

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

May 16, 2023

Chairman Scott Justin called the May 16, 2023 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Bryan Plemons, John Honoshofsky, James Griner, Jim Krynak, Edie Taylor

Motion to Approve May 2, 2023 Regular Meeting Minutes

Motion was made by Andrew Gulish to approve the May 2, 2023 Regular Meeting Minutes, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2023-05-11**

FISCAL OFFICER'S REPORT

The Financial, Investment and Appropriation Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$114,168.02, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-05-12**

PUBLIC CONCERNS AND REQUESTS

Jim Krynak: -Request permission to fly model aircraft over Park as well as landing. Aircraft is electric no gas engine and would be early in the day or later in evening when air is calm. He resides on Baird Road and is looking for different locations and the Park would be close proximity to home. ***Trustees suggested different locations thru-out County where he might be able to use. Trustees at this time did decline request but is very appreciative that Mr. Krynak asked before flying aircraft.***

STAFF REPORTS

Jim Griner: -Jacobs Barnes will be attending a special Zoning Meeting scheduled on May 25th @ 6:30 pm to review Zoning Resolution changes with the ZBC.

Edie Taylor: -Consider changing lobby chairs (6 total)
 -Flowers on-site for Pride Day, shopping tomorrow for food.
 Consider having function indoors. ***Trustees stated the Pavilion will only be used.***

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Bryan Plemons: Calls for Service

- Apr 15TH, 44000 block of Parsons Rd., reference a domestic dispute.
- Apr. 15th, 13000 block of Clark Ln, reference a sex offense.
- Apr. 16th, 43000 block of Oberlin Elyria Rd., reference a harassment complaint.
- Apr. 17th, 44000 block of Oberlin Elyria Rd., reference a loaded gun which was found at a local establishment by the property owner. That item was turned over to the Sheriff's Office.
- April 18th, West Rd/ Parsons Rd, reference a dog on the loose. This animal was taken to the dog pound after attempted to locate the owner were unsuccessful.
- April 19th, Welfare check of a male sitting in the grass on Oberlin Rd. near Russia Rd. The male had been walking since Wellington and was tired. He was transported to the Haven homeless shelter in S. Lorain.
- April 19th, The Republic landfill, reference a contractor who was locked inside the fenced in area after hours. Deputies unlocked the gate and the matter resolved.
- April 20th, 13000 block of Quarry Rd., reference a runaway foster child. A report was taken and the child was later located in Elyria.
- April 22nd, Deputies stopped an intoxicated female who had left a wedding on Butternut Ridge Rd. This female was returned to the wedding and released to friends who transported her home.
- April 26th, Deputies were detailed to the area of the Republic recycle center, reference a female running around in the bushes. Deputies spoke with this female who was arguing with her boyfriend and was given a ride to Wellington.

- John Honoshofsky:**
- Mowing continues
 - Replaced culvert on Garfield Road
 - Filled ditch culvert on Parsons Road
 - Installed culvert on North Professor
 - Reviewed Rafter A Ltd engineering cost for East Hamilton road repair (portion of road where water is an issue) ***Trustee Gulish possibly consider repair in next year's budget. Chairman Justin explained engineering cost and process.***
 - Inadvertently, rented traffic lights for a month, instead of week which was previously approved, requesting additional monies to cover difference in cost.
 - Requesting overtime to catch-up on mowing. ***Trustees agree, but Chairman Justin stated only as long as two employees are present.***

Motion to Approve Engineering Cost for East Hamilton

Motion was made by Patricia Brubaker to approve engineering cost for repair of East Hamilton from Rafter A. Ltd at a cost of \$14,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED

2023-05-13

Motion to Approve Additional Traffic Control Rental

Motion was made by Scott Justin to approve additional traffic control rental cost to Tuffman at a cost of \$3,600.00, seconded by Andrew Gulish. RCV: Scott Justin—aye; Andrew Gulish—aye; Patricia Brubaker—aye.

MOTION CARRIED

2023-05-14

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TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Purchase of Dell Laptop

Motion was made by Patricia Brubaker to approve purchase of a Dell Laptop from ES Consulting at a cost of \$1,387.05 for Zoning Boards use, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED

2023-05-15

Motion to Approve Purchase of Fireproof Cabinets

Motion was made by Andrew Gulish to approve the purchase of two (2) fireproof cabinets from Uline at a cost of \$10,620.00 (cabinets) + \$400.00 (shipping) = \$11,020.00, for Zoning Boards use, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED

2023-05-16

Motion to Approve Internet and Phone System Repair/Replacement

Motion was made by Patricia Brubaker to approve internet and phone system repair/replacement from ES Consulting at a cost not-to-exceed \$5,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED

2023-05-17

Trustee Brubaker stated Central Lorain County Ambulance will be attending Pride Day as well as providing blood pressure checks. Oberlin Fire Department will be attending as well.

Motion to Enter into Executive Session

Motion was made by Andrew Gulish to enter into Executive Session at 6:34 pm for confidential matters, with no business to follow, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED

2023-05-18

Motion to Adjourn Executive Session

Motion was made by Scott Justin to adjourn Executive Session at 6:53 pm, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED

2023-05-19

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Motion to Adjourn

Motion was made by Andrew Gulish to adjourn meeting at 6:54 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED

2023-05-20

AFFIRMED by Scott Justin at June 6, 2023 Regular Meeting

ATTESTED by Lisa Akers at June 6, 2023 Regular Meeting