

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

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**HELD**

**October 1, 2024**

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Chairman, Scott Justin called the October 1, 2024 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Scott Justin, Michelle Tyner were present, as well as, Fiscal Officer, Lisa Akers. Staff and Public: Dan Jarven, Jim Griner, John Rokasy, Bryan Plemons, Edie Taylor, Matt Tesmer, Jim Eastin

**Motion to Approve September 17, 2024 Regular Meeting Minutes**

Motion was made by Patricia Brubaker to approve the September 17, 2024 Regular Meeting Minutes, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2024-10-01**

***FISCAL OFFICER'S REPORT***

*The Financial and Investment Reports were reviewed and found in order.*

**Motion to Approve Annual HVAC Maintenance Agreement**

Motion was made by Patricia Brubaker to approve the Annual HVAC Maintenance Agreement with Gundlach in the amount of \$4,677.00, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2024-10-02**

**Motion to Approve Warrants**

Motion was made by Patricia Brubaker to approve Warrants totaling \$22,913.37, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Michelle Tyner—aye. **MOTION CARRIED** **2024-10-03**

*FYI...due to change in CD rates, 2 maturing Certificate of Deposits will be invested for 6 mos rather than 12 mos as originally requested.*

**Motion to Approve Resolution Accepting Amounts and Rates as Determined by the Budget Commission**

Motion was made by Patricia Brubaker to approve Resolution Accepting Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying them to the County Auditor (Schedule B Reviewed), seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2024-10-04**

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***PUBLIC CONCERNS AND REQUESTS***

**Jim Eastin:** -Would like to know what the Trustees are going to do about flooding near and on his East Hamilton Street property, as asked several times in the past. ***Chairman Justin stated neighbor Matt Tesmer may be cutting tile on his property that will cause further flooding and that Mr. Tesmer will not give Township an easement to enter onto his property to clean and maintain existing tile. If Mr. Tesmer actually cuts tile the Township will have no other choice then to seek legal action with Lorain County Prosecutor.*** Matt Tesmer stated when the Service Supervisor visited his property and only mentioned evaluating elevation and nothing about a clean-out. ***Again, Chairman Justin reiterated without an easement from Mr. Tesmer there is nothing the Township can do, other then turn-over to Prosecutor's Office.***

*Conversation between Mr. Eastin, Mr. Tesmer and Chairman Justin became very heated and Chairman Justin asked Mr. Eastin and Mr. Tesmer to leave. Mr. Eastin and Mr. Tesmer chose not to leave meeting. Chairman Justin continued with meeting.*

***STAFF REPORTS***

**Edie Taylor:** -No report

**Jim Griner:** -No report

**Dan Jarven:** -Finalizing Zoning software with Emerge.  
 -Request Trustees reach out to the Dempsey family regarding leaning monument.

***Chairman Justin reviewed four (4) options that Rafter A Ltd submitted for concrete monument foundations. Chairman believes we should still offer a stone base option as well but use concrete base option for larger monuments. Would like a contractor to install concrete bases. Will request Service Supervisor to get pricing from several contractors to install. Rules and Regulations will need updated to reflect change.***

-FYI....As noted on Monthly Report, Quarry Road new construction, in ground pool and landscape cost \$300,000.00 for install, this dollar amount is for pool and landscape only.

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**Deputy Plemons:            Calls for Service**

- Aug. 31<sup>ST</sup>, Butternut Ridge Rd/ Oberlin Rd., deputies assisted with a motor vehicle accident.
- Sept. 1<sup>st</sup>, Deputies assisted with another accident on Butternut Ridge Rd., near Pyle Rd.
- Sept. 1<sup>st</sup>, Albrecht Rd/ near Bechtel Rd., reference a hunting complaint near the airport fence line.
- Sept. 2<sup>nd</sup>, 43000 block of Parsons Rd., reference a child custody complaint.
- Sept. 4<sup>th</sup>, RT. 58, North of Russia Rd., reference a cow on the loose, which was later apprehended by the owner.
- Sept. 4<sup>th</sup>, Russia Rd./ Oberlin Rd., deputies assisted with a motor vehicle accident.
- Sept. 4<sup>th</sup>, 45000 block of Butternut Ridge Rd., reference an elderly patient abuse complaint which was investigated and later determined to be unfounded.
- Sept. 4<sup>th</sup>, the Twp Park on Butternut Ridge Rd., a church group from Lorain was advised on park hours.
- Sept. 10<sup>th</sup>, the landfill off Oberlin Elyria Rd., reference a trespassing complaint involving hunters.
- Sept. 10<sup>th</sup>, 9000 block of Quarry Rd., reference a theft complaint, reference (6) missing ducks from the property. A family member was advised on trespassing and the ducks were returned to the owner.

**John Honoshofsky:            *Chairman Justin read report in Service Supervisor absence.***

- Mowing continues, finished BNR ditch, seed/straw around headstones in Cemetery
- One (1) funeral since last meeting
- 2nd Phase of BNR ditch has started
- Requesting surveying of Oberlin Road property near Cemetery entrance from Rafter A Ltd in the amount of \$3,200.00.
- Requesting staking of 2nd Phase of BNR ditch from Rafter A Ltd in the amount of \$2,650.00
- Will request from County removal of dead tree at Cemetery entrance, tree is in the County right-a-way.
- Will start cleaning Oberlin Road Cemetery property once staked.

**Motion to Approve Boundary Survey**

Motion was made by Patricia Brubaker to approve boundary survey of the Oberlin Road Cemetery Entrance Property from Rafter A Ltd at a cost not-to-exceed \$3,200.00, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED**            **2024-10-05**

**Motion to Approve BNR Ditch Staking**

Motion was made by Patricia Brubaker to approve 2nd Phase BNR Ditch Staking from Rafter A Ltd at a cost not-to-exceed \$2,650.00, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED**            **2024-10-06**

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**TRUSTEE BUSINESS**

*Correspondence were reviewed and found in order.*

*Mr. Eastin once again starting discussing the water issues on his property and Deputy Plemons escorted him out-of-meeting.*

*-Chairman Justin stated he spoke with American Tower again regarding lease option being a lower dollar amount then currently receiving. American Tower stated they are trying to attract new business and are changing to revenue sharing and will eventually pay more in future.*

**Motion to Approve American Tower Lease Option**

Motion was made by Patricia Brubaker to approve American Tower Lease Option A, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye.

**MOTION CARRIED**

**2024-10-07**

**Motion to Approve Lorain County Magazine Advertising**

Motion was made by Patricia Brubaker to approve Lorain County Magazine Advertisement with Image Builders at a cost of \$1,195.00 for a 1/4 page ad, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Michelle Tyner—aye.

**MOTION CARRIED**

**2024-10-08**

*-Lorain County Stormwater District Grant Application due by 1/31/2025 for possible projects in future. Chairman Justin will reach out to Don Romancek for status on current grant.*

*-FYI...Property South of Cemetery Entrance transferred ownership to NRT on 9/26/2024.*

*-Trustee Tyner would like to get quotes for Cyber IT Statement of Action recommendations. Trustee agree.*

*-Trustee Brubaker stated she, Dan Jarven and Dan Petticord met with Chase Ritenour from Republic Services yesterday. Chase stated for the residents that are asking for additional containers, right now the answer is "no" until they can figure out options in the near future. Trustee Brubaker reminded Chase that trucks need to be tarped as Route 20 is very littered. There will be a new cell starting sometime in October. Will discuss air monitors further in future.*

*-Trustee Tyner stated she has been reviewing FEMA drainage maps of property near airport. Doesn't understand why FEMA did not include certain parts on the map and if there is water issues in those areas. If there is development that might mean drainage issues for the Township in the future. Chairman Justin suggested going to the County for answers and Dan Jarven suggested checking with Marty Rowe, GIS Mapping at Lorain County Auditor's Office.*

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**Motion to Adjourn**

Motion was made by Patricia Brubaker to adjourn meeting at 6:32 pm, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye.

**MOTION CARRIED**

**2024-10-09**

**AFFIRMED by Scott Justin at October 15, 2024 Regular Meeting**

**ATTESTED by Lisa Akers at October 15, 2024 Regular Meeting**

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