorded in the Ashtabula County area by license plate readers along various highways. This male was soon located and transported to a local hospital for evaluation.
- Dec. 5th, 12000 block of RT. 58, reference a property damage complaint.
- Dec. 5th, 45000 block of Butternut Ridge Rd., reference a group home having difficulty controlling another combative client. Deputies assisted and this subject was transported to the hospital for evaluation.

John Honoshofsky: -Salted roads twice recently
 -Working on tiling Cemetery along drive
 -Plow for F250 has been installed
 -Any updates on Cobb Ditch cleaning? ***Chairman Gulish will contact County for update.***
 -Need decision to repair skid loader before trade-in. Trade-in will not happen for another 6 months and will have to rent one in its place for \$2100.00 per month. Trade-in value will decrease \$10,000.00 if not repaired.
 -Discussed Rollover Program from Polen Implement for Mini-excavator and Skid Loader

Motion to Approve Repair of Skid Loader

Motion was made by Andrew Gulish to approve repair of Skid Loader from Kelling Equipment in the amount of \$7,552.27, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye. **MOTION CARRIED** **2022-12-23**

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Motion to Approve Purchase of Compact Excavator/Compact Track Loader

Motion was made by Patricia Brubaker to approve the purchase of the following from Polen Implement:

-John Deere 50G Compact Excavator	\$ 90,013.97
-John Deere 325G Compact Tract Loader	\$ 71,978.92
Equipment Total	\$161,992.89
Less Trade-In	
-Bobcat 341	\$ <37,554.00>
-Bobcat T250	\$ <27,754.00>
Trade-in Total	\$ <65,308.00>

Total Due: \$ 96,684.89

seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2022-12-24**

Motion to Amend Motion #2022-12-24

Motion was made by Patricia Brubaker to Amend Motion #2022-12-25 to include the purchase as part of the Rollover Program, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2022-12-25**

NOTE: Motion #2022-12-24/25 are duplicate, original approval was given at the December 6, 2022 Regular Meeting. These two motion will be disregarded.

FYI...Dan Jarven stated he noticed Rafter A Ltd surveying Dudley Ditch for the County. Dan thought they would be surveying other end since that is what needs cleaned.

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Salary Rate for Zoning Re-Write Committee

Motion was made by Patricia Brubaker to approve Zoning Re-Write Committee Salary at \$35.00 per meeting for James Griner, Ross Mateer and Dan Jarven, retroactive to 10/26/2022, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2022-12-26**

Fiscal Officer read letter from Captain Bosley from Lorain County Sheriffs Department regarding rate increase effective January 1, 2023 for hiring of deputies in an off-duty capacity for events. New rate will be \$40.00 an hour for security detail and \$45.00 an hour for traffic detail. Fiscal Officer stated Hall Coordinator is concerned about increase cost to customers for rentals. Trustees decided to only require one (1) deputy for 1/2 Lodge rental and two (2) deputies for entire Lodge rental.

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Motion to Amend Rental Contract for Security Requirement

Motion was made by Patricia Brubaker to amend Rental Contract Security Requirement for 1/2 "The Lodge" rental will require one (1) deputy and entire "The Lodge" rental will require two (2) deputies for 4 hour minimum @ \$40.00 per hour, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-12-27

Trustee Brubaker will call Captain Pluta tomorrow to notify of change.

Motion to Approve Disposition of Property Resolution

Motion was made by Patricia Brubaker to approve the Disposition of Property Resolution regarding one (1) 8 foot Banquet Table, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-12-28

Motion to Approve Cancellation of January 3, 2023 Regular Meeting

Motion was made by Patricia Brubaker to approve the cancellation of the January 3, 2023 Regular Meeting, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-12-29

-Park Rules.....Deputy Plemons feels speeding will be the biggest issues. In order for him to enforce, speeding needs to be a Park Rule. If a set of Rules are not developed he cannot enforce any issue. Trustees decided to discuss further at the January 17, 2023 Regular Meeting.

-Fiscal Officer stated that ODOT is initiating a statewide signage project for US Bicycle Route 25, 30 and 230 across Ohio next year. ODOT intends to furnish and install signage along these routes for communities who are interested. NRT is one of the 109 local governments located along these designated routes. NRT has option to consent to ODOT contractors installing signs then NRT will maintain or ODOT contractors will deliver signs/post then NRT installs and maintains. *Trustees agree to have ODOT install and NRT maintain.*

Motion to Approve Sign Installation and Maintenance Agreement

Motion was made by Patricia Brubaker to approve the Sign Installation and Maintenance Agreement with Ohio Department of Transportation, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-12-30

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Trustee Brubaker: -Inquired if we have mailboxes/posts in stock for plowing season. *Service Supervisor stated "yes"*.

John Honoshofsky: -Spoke with Sherry from Judco, Inc., regarding parking sign for "The Lodge", her solution was for everyone to use west entrance. *No one agreed.*

Chairman Gulish: -Inquired if Deputy Plemons shifts will remain the same after Road Patrol and Detectives schedules have changed. Deputy Plemons assured he will maintain his 5—8 hour per day shifts.

Motion to Adjourn

Motion was made by Patricia Brubaker to adjourn meeting at 7:45 pm, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2022-12-31

AFFIRMED by Andrew Gulish at December 30, 2022 Year-End Meeting

ATTESTED by Lisa Akers at December 30, 2022 Year-End Meeting