

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 6, 2023

Chairman Scott Justin called the June 6, 2023 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: James Griner, John Honoshofsky, Edie Taylor, Bryan Plemons, Dan Jarven

Motion to Approve May 16, 2023 Regular Meeting Minutes

Motion was made by Andrew Gulish to approve the May 16, 2023 Regular Meeting Minutes, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2023-06-01**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$231,507.67, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-06-02**

PUBLIC CONCERNS AND REQUESTS—n/a

STAFF REPORTS

Jim Griner: -Met with Jacob Barnes in person on 5/25/2023 with Zoning Board, draft was reviewed with Board. Reviewed proposed schedule for implementation of Zoning Resolution. Electronic copy of Resolution has been sent to Ross so he can distribute to ZBA. Need to publicize meeting to residents for 6/27/2023 to voice opinions regarding Resolution Draft. **Fiscal Officer will prepare postcard mailing for meeting, Jim will review before postcard is mailed.* Draft will be placed on website for residents can view before meeting.

Motion to Approve Printing/Mailing of Postcards

Motion was made by Andrew Gulish to approve printing/ mailing of 6/27/2023 Public Meeting postcards from Minuteman Press at a cost of \$700.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED **2023-06-03**

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Eddie Taylor: -Reviewed Pride Day Expenses.... *Chairman Justin stated we should buy our own buns in the future. Trustee Brubaker stated we should think long and hard before continuing Pride Day in the future. It is costly and we feed more staff and first responders then residents. Possibly try something new moving forward.*
 -Inquired if Board decided on chair purchase for Lobby.... *Trustees stated possibly in future.*

Dan Jarven: -Issues with overgrowth on Mr. Neal's Oberlin Road property. Growth has caused issue with entering and exiting the Cemetery. Maintenance Department has received complaints regarding vision being obstructed when trying to exit. Requesting a Resolution Declaring Nuisance and Ordering Abatement. *Chairman Justin suggested contacting County regarding tree removal due to right-away issues. After much discussion, the Trustees decided to put Resolution on-hold and make attempt to purchase property in order to maintain properly. Trustees requested Mr. Jarven to reach out to Tom Mangan from Lorain County Prosecutor's Office for guidance.*

Motion to Approve Lorain County Prosecutor's Office Purchase Authority

Motion was made by Patricia Brubaker to approve Lorain County Prosecutor's Office to authorize on behalf of New Russia Township Board of Trustees potential purchase of 12566 Oberlin Road Property, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2023-06-04**

Motion to Approve Negotiating Price

Motion was made by Patricia Brubaker to approve starting negotiating price for 12566 Oberlin Road Property at \$50,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-06-05**

Deputy Plemons: Calls for Service

- Apr. 27th 48000 block of Rt. 113 to assist the ambulance on a medical call.
- Apr. 28th 47000 block of Russia Rd., reference a physical domestic. One subject was arrested.
- May 1st, 11000 block of Rt. 58, to check on the welfare of the home owner after relatives couldn't get ahold of him by phone. The home owner checked ok.
- May 1st, 11000 block of Rt. 58, reference a 911 call where someone yelled, "we need help". Deputies responded and spoke with a parent and their child who made the call. Every thing checked ok.
- May 2nd, 500 block of W. Lorain St., reference a fraud complaint.
- May 3rd, 45000 block of Russia Rd., reference a child endangering complaint. Children services was notified.
- May 4th, 43000 block of Parsons Rd., reference an abandoned vehicle complaint. That vehicle was ordered removed by the Sheriff's Office and towed away.
- May 5th, 46000 block of Butternut Ridge Rd., deputies assisted the ambulance on a medical call.
- May 9th, 48000 block of Rt. 511, deputies assisted the ambulance on a medical call.
- May 12th, 43000 block of Oberlin Elyria Rd., reference a unauthorized use of motor vehicle complaint.

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- John Honoshofsky:**
- One (1) funeral since last meeting
 - Cleaned roadside ditches
 - Mowing overtime has stopped
 - Traffic Lights returned
 - New Holland tractor is at Wellington Implement to repair wire harness. Estimate repair at \$5,000.00, should be repaired by Friday. If not, consider renting mower for \$680.00 weekly. *Trustees stated to hold off on rental, see if tractor is repaired by Friday.*
 - Inquired what to do about traffic lights? Should we continue to rent or hold-off on cleaning ditches? Cleaning ditch in Cemetery now, which doesn't require traffic to be maintained. *Trustees approved one additional week of traffic light rental.*
 - Reviewed estimate from Joseph Simone Painting to clean and stain portions of exterior cedar at Adm Complex, Corner Sign, Cemetery Shelter (including benches and cleaning/sealing of concrete inside Shelter)
 - Electrician will be done with Lodge light improvement tomorrow.

Motion to Approve Traffic Light Rental

Motion was made by Patricia Brubaker to approve one (1) week traffic light rental from Tuffman at a cost of \$1,800.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2023-06-06

Motion to Approve Adm Complex, Corner Sign, Cemetery Repairs

Motion was made by Patricia Brubaker to approve cleaning and staining of portions of exterior cedar at the Administrative Complex, Corner Sign and Cemetery Shelter, additionally washing and sealing of concrete within the Cemetery Shelter from Joseph Simone Painting at a cost of \$11,070.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED

2023-06-07

TRUSTEE BUSINESS

-Correspondence were reviewed and found in order.

Motion to Accept Mark Millis's Resignation

Motion was made by Andrew Gulish to accept Mark Millis's resignation effective 6.01.2022, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED

2023-06-08

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-Suggestion from Shelter #2 renter, add picnic table....Service Supervisor will measure for practicality and review with Trustees in near future.

-Trustees read letter from resident regarding Cemetery decorations. Trustees decided to have a Work Session to further discuss Cemetery Rules and Regulations.

Motion to Approve Work Session

Motion was made by Patricia Brubaker to approve a Work Session on June 19, 2023 at 9 am for Cemetery Rules and Regulation discussion, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED**2023-06-09**

Trustees request Dan Jarven, Cemetery Sexton to attend.

Trustee Brubaker: -Reviewed email from Jeff Baumann, City of Oberlin, regarding side walk project. Trustee Brubaker will contact Mr. Baumann to discuss Township paying portion within Township limits.

Trustee Gulish: -Spoke with Chase Ritenour regarding contract, still nothing back from Corporate. Chairman Justin would like to know what is the plan for the BNR intersection?

Motion to Enter into Executive Session

Motion was made by Scott Justin to enter into Executive Session at 7:28 pm for employment discussion and confidential matters with no business to follow, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED**2023-06-10****Motion to Adjourn Executive Session**

Motion was made by Andrew Gulish to adjourn Executive Session at 9:04 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED**2023-06-11****Motion to Adjourn**

Motion was made by Andrew Gulish to adjourn meeting at 9:04 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED**2023-06-12****AFFIRMED by Scott Justin at June 20, 2023 Regular Meeting****ATTESTED: by Lisa Akers at June 20, 2023 Regular Meeting**