

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

November 7, 2023

Chairman Scott Justin called the November 7, 2023 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Andrew Gulish and Scott Justin were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: John Honoshofsky, Bryan Plemons, Marc Davidson, Edie Taylor, Nicholas Gulish

Motion to Approve October 17, 2023 Regular Meeting Minutes

Motion was made by Andrew Gulish to approve the October 17, 2023 Regular Meeting Minutes, seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye. **MOTION CARRIED** **2023-11-01**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$29,080.50, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-11-02**

Motion to Approve Faithful Performance Resolution

Motion was made by Patricia Brubaker to approve the Faithful Performance Resolution from OTARMA, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye. **MOTION CARRIED** **2023-11-03**

PUBLIC CONCERNS AND REQUESTS

Marc Davidson: -Regarding land the City of Oberlin annexed on Route 511, did the City ever approach NRT about annexation? Could the City have built EDL on that property instead of where EDL currently is located? What does Republic Services provide NRT? ***Trustee Gulish stated Oberlin sent a letter to NRT regarding annexation. NRT receives monthly royalty checks as well as free trash pick-up and dumpsters for our residents. Chairman Justin stated Oberlin could not have built EDL on annexed property since not much is usable property.***

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STAFF REPORTS

Edie Taylor: -Reviewed Mosquito Dunk Report

Deputy Plemons: Calls for Service

- Oct 8th, 13000 block of Hale Rd., reference a barking dog complaint. Deputies checked the area and all was quiet.
- Oct. 10th, 14000 block of Quarry Rd., reference construction materials dumped in an open field w/o the owner's consent. A report was filed.
- Oct. 11th, Oberlin Elyria Rd., near the landfill, reference a complaint of semis hauling dirt w/o loads being properly covered. Deputies responded and spoke w/ several hauling companies to address this concern.
- Oct. 15th, 44000 block of Rt. 511, reference a domestic dispute.
- Oct. 20th, 44000 block of Albrecht Rd., reference a sheriff's car, (not New Russia unit), being struck by a deer.
- Oct. 21st, 44000 block of Albrecht Rd., reference a suspicious vehicle. The home owner requested extra patrols in the area.

John Honoshofsky: -2 funerals since last meeting

- Tiling is complete in Park
- Gutters cleaned at "The Lodge"
- East Hamilton Street repair complete
- Salted Roads one time
- Cemetery Ditch cleaned today
- Can part-time employees keep working till Thanksgiving, weather permitting?

Trustees agreed

- ODNR will cap gas well in Park for free (new program)... ***Trustees stated to contact ODNR for more information.***
- Gas well at Service Complex...is it functional? ***Chairman Justin stated to contact Turnbull Plumbing for more information.***
- Water issue on Park drive near Kendal's pond, trying to get water off our side.
- Catch basin in Park near Pavilion 2 is another water issue. Rich from Rafter A Ltd and John are trying to figure out where water is coming from. Rich suggests cutting out blacktop, repair base and repave. Reviewed estimates from Erie Blacktop and Sandstone Excavating for repair. John called Rich and was placed on speakerphone, Rich cannot figure out where the water is coming from. ***Trustee Justin asked if this is something NRT can go back on Erie Blacktop for since this was just paved a year ago.*** Rich doesn't think so, since there's no reasonable explanation on why it's happening. ***Trustee Justin suggested to bore hole and use camera to see if anything shows.*** Rich and John will meet Erie Blacktop at Park for further discussion before tearing up area.
- Reviewed quotes from Ohio Geese Control LLC....***Trustee Gulish thinks its good in Spring, to slow nesting, Chairman Justin would like to discuss at a future date.***

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Motion to Approve Consultant for Park Repair

Motion was made by Patricia Brubaker to approve Rafter A. Ltd to consult on parking lot repair in Park to include boring hole and using camera in catch basin, in the amount not-to-exceed \$500.00, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye. **MOTION CARRIED** **2023-11-04**

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Headstone Repair

Motion was made by Patricia Brubaker to approve repair of Weaver/Duff foundation in Cemetery from Ohio Headstone Company at a cost of \$873.60, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED **2023-11-05**

-Regarding Wind/Solar Facilities Resolution, would like Dan and Jim Griner to consult with Jacob Barnes before passing resolution.

Motion to Approve Three (3) Year EMS/Fire Contract

Motion was made by Patricia Brubaker to approve the Three (3) Year EMS/Fire Contract with the Village of South Amherst from January 1, 2024—December 31, 2026, seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED **2023-11-06**

Motion to Approve Disposition of Property

Motion was made by Patricia Brubaker to approve the Disposition of Property (miscellaneous small office equipment), seconded by Andrew Gulish. RCV: Patricia Brubaker—aye; Andrew Gulish—aye; Scott Justin—aye.

MOTION CARRIED **2023-11-07**

Motion to Approve David Lent Sick Leave Use

Motion was made by Scott Justin to approve David Lent use of 18 hours of sick leave which was accumulated when he was temporary full-time, to be used by December 31, 2023 at part-time pay rate, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Andrew Gulish—aye.

MOTION CARRIED **2023-11-08**

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-Reviewed flooring estimates for "The Lodge", Chairman Justin requested additional estimates.

Motion to Approve Holiday Schedule

Motion was made by Andrew Gulish to approve the following Holiday Schedule:

-November 23, 24, 25, 2023 CLOSED for Thanksgiving Holiday

-December 22, 25, 26, 2023 CLOSED for Christmas Holiday

-December 29, 2023, January 1, 2, 2024 CLOSED for New Year Holiday

seconded by Patricia Brubaker. RCV: Andrew Gulish—aye; Patricia Brubaker—aye; Scott Justin—aye.

MOTION CARRIED

2023-11-09

Motion to Adjourn

Motion was made by Patricia Brubaker to adjourn meeting at 6:53 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Andrew Gulish—aye.

MOTION CARRIED

2023-11-10

AFFIRMED by Scott Justin at November 21, 2023 Regular Meeting

ATTESTED by Lisa Akers at November 21, 2023 Regular Meeting