

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee 2022 Year-End Meeting**

---

**HELD**

**December 30, 2022**

---

Chairman, Andrew Gulish called the December 30, 2022 Year-End Meeting to order at 5:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present as well as Fiscal Officer, Lisa Akers. Staff and Public: Edie Taylor, Dan Jarven

**Motion to Approve December 20, 2022 Regular Meeting Minutes**

Motion was made by Patricia Brubaker to approve the December 20, 2022 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—abstain. **MOTION CARRIED** **2022-12-32**

***FISCAL OFFICER'S REPORT***

*The Financial and Investment were reviewed and found in order.*

**Motion to Approve Warrants**

Motion was made by Patricia Brubaker to approve Warrants totaling \$57,108.53, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-12-33**

**Motion to Approve Skid Loader Repair**

Motion was made by Patricia Brubaker to approve additional repair to skid loader from Kelling Equipment Repair at a cost of \$1,323.68, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2022-12-34**

***PUBLIC CONCERNS AND REQUESTS—n/a***

***STAFF REPORTS***

**Edie Taylor:** -No report

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee 2022 Year-End Meeting**

---

HELD

**December 30, 2022**

---

**Dan Jarven:** -Cemetery Rules and Regulations has been updated to include Deed Transfer Fee. Discussed selling graves from owner to individual instead of current regulation which states owner can only sell grave to Township. It was decided rules and regulations will remain the same which only allows owner to sale grave to NRT.

***TRUSTEE BUSINESS***

*Correspondence were reviewed and found in order.*

**Motion to Rescind Motion #2022-12-27 dated December 20, 2022**

Motion was made by Patricia Brubaker to approve rescinding Motion #2022-12-27 dated December 20, 2022 regarding Rental Contract Security Requirements, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—abstain.

**MOTION CARRIED** **2022-12-35**

*Rental security requirement discussed which will be one deputy per side, two deputies will be required for entire hall rental, only if 400 people or more are in attendance. Contract has been updated to reflect change and will be voted on during 2023 Organizational Meeting.*

**Motion to Approve Pay Levels, Health Benefits, Conference Attendance**

Motion was made by Patricia Brubaker to approve the following:

-Pay 2023 Trustees/Fiscal Officer at Maximum Level as provided by ORC 505.24 and 507.09

-Provide Health Benefits per ORC 505.60 through 505.603

-Authorize attendance of officials and approved staff to OTA Conferences and other conferences and seminars authorized by the Board of Trustees for CY 2023

seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

**MOTION CARRIED** **2022-12-36**

**Motion to Adjourn**

Motion was made by Scott Justin to adjourn meeting at 5:18 pm, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

**MOTION CARRIED** **2022-12-37**

**AFFIRMED by Andrew Gulish at January 17, 2023 Regular Meeting**

**ATTESTED by Lisa Akers at January 17, 2023 Regular Meeting**