

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

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**HELD**

**June 20, 2023**

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Chairman Scott Justin called the June 20, 2023 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: John Honoshofsky, James Griner, Edie Taylor, Steve Jackson, Dan Jarven, Richard Polen

**Motion to Approve 2024 Budget**

Motion was made by Patricia Brubaker to approve the 2024 Budget as presented at Budget Public Hearing, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** 2023-06-14

**Motion to Approve June 6, 2023 Regular Meeting Minutes**

Motion was made by Andrew Gulish to approve the June 6, 2023 Regular Meeting Minutes, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** 2023-06-15

***FISCAL OFFICER'S REPORT***

*The Financial, Investment and Appropriations Reports were reviewed and found in order.*

**Motion to Approve New Holland Tractor Repair**

Motion was made by Patricia Brubaker to approve the New Holland Tractor repair from Wellington Implement at a cost of \$4,971.12, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Patricia Brubaker—aye.

**MOTION CARRIED** 2023-06-16

*Noted: Verbal approval was given for repair at the 6/06/2023 Regular Meeting, NTE \$5,000.00*

**Motion to Approve VOID of Check**

Motion was made by Patricia Brubaker to VOID Check #35412 to Polen Implement, dated 6.06.2023 in the amount of \$38,261.53, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

**MOTION CARRIED** 2023-06-17

*Noted: After review of CK #35412, dated 6.06.2023 and discussion with Polen Implement, they had erroneously invoiced the wrong amount for new equipment purchase, therefore, this check is VOID and CK #35413 in correct amount was issued and included in Warrants for 6.20.2023.*

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**Motion to Approve Warrants**

Motion was made by Andrew Gulish to approve Warrants totaling \$77,363.54, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

**MOTION CARRIED**

**2023-06-18**

***PUBLIC CONCERNS AND REQUESTS***

**Steve Jackson:** -Attended ZBC Regular Meeting and reviewed proposed Zoning Resolution, he feels consultant is doing a good job. While attending ZBC meeting noticed secretary was using phone to record minutes, should be using recorder not personal phone. Suggested if Land Use Plan was going to be changed that NRT use same consultant as Zoning Resolution and to move fairly quickly to contract with consultant before he moves onto another project.

*Trustees stated they would like to complete the Zoning Resolution then move to Land Use.*

**Richard Polen:** -Volunteered to be on Land Use Plan Committee

***STAFF REPORTS***

**Jim Griner:** -Mr. Jackson and Mr. Polen attended recent ZBC Meeting and their comments regarding proposed Zoning Resolution were sent to Jacob Barnes.

-Postcards were mailed regarding 6/27/2023 Meeting

-Had a Zoom call with Dan and Jacob on 6/15/2023

-Proposed Zoning Resolution is on website with DRAFT watermark

-Few Minor changes are still needed

-Jacob will attend 6/27/2023 Public Meeting along with Deputy Plemons

**Eddie Taylor:** -No report

**Dan Jarven:** -Consider purchasing True Grid for cemetery foundations, cemetery in Columbus has used for past seven year with no issues. Cost will be \$1638.00 for 500 square feet. *Trustees request additional information for next meeting before approval. Possibly find local cemeteries using for recommendation.*

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**Deputy Plemons:** Calls for Service—Chairman Justin read in Deputy's absence

- May 16<sup>th</sup>, 13000 block of Quarry Rd., reference a domestic dispute. A report was filed.
- May 18<sup>th</sup>, 13000 block of Quarry Rd., reference a domestic dispute/ unwanted person.  
A report was filed and deputies gave a subject a ride to another location.
- May 18<sup>th</sup>, Deputies were summoned to the park preserve for individuals inside the park after hours.
- May 21<sup>st</sup>, RT. 511/ Quarry Rd., deputies assisted with a motor vehicle accident at this location.
- May 21<sup>st</sup>, 13000 block of Quarry Rd., to assist the ambulance with a mentally ill person, who was later transported to the hospital.
- May 22<sup>nd</sup>, 44000 block of E. Hamilton St., to assist a subject wishing to gather personal belongings with a police escort.
- May 22<sup>nd</sup>, 48000 block of Russia Rd., reference a fraud complaint.
- May 24<sup>th</sup>, 13000 block of Quarry Rd., to assist the ambulance again with a mentally ill person. That was person was transported to the hospital for evaluation.
- May 24<sup>th</sup>, 47000 block of Garfield Rd., reference a fraud complaint. A report was filed.

**John Honoshofsky:**

- Mowing continues
- Five (5) dumpsters filled at Dumpster Days
- One (1) funeral since last meeting
- Road ditch mowing is complete

***TRUSTEE BUSINESS***

*Correspondence were reviewed and found in order.*

**Motion to Accept Christopher Miller's Resignation**

Motion was made by Patricia Brubaker to accept Christopher Miller's resignation effective June 23, 2023, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-06-19**

**Motion to Approve Juneteenth as a Paid Floating Holiday**

Motion was made by Patricia Brubaker to approve Juneteenth as a paid Floating Holiday for full-time staff retroactive from June 19, 2023 and moving forward, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-06-20**

**Motion to Approve Generator Maintenance Agreement**

Motion was made by Andrew Gulish to approve a 3-year Maintenance Agreement with Generator Systems from October 2023—October 2025 at the cost of \$6,395.40, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2023-06-21**

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**Motion to Approve Duct Work Cleaning**

Motion was made by Andrew Gulish to approve cleaning of the duct work in the Administrative Complex from Coit Cleaning & Restoration at a cost of \$4,271.00, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

**MOTION CARRIED**

**2023-06-22**

*REMINDER: July 4, 2023 Regular Meeting CANCELLED due to Holiday.*

**Trustee Gulish:** -Spoke with concerned citizens regarding Airport zoning. As of now, nothing is happening with zoning. Current Land Use Plan call for Airport area to be zoned industrial. Representative from the City of Elyria contacted him regarding a discussion they had with the Governor of Ohio about development and making things happen at the airport. City of Lorain has reached out as well and both Elyria and Lorain are very eager to get "involved", which leaves a huge concern as to what New Russia Township will be left with if we don't act sooner rather than later. Suggests a survey be sent to residents asking for opinion...for or against rezoning of airport, but as with any survey there may be a lack of responses. We need to think of ways to get responses, either door to door or hire a firm. Also, there is a concern as how to interpret information.

**Motion to Enter into Executive Session**

Motion was made by Patricia Brubaker to enter into Executive Session at 6:30 pm for employment discussion with no business to follow, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

**MOTION CARRIED**

**2023-06-23**

**Motion to Adjourn Executive Session**

Motion was made by Andrew Gulish to adjourn Executive Session at 7:40 pm, seconded by Scott Justin. RCV: Andrew Gulish—aye; Scott Justin—aye; Patricia Brubaker—aye.

**MOTION CARRIED**

**2023-06-24**

**Motion to Adjourn**

Motion was made by Patricia Brubaker to adjourn meeting at 7:40 pm, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

**MOTION CARRIED**

**2023-06-25**

**AFFIRMED by Scott Justin at July 18, 2023 Regular Meeting**

**ATTESTED by Lisa Akers at July 18, 2023 Regular Meeting**