

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

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**HELD**

**August 15, 2023**

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Chairman Scott Justin called the August 15, 2023 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: James Griner, Edie Taylor, John Honoshofsky, Bryan Plemons, Ray Smega, Karen Marcotte, Dan Jarven

**Motion to Approve August 1, 2023 Regular Meeting Minutes**

Motion was made by Patricia Brubaker to approve the August 1, 2023 Regular Meeting Minutes, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

**MOTION CARRIED**                      **2023-08-09**

***FISCAL OFFICER'S REPORT***

*The Financial, Investment and Appropriation Reports were reviewed and found in order.*

**Motion to Approve Warrants**

Motion was made by Andrew Gulish to approve Warrants totaling \$61,501.52, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

**MOTION CARRIED**                      **2023-08-10**

***PUBLIC CONCERNS AND REQUESTS—n/a***

***STAFF REPORTS***

**Jim Griner:**                      -ZBC passed text amendment to the Zoning Resolution at their last meeting. Reviewed and discussed packet that was sent to Trustees from Zoning Chair and Secretary for their consideration. Now up to Board of Trustees to set a Public Hearing for discussions and possibly adopting. Jacob Barnes did have a suggestion regarding Agritourism, in which Jim received after ZBC meeting. Trustees may want to consider as part of their changes and/or additions.

**Edie Taylor:**                      -Did Board review list of five (5) Oberlin residents that have been continually signing-in and using dumpsters during Dumpster Days. ***Trustees would like a letter sent to these individuals reminding them that Dumpster Days are for Township residents only. Also, include copies of each sign-in sheet as proof with letter.***

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- Dan Jarven (continued):**        -Legal Notice regarding Cobb Ditch cleaning was in newspaper.  
 -Working with property owner (resident) North of Equine property on Route 58 regarding Agritourism business.  
 -ZBA has set a Public Hearing regarding Beaver Creek Club shooting range addition for 8/29/2023 @ 6:30 pm.  
 -If new Zoning Resolution is approved, would Trustees want a new map considered for future as well. **Trustees stated "yes" and would like Jacob Barnes to consult.**  
 -Mr. Brooky stone foundation at Cemetery is not strong enough and family would like monument company to install a concrete foundation, would Trustees approve? **Trustees agreed to have monument company install concrete foundation.**  
 -Does Trustees need more time to review Cemetery Rules and Regulations before approving? FO asked if seeding of graves was added to rules? An updated version of the Rules and Regulations will be available in September to review and possibly approve.  
 -Mr. Neal on Oberlin Road has not responded to any attempts to contact. Would Trustees like a certified letter be sent? **Trustees would like Zoning Inspector and Lorain County Prosecutor's Office to send certified letters to Mr. Neal.**

**Deputy Plemons:            Calls for Service**

- July 1<sup>st</sup>, Rt. 58/ Russia Rd, deputies assisted w/an accident.
- July 7<sup>th</sup>, 13000 block of Quarry Rd., reference a welfare check. The homeowner checked ok.
- July 7<sup>th</sup>, 44000 block of Albrecht Rd., deputies assisted EMS on a medical call.
- July 8<sup>th</sup>, 46000 block of Russia Rd., reference a theft complaint.
- July 9<sup>th</sup>, 11000 block of Rt. 58, reference a woman screaming. A male was later arrested for domestic violence and child endangering.
- July 11<sup>th</sup>, 12000 block of Rt. 58, reference a male and female fighting inside a car alongside the roadway. A male was later arrested on an outstanding warrant.
- July 12<sup>th</sup>, 13000 block of Quarry Rd., reference a domestic dispute.
- July 16<sup>th</sup>, 48000 block of Russia Rd., reference a welfare check for a male who lost his pants and one shoe and needed a ride home to his residence.
- July 17<sup>th</sup>, 11000 block of Pyle Rd., reference a domestic dispute.

- John Honoshofsky:**        -Mowing continues  
 -One (1) funeral since last meeting  
 -Would Trustees like Brown Ford Pick-up listed on govdeals w/snowplow?  
**Trustees agreed**

**Motion to Approve Placing Truck on Govdeals.com**

Motion was made by Patricia Brubaker to approve placing Brown Ford Pick-up Truck on Govdeals with Snowplow with reserved price of \$10,000.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

**MOTION CARRIED**

**2023-08-11**

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***TRUSTEE BUSINESS***

*Correspondence were reviewed and found in order. Discussion was held regarding letter from Lorain County Commissioners regarding Windfarm Resolution. Jim Griner stated the Proposed Zoning Resolution addresses windfarms and solar facilities and has the upmost current language. Trustee Brubaker, Jim Griner and Dan Jarven will attend Lorain County Commissioners meeting on 9/5/2023 at 5:00 pm at the Administration Building for further clarification and discussion.*

**Motion to Approve Resolution to Adopt the Solid Waste Management Plan for the Lorain County Solid Waste Management District**

Motion was made by Patricia Brubaker to approve the Resolution to Adopt the Solid Waste Management Plan for the Lorain County Solid Waste Management District as presented, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** 2023-08-12  
*(See Board Referral File)*

**Motion to Approve Temporary Full-time Employment Status**

Motion was made by Andrew Gulish to approve David Lent to Temporary Full-time Employment Status for Service Employee at a rate of \$25.63/hour retroactive to August 1, 2023, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** 2023-08-13

**Motion to Approve Public Hearing for Consideration of Zoning Amendment**

Motion was made by Patricia Brubaker to approve a Public Hearing for consideration of the Zoning Resolution Amendment on September 12, 2023 at 6:00 pm, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** 2023-08-14

**Motion to Enter into Executive Session**

Motion was made by Scott Justin to enter into Executive Session at 6:41 pm, for employment discussion, with no business to follow, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye. **MOTION CARRIED** 2023-08-15

**Motion to Adjourn Executive Session**

Motion was made by Scott Justin to adjourn Executive Session at 7:07 pm, seconded by Andrew Gulish. RCV: Scott Justin—aye; Andrew Gulish—aye; Patricia Brubaker—aye. **MOTION CARRIED** 2023-08-16

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**Motion to Adjourn**

Motion was made by Andrew Gulish to adjourn meeting at 7:07 pm, seconded by Scott Justin.  
RCV: Andrew Gulish—aye; Scott Justin—aye; Patricia Brubaker—aye.

**MOTION CARRIED**

**2023-08-17**

**AFFIRMED by Scott Justin at September 5, 2023 Regular Meeting**

**ATTESTED by Lisa Akers at September 5, 2023 Regular Meeting**