

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 18, 2023

Chairman Scott Justin called the July 18, 2023 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Douglas Rieger, Gary O'Neill, James Griner, John Honoshofsky, Dan Jarven, John Knipper, Bryan Plemons, Andrew Goss, Edie Taylor Jeff Baumann

Motion to Approve June 20, 2023 Public Hearing Minutes

Motion was made by Patricia Brubaker to approve the June 20, 2023 Public Hearing Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-07-01**

Motion to Approve June 20, 2023 Regular Meeting Minutes

Motion was made by Andrew Gulish to approve the June 20, 2023 Regular Meeting Minutes, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2023-07-02**

FISCAL OFFICER'S REPORT

The Financial, Investment and Appropriations Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$88,306.56, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-07-03**

PUBLIC CONCERNS AND REQUESTS

Jeff Baumann, City of Oberlin-Public Works Director: -Discussed priority transportation improvements regarding installation of pathways from Hamilton Street south to Route 20 then west to connect with Wendy's sidewalk near Walmart. Oberlin City Council has been concerned about foot traffic in that area especially at night. The 10-12 feet wide asphalt pathway will be on west side of road and will cover parts in New Russia Township, Pittsfield Township, ODOT and Storm Water District. Environmental Design Group has been contracted to design and engineer and they will determine best way to connect west to east side of Route 58 near the new Aldi's. Pathway will fall within ODOT's right-away so no formal agreement will be needed with NRT. ODOT has rules for maintaining pathway, which will be determined when completed. Another future project Oberlin Council is considering is pathway from Maple Street North to Drug Mart. Will keep NRT posted as project progresses.

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 18, 2023

John Knipper: -On July 6th at approximately 8:10 am he witnessed a Republic Services trash hauling truck going at an excessive speed near Oberlin Road/Butternut Road Intersection. Another vehicle was turning onto Butternut Ridge and the trash hauler had to go into opposite lane to avoid what could have been a catastrophic accident. Why are trash trucks on Oberlin Road to begin with, why are they not using State Route? He is tired of the trucks going back and forth at high rates of speed and invited Deputy Plemons to sit in his driveway to monitor.

Gary O'Neil/Doug Rieger, American Model Yachting Association Members:
 -Requesting written permission from Board of Trustees to use pond for sailing of model yachts. There are several clubs in Northeast Ohio and NRT's pond is centrally located. These yachts are not motorized and just use wind for movement. The Association carries liability insurance and would name NRT on coverage. The Association also promotes community involvement and would be good stewards to residents. ***Trustees stated they have current rules in place to prevent such use on pond and respectfully decline as not to show favoritism of one group over another.***

STAFF REPORTS

Jim Griner: -Approximately 30 people attended Zoning Resolution Update Informational Meeting on June 27th, which went well. Several concerns were raised as well as comments that the Board and Jacob considered. A new version of Resolution was posted on website on July 14th and legal notice for Public Hearing appeared in Chronicle Telegram on July 15th. Still waiting for official recommendations from Lorain County Planning Committee. Public Hearing scheduled for July 25th at 6:30 pm....time and date is on the website and corner sign.

Dan Jarven: -Reviewed first 6 months of Call Log.
 -Reviewed Lewis Monument cost for engraving columbariums, feels a bit pricey, will save discussion for future.
 -Noxious weed violation was sent to Republic Services, they have since complied
 -Requested Trustees review updated Cemetery Rules and Regulation for future approval. All areas of change has been highlighted.

Edie Taylor: -Request update to Open Burning Guidelines

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 18, 2023

Deputy Plemons: Calls for Service

- May 26th, A township residence called this deputy reference a suspicious vehicle he noticed parked in a farm field. Upon arrival, this vehicle, which was unoccupied, was later reported stolen out of Cleveland Police Department. This vehicle's ignition was damaged and it appears someone had shot at this vehicle, with a bullet hole found in the trunk and a bullet found laying on the dashboard.
- May 26th, 14000 block of RT.58, reference a vandalism complaint. The caller reports his ex girlfriend had trashed his business while he was out of town.
- May 29th, 47000 block of Russia Rd., reference a protection order violation.
- May 30th, 11000 block of Rt. 58, reference a fraud complaint involving a bank account.
- May 30th, 47000 block of W. Hamilton St., reference a welfare check of a resident.
- May 31st, 12000 block of RT. 58, reference neighbors stealing teepee poles from next door. The neighbor was issued a summons for theft.
- June 6th, 44000 block of Parsons Rd., a summons was issued to a person violating the fire burn ban, after a complaint was filed from Oberlin Fire Dept.
- June 10th, 13000 block of West Rd., reference a dog at large complaint, that turned into one subject assaulting another subject on the property line.
- June 11th, 13000 block of Hale Rd., reference a domestic between family members.
- June 11th, 13000 block of Quarry rd., reference an intoxicated female calling 911. Everything was ok and she eventually went to sleep.
- June 13th, 12000 block of Quarry Rd., deputies assisted EMS with a subject who took too many sleeping pills.
- June 14th, 13000 block of Quarry Rd., reference a domestic between family members.

- John Honoshofsky:**
- Mowing grass continues
 - Dave Lent leveled pavers near Cemetery Shelter
 - 2nd round of ditch mowing has started
 - Reviewed estimate from Edwards Tree Service to remove two mulberry tress near corner sign and grind several stumps thru-out properties.
 - Reviewed Rafter A Ltd estimate to engineer repaving of East Hamilton, ***Trustees requested Service Supervisor to contact County Engineer for estimate.***

Motion to Approve Tree and Stump Removal

Motion was made by Andrew Gulish to approve tree and stump removal from Edwards Tree Service at a cost of \$3,300.00, seconded by Scott Justin. RCV: Andrew Gulish—aye; Scott Justin—aye; Patricia Brubaker—aye.

MOTION CARRIED

2023-07-04

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

- Fiscal Officer stated the Oberlin Clerk of Courts called requesting clarification regarding any tickets written in the Park from Deputy Plemons. Current Park Resolution states 100% will go to NRT General Fund but any ticket written outside of Park is a 50/50 split with the Sheriffs Department. ***Trustees stated current Resolution will remain with 100% going to NRT General Fund for Park fines only.***

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 18, 2023

-Reminder...OPWC Round 38 Applications due to Lorain County Engineer on 9.01.2023

Motion to Approve Special Olympics Contribution

Motion was made by Patricia Brubaker to approve a contribution to the Special Olympics in the amount of \$1,500.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin —aye. **MOTION CARRIED** **2023-07-05**

Motion to Approve Partial Rental Refund

Motion was made by Andrew Gulish to approve partial rental refund to Craig Robinson in the amount of \$75.00 due to electrical issue in pavilion, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2023-07-06**

Motion to Approve 2023 NOPEC NEC Grant Agreement and Resolution

Motion was made by Patricia Brubaker to approve the 2023 NOPEC NEC Grant Agreement and Resolution, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-07-07**

Motion to Approve New Internet Phone System

Motion was made by Andrew Gulish to approve a new internet phone system from ES Consulting at a cost of \$3,584.25, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2023-07-08**

-Trustee Gulish stated he received a phone call from Chase Ritenour and Republic Services agreed to terms of contract. First scheduled quarterly meeting between Chase Ritenour, Andrew Gulish, Dan Jarven and Republic Representative will be August 1, 2023 at 10 am. Thereafter, quarterly meetings will rotate trustees.

-Chairman Justin stated he feels Pavilion #2 at Park needs an additional picnic table. Service Supervisor stated he would order.

Motion to Enter into Executive Session

Motion was made by Patricia Brubaker to enter into Executive Session at 7:21 pm for employment and confidential matter discussion with no business to follow, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED **2023-07-09**

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 18, 2023

Motion to Adjourn Executive Session

Motion was made by Andrew Gulish to adjourn Executive Session at 9:01 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.
MOTION CARRIED **2023-07-10**

Motion to Adjourn

Motion was made by Andrew Gulish to adjourn meeting at 9:01 pm, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.
MOTION CARRIED **2023-07-11**

AFFIRMED by Scott Justin at August 1, 2023 Regular Meeting

ATTESTED by Lisa Akers at August 1, 2023 Regular Meeting

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

July 18, 2023

This Page Intentionally Left Blank