

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

April 18, 2023

Chairman Scott Justin called the April 18, 2023 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Edie Taylor, John Honoshofsky, Dan Jarven, Bryan Plemons, John Rokasy, Ross Mateer

Motion to Approve April 4, 2023 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the April 4, 2023 Regular Meeting Minutes, seconded by Andy Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-04-12**

FISCAL OFFICER'S REPORT

The Financial, Investment and Appropriation Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Andrew Gulish to approve Warrants totaling \$70,540.26, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2023-04-13**

PUBLIC CONCERNS AND REQUESTS—n/a

STAFF REPORTS

Ross Mateer:

- Committee met with Jacob Barnes in-person this past Thursday for Zoning Resolution discussion.
- BZA will have a Public Hearing this Thursday regarding Oberlin College request.
- Conditional Use/Home Occupation Public Hearing April 25th.

Edie Taylor:

- Attended Lorain County Beautiful Meeting, requesting \$2,000.00 Budget for May 20th Pride Day
- 13 residents signed up for May Chipping Day thus far
- Started passing out mosquito dunks to residents
- Flag stock depleted, would like to place order for additional
- Requesting order to Judco for green 911 address flags 6" x 18"
- Suggest purchasing signs to denote Columbarium walls in Cemetery

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Motion to Approve Pride Day Budget

Motion was made by Scott Justin to approve a \$2,000.00 Pride Day Budget, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2023-04-14**

Motion to Approve Flag Purchase

Motion was made by Andrew Gulish to approve the purchase of flags from the On-line Store at a cost not-to-exceed \$1,000.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED **2023-04-15**

Motion to Approve Aluminum Signs

Motion was made by Patricia Brubaker to approve the purchase of 25 green address aluminum signs 6" x 18" from Judco at a cost not-to-exceed \$500.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED **2023-04-16**

Dan Jarven:

- Committee met with Jacob Barnes in-person along with Dan Romancek for Zoning Resolution update discussion, forwarded changes to Planning Commission for suggestions.
- Will be attending site view of Landfill with Tom Mangan as legal representative. Also, will check on progress of EDL dismantlement.
- Smell complaints have been down since EDL ceased operation, with exception of Easter Sunday.
- Any progress on quarterly meeting with Chase Ritenour. ***Trustee Gulish stated Chase was under the assumption that meetings would be include himself, one Trustee, Zoning Inspector, Republic Service guest if needed. Meetings would not be during a public meeting and he would like to start once contract is signed by corporate. Contract has not been signed and corporate is still reviewing.***
- Mike Mohrman from Beaver Creek Hunt Club requesting information regarding building another pavilion on property. Also, a second target range may be requested using free dirt from Oberlin College to build back stop. Mr. Mohrman didn't want to pursue engineering till he knew if it would be approved. Prosecutor Tom Mangan told Dan this would have to go to BZA since it's non-conforming. *Trustees questioned layout due to size of lot, Zoning Inspector is not sure of layout. Trustee Gulish stated Zoning Resolution Committee may want to put backstop restrictions in new Zoning Resolution. Check with other communities to see what their regulations are on backstops. Deputy Plemons stated the State of Ohio has very vague rules on that issue.*

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Dan Jarven..continued -Second Notice for Cemetery decorations was published in Chronicle Telegram. *Chairman Justin asked what brought on the Cemetery clean-up? Dan stated there were some complaints during burials, also, during OTA Winter Conference seminar stated items placed on graves could be a safety concern for maintenance staff. Trustee Brubaker stated she would like the staff to "show a little grace" when dealing with people who have loved ones buried at Cemetery. She feels the Cemetery Rules will need revised and she will bring those changes to the next meeting for review. Service Supervisor stated there was an extreme case where a birthday cake was left on a grave. Trustee Brubaker requested staff to be considerate of people feelings when dealing with this situation.*

Deputy Plemons: Calls for Service

- Mar 18th, 13000 block of Quarry Rd., deputies conducted a welfare check of the home owner who checked ok.
- Mar 18th, 43000 block of Oberlin Elyria Rd., deputies responded to a residence, reference an unwanted guest.
- Mar 21st, RT.58/ Butternut Ridge Rd., deputies responded to the area to check on a person sitting in a car who was having medical issues. This subject checked ok and was just resting.
- Mar 28th, 44000 block of Rt. 511, reference a domestic violence complaint. A male subject was arrested several days later reference same.
- Mar 28th, 43000 block of Oberlin Elyria Rd., reference a fraud complaint.
- Mar 31st, Deputies assisted a young female who ran out of gas near the airport on Russia Rd.
- Apr. 4th, 44000 block of Oberlin Elyria Rd., reference a fraud complaint.

John Honoshofsky: -1 (one) burial since last meeting

- Tiling at Park
- Contacted ODOT regarding standing water on Route 58, they dug up area today and will camera tomorrow to see where area is blocked.
- Would like to put Bobcat Hydraulic Tilt on govdeals
- Mini-excavator was delivered last Wednesday
- Spoke with Kendal regarding water issue in SE corner of Park, their storm retention pond is flowing into Park. They should get back with answer.
- Light panel in "The Lodge" is still waiting switches, parking lot lights are now being worked on.
- Someone dumped a brush pile at BNR road crossing, Republic Services cleaned
- Would like to purchase a brush cutter for mini-excavator from John Deere at a cost of \$12,066.00, would be able to use in ditches, *Chairman Justin thinks it will be beneficial.*
- Spoke with Don Romancak regarding Cobb Ditch, Mr. Romancak thought NRT would dig ditch, which NRT responded not possible.
- Tool Cat..release valve needs replaced from LEPPPO at a cost of \$2100.00

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John Honoshofsky..continued -Cemetery foundations, what should be done??
 Several ideas have been discussed, concrete footer solution will be very pricey.
*Trustees requested Service Supervisor to get an opinion from Rafter A Ltd to see if
 stone/concrete combination would work, also, get concrete footer pricing to review.*

Motion to Approve Govdeal Placement

Motion was made by Patricia Brubaker to approve placing the Bobcat Hydraulic Tilt on Govdeals, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.
MOTION CARRIED 2023-04-17

Motion to Approve Brush Cutter Purchase

Motion was made by Patricia Brubaker to approve the purchase of a Diamond Attachment Brush Cutter from John Deere at a cost of \$12,066.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.
MOTION CARRIED 2023-04-18

Motion to Approve Tool Cat Repair

Motion was made by Andrew Gulish to approve the repair of the Tool Cat from LEEPO at a cost of \$2,100.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.
MOTION CARRIED 2023-04-19

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Purchase Heart Start AED

Motion was made by Scott Justin to approve the purchase of (4) four Heart Start AED from Central Lorain County Joint Ambulance District at a cost of \$6,512.75, seconded by Andrew Gulish. RCV: Scott Justin—aye; Andrew Gulish—aye; Patricia Brubaker—aye.
MOTION CARRIED 2023-04-20

Motion to Approve Rental Rate for 2024 Fish and Tackle Show

Motion was made by Patricia Brubaker to approve the rental rate for the 2024 Fish and Tackle Show at \$600.00/day, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.
MOTION CARRIED 2023-04-21

-Trustee Gulish stated he was contacted by South Amherst Fire Department regarding an equipment request in the amount of \$14,000.00 (est). Trustee Gulish stated he told the Fire Department that would not be budgeted till next year. Fiscal Officer stated that could be addressed at contract discussion and legal would need involved.

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-Trustee Brubaker reminded Service Supervisor to mow Hamilton Street area near Golf Course monthly from April—October near the 15th of each month.

Motion to Enter into Executive Session

Motion was made by Scott Justin to enter into Executive Session at 6:58 pm for employment and confidential matter discussion with no business to follow, seconded by Andrew Gulish. RCV: Scott Justin—aye; Andrew Gulish—aye; Patricia Brubaker—aye.

MOTION CARRIED

2023-04-22

Motion to Adjourn Executive Session

Motion was made by Patricia Brubaker to adjourn Executive Session at 8:09 pm, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED

2023-04-23

Motion to Adjourn

Motion was made by Patricia Brubaker to adjourn meeting at 8:09 pm, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED

2023-04-24

AFFIRMED by Scott Justin at May 2, 2023 Regular Meeting

ATTESTED by Lisa Akers at May 2, 2023 Regular Meeting

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