

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

June 4, 2024

Chairman, Scott Justin called the June 4, 2024 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Scott Justin and Michelle Tyner were present, as well as, Fiscal Officer, Lisa Akers. Staff and Public: James Griner, Richard Smith, John Honoshofsky, Rob Duncan, Don Romancak, Edie Taylor, Bryan Plemons, Sue Gerhardinger, Dawn Essex, Dan Jarven, Jim Eastin, Ross Mateer, Manuel Coleman, Barbara Coleman, Rick & Pat Justin

Motion to Approve May 21, 2024 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the May 21, 2024 Regular Meeting Minutes, seconded by Michelle Tyner. Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2024-06-01**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$16,563.33, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2024-06-02**

Fiscal Officer requested 2025 Budget items from Trustees/Service Supervisor.

PUBLIC CONCERNS AND REQUESTS

Jim Eastin: -East Hamilton Resident, has attended meetings in past regarding standing water on property. On March 23, 2024 a car wrecked in the ditch in front of his property, the Service Department came out and straighten up dirt but didn't do a very good job. Supervisor stated they would be back in the future to clean ditch, to date that has not been done. Mr. Eastin has lived at his residence for five (5) years and drainage has not improved. Jet rodding helped in the past but only for a short-time. He is tired of having standing water on his property, he has had several trees die and will cost \$10,000.00 to replace. Very upset that the Service Department has not been back to clean ditch as promised. **Mr. Honoshofsky, Service Supervisor stated he told Mr. Eastin that until the real drainage issue is resolved, cleaning the ditch will not help because the water has no where to drain.** Mr. Eastin stated that that Chairman Justin has been keeping him informed, but he is losing his patience. **Chairman Justin stated that he is working to secure easements from surrounding property owners in order to try to find solution. Chairman Justin stated he will continue to keep resident updated on progress.**

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Sue Gerhardinger: -Concerned about abandoned Hilltop House on BNR which is in Carlisle Township but owned by Republic Services. Several times she has seen doors opened and she thinks people are probably in and out. ***Deputy Plemons stated the barn doors will be open due to active farming in which the barn is used but if she sees anything suspicious she should call the Sheriff immediately.***
 -On Saturday the area smelled of trash all day. She is aware that they worked on Saturday to make up for Memorial Day holiday. She feels they are dumping too close to their property and would like them to dump further back. ***Chairman Justin stated he would check into situation.***

Manuel Coleman: -Parsons Road Residents, neighboring property (44610 Parsons Road) is not mowing portion of land and is becoming an eyesore with high weeds and they are getting rodents on their property as a result. Health Department stated it is not hazardous and nothing can be done. The Zoning Inspector stated it is not a zoning violation either and the owner mows around their home and are not required to mow entire property. ***Chairman Justin stated he will drive-by and look at property.***

STAFF REPORTS

Jim Griner: -Emailed Landfill I Parcels and sent Map with Landfill I colored-in representing Heavy Industrial as requested. ***Chairman Justin was always under the assumption that LF I was included in the original 392 acres allowed for dumping.*** Mr. Griner stated in 2016 BZA Hearing LF I was taken off and total acreage of 392 was for LF II only. Mr. Griner stated he can only go by research documentation since he was not present at that time. Rick Justin stated 392 acres was in the original agreement and should include LF I/II. ***Dan Jarven, Zoning Inspector stated per the Ohio EPA, Landfill I doesn't have an active operation permit. Trustee Tyner stated it doesn't matter if active or not it's still a Landfill. Chairman Justin stated he will contact the Lorain County Prosecutor for clarification of total acreage vs 392 acres originally allotted.***

Edie Taylor: -Carpenter bees are really bad at entrances of the Adm Complex, Orkin has not been effective, can anything else be done? ***Service Supervisor stated he will spray.***

Dan Jarven: -Per email forwarded from Milano Monuments-quoted pricing for foundation installs at Cemetery. Are Trustees willing to contract, any thoughts? ***Trustees are waiting for specs from Rafter A Ltd for three different foundation options before decision made.*** Mr. Jarven also stated Ohio Headstone will charge \$500-\$750 to move and replace headstone after proper foundation is installed.

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Deputy Plemons: Calls for Service

- APR 24th, 45000 block of Butternut Ridge Rd., deputies assisted EMS w/a combative patient.
- APR. 25th, 12000 block of RT. 58, reference a theft complaint.
- APR. 27th, 12000 block of Oberlin Rd., deputies assisted EMS on a medical call.
- APR. 28th, West Rd/ Parsons Rd., deputies were dispatched to the area for a report of a homeless male living in the woods. Deputies were unable to locate this subject.
- APR. 29th, 13000 block of Quarry Rd., reference a menacing complaint
- APR. 29th. 12000 block of RT. 58, reference a theft complaint.
- MAY 1st, 44000 block of E. Hamilton St., reference a criminal damaging complaint.
- MAY 1st, 43000 block of RT. 511, reference a disturbance involving an unknown female who walked thru the front door of this residence. This female, who was under the influence and had warrants for their arrest, was arrested.
- MAY 3rd, 12000 block of RT. 58, reference a sex offense complaint.
- MAY 5th, The twp. park preserve on Butternut Ridge Rd., reference several adults near the playground who were arguing. The individuals, who were from Elyria, were advised and left the park.

- John Honoshofsky:**
- One (1) funeral, parking lots getting sealed and striped.
 - Several dead fish in pond, checked with Lake Doctors and they said it's the normal life expectancy for those types of fish.
 - Light pole in parking lot installed
 - Meeting with Kendal engineer's tomorrow regarding water issue at Park
 - Would like to use Electrical Solutions in South Amherst for electrical work.... ***Trustees agree***

TRUSTEE BUSINESS

Motion to Enter into Executive Session

Motion was made by Scott Justin to enter into Executive Session at 6:46 pm for the intent to hire and confidential matters with business to follow, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED

2024-06-03

Motion to Adjourn Executive Session

Motion was made by Scott Justin to adjourn Executive Session at 7:11 pm, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED

2024-06-04

Correspondence were reviewed and found in order.

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Motion to Approve Village of South Amherst Fire Contract Addendum

Motion was made by Scott Justin to approve the Addendum to the Emergency Medical/Rescue and Fire Service Agreement with the Village of South Amherst allowing for purchase of Hurst Tools, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED **2024-06-05**

Motion to Approve Purchase of Hurst Tools

Motion was made by Patricia Brubaker to approve the purchase of Hurst Tools as quoted from Atlantic Emergency Solutions Inc at a cost of \$25,244.00, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Michelle Tyner—aye.

MOTION CARRIED **2024-06-06**

Motion to Approve Hiring of Part-time Service Employee

Motion was made by Scott Justin to hire Richard Smith as a Part-time Service Employee at a rate of \$22.00/hour (Step 3/PT Employee Scale) effective June 11, 2024 pending successful background check, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED **2024-06-07**

Motion to Approve Pavilion/Porch/Parking Lot Weekend Cleaning

Motion was made by Scott Justin to approve Erie Janitorial Services to provide Park Pavilion/Adm Complex Porch and Parking Lot Weekend Cleaning at a rate of \$400.00 per month, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED **2024-06-08**

Motion to Approve Zoning Map and Zoning Resolution Text Amendments

Motion was made by Scott Justin to approve the updated full Zoning Map, as well as Section 1430 (B) 19 and Section 2008 of the Zoning Resolution, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED **2024-06-09**

Motion to Rescind Motion #2024-06-09

Motion was made by Scott Justin to rescind Motion #2024-06-09 regarding Zoning Map and Zoning Resolution Text Amendments, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED **2024-06-10**

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Motion to Approve Zoning Map and Zoning Resolution Text Amendments

Motion was made by Scott Justin to approve the updated full Zoning Map, as well as Section 1430 (B) 19 and Section 2008 of the Zoning Resolution with the following change, original three (3) Landfill I parcels will be classified as HI-1, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED

2024-06-11

***Reference: Three (3) Landfill I parcels are as follows:
 #0900068000010, #0900079000017, #0900078000033***

Chairman Justin stated the 392 acreage clarification is a separate issue and will be discussed in near future with Lorain County Prosecutor.

Trustee Tyner stated she had Quarterly Meeting with Chase Ritenour from Republic Services and Dan Petticord from Lorain County Prosecutor's Office.

Topics Discussed: Issues with verified complaints, communication, gas issues trying to be corrected, air monitoring, EDL decommissioning, ground water issues, keeping NRT apprised of any new plans, recycling, Host Agreement discussion with LCP later this year. Trustee Tyner also stated she will contact Lorain County Prosecutor regarding 392 acreage issue.

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 7:27 pm, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED

2024-06-12

AFFIRMED by Scott Justin at June 18, 2024 Regular Meeting

ATTESTED by Lisa Akers at June 18, 2024 Regular Meeting

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