

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

April 2, 2024

Chairman, Scott Justin called the April 2, 2024 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Scott Justin and Michelle Tyner were present, as well as, Fiscal Officer, Lisa Akers. Staff and Public: Dan Jarven, J. Clouse, Edie Taylor, Bryan Plemons, James Griner, Ross Mateer, Dan Longwell, Kirk Kehl, Diane Jackson, Richard Polen

Motion to Approve March 19, 2024 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the March 19, 2024 Regular Meeting Minutes, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2024-04-01**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$11,362.07, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2024-04-02**

PUBLIC CONCERNS AND REQUESTS

Diane Jackson: -Requested time of meetings be changed to 6:30 pm, she has a hard-time making it at 6:00 pm. ***Chairman Justin stated Board will consider next year when date and time of meetings are set at the Organizational Meeting.***

Motion to Enter into Executive Session

Motion was made by Scott Justin to enter into Executive Session at 6:05 pm for employment discussion and confidential matters with business to follow, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye. **MOTION CARRIED** **2024-04-03**

Motion to Adjourn Executive Session

Motion was made by Patricia Brubaker to adjourn Executive Session at 6:53 pm, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2024-04-04**

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STAFF REPORTS

Jim Griner: -Second Public Hearing (continuation) regarding Zoning Map Revision will be 4/9/2024 at 6:30 pm. The ZBC will review Planning commission suggestions and set a meeting date to vote. Would Trustees want extra meeting to review changes.
Trustees stated to present at a regular meeting.

Ross Mateer: -ZBA met this past Tuesday and reviewed map changes. Moving forward, ZBA will meeting monthly on the 4th Tuesday at 6:30 pm. Also, contacted Hall Coordinator to reserve Meeting Room for those dates.

Eddie Taylor: -Fielding calls for Fish/Tackle Show, Eclipse activities.
 -Resident with water issue on East Hamilton.

Dan Jarven: -No report

Deputy Plemons: Calls for Service

- MARCH 4th, 44000 block of Oberlin Elyria Rd., reference a protection order violation complaint.
 - MARCH 8th, US RT 20/ Parsons Rd., reference suspicious items near the underpass. It was determined to be discarded junk with ODOT being notified for removal.
 - MARCH 12th, 43000 block of RT. 511, deputies assisted EMS on a medical call.
 - MARCH 14th, deputies handled a possible accident where an elderly driver misjudged a turn and drove into a field. Vehicle was towed away with no charges filed.
 - MARCH 15th, 13000 block of Quarry Rd., a welfare check of the homeowner after the post office complained they weren't picking up their PO BOX mail. The homeowner was ok and would call the post office.
 - MARCH 16th, RT 511/ QUARRY RD., deputies handled a 2 car motor vehicle accident with no injuries.
 - MARCH 17th, 48000 block of RT. 113, reference a DOA investigation.
 - MARCH 18th, 10000 block of QUARRY RD., deputies assisted EMS on a medical call.
- NOTE: Will be working 16 hours on Eclipse Day per Sheriff's request.*

John Honoshofsky (absent)...Chairman Justin read report

- Requested trailer repair from Fabritech Solutions at a cost of \$900.00
- Requested Fertilizer/Weed Control from SiteOne
- Requested Lorain County Engineer to paint various road lines at a cost of \$8,195.96

Motion to Approve Trailer Repair

Motion was made by Scott Justin to approve trailer repair from Fabritech Solutions at a cost of \$900.00, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Patricia Brubaker—aye.

MOTION CARRIED

2024-04-05

Motion to Approve Seasonal Fertilizer/Weed Control Budget

Motion was made by Patricia Brubaker to approve seasonal fertilizer/weed control budget not-to-exceed \$25,000.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin —aye; Michelle Tyner—aye.

MOTION CARRIED

2024-04-06

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Motion to Approve Road Line Painting

Motion was made by Scott Justin to approve road line painting on various roads throughout Township by Lorain County Engineer at a cost of \$8,195.96, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED

2024-04-07

TRUSTEE BUSINESS

Correspondence were reviewed and found in order. Regarding planting of Dogwood Tree for Bicentennial, Trustees will request Service Supervisor to reach out to Don Mould Plantation for best suited location.

Motion to Approve Special Olympic Contribution

Motion was made by Patricia Brubaker to approve a \$500.00 contribution to Special Olympics, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye.

MOTION CARRIED

2024-04-08

-Will hold-off on accepting Jack Resar's resignation at this time.

-FYI...Cynthia Breda will be returning to ZBC after approved absence.

Trustee Tyner: -Attended Lorain County Strategic Action Plan Meeting. A study group was organized and results were reviewed with conclusion that Lorain County is in a wonderful location, close to big city but still agricultural. Water is our greatest asset and should use as a resource. Trustee Tyner found study very interesting.

-Would like Trustees to consider Lorain County Comprehensive Safety Action Plan Grant, she would like to speak with City of Oberlin regarding Route 58 to improve access to Park and BNR Bike Path traffic. ***Chairman Justin and Trustee Brubaker agreed for Trustee Tyner to take lead.***

Trustee Brubaker: -Jeff Baumann from City of Oberlin will be presenting to Council on 5/6/2024 regarding Route 58, South Sidewalk Project.

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 7:15 pm, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED

2024-04-09

AFFIRMED by Scott Justin at April 16, 2024 Regular Meeting

ATTESTED by Lisa Akers at April 16, 2024 Regular Meeting

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