

RECORD OF PROCEEDINGS
Minutes of New Russia Township Trustee Regular Meeting

HELD

October 15, 2024

Chairman, Scott Justin called the October 15, 2024 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Scott Justin, Michelle Tyner were present, as well as, Fiscal Officer, Lisa Akers. Staff and Public: Jim Griner, Edie Taylor, John Honoshofsky, Jim Essex, Ross Mateer

Motion to Approve October 1, 2024 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the October 1, 2024 Regular Meeting Minutes, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2024-10-10**

FISCAL OFFICER'S REPORT

The Financial, Appropriation and Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Patricia Brubaker to approve Warrants totaling \$50,187.09, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye, Scott Justin—aye. **MOTION CARRIED** **2024-10-11**

PUBLIC CONCERNS AND REQUESTS

Jim Essex: -Garfield Road Resident requesting additional garbage can (cart) from Republic Services due in-home dialysis treatment. ***Trustee Brubaker read Chase Ritenour's response from Republic ServicesResident can purchase a 2nd similar cart and Republic Services will service 2nd cart at no charge. Local home goods stores carry cart as long as it is similar in size and has a grab bar. Chairman Justin stated Lowes and Home Depot have carts available and are in stock and provided a picture.***

STAFF REPORTS

Jim Griner: -ZBC continues to work on procedures.
 -Will not be attending next Trustees meeting, working Elections.

Ross Mateer: -Regular Meeting next Tuesday, nothing new to report

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Edie Taylor: -Will Trick-or-Treat be same time as Oberlin? Also, would Trustees like paper notified. *Trustees respond "yes" for both.*
 -Spoke with Jared Smith, he will drop-off LCTA Directories later this week.

Deputy Plemons: Chairman Justin read in Deputy Plemon's absence

- Sept. 11th, 13000 block of Quarry Rd., reference a property owner concerned over person(s) trespassing on his land and chopping down his trees.
- Sept. 11th, 43000 block of Parsons Rd., reference an alleged mentally ill person who later transported to the hospital for evaluation.
- Sept. 14th, 47000 block of W. Hamilton St., reference a missing juvenile, who was later found (8) hrs later at another families residence in Pittsfield Twp.
- Sept. 14th, 44000 block of Albrecht Rd., reference a disturbance over a male mowing the grass.
- Sept. 15th, 46000 block of Butternut Ridge Rd., reference a disturbance.
- Sept. 16th, 47000 block of Pyle Rd., reference a welfare check.
- Sept. 16th, 43000 block of Parsons Rd., deputies assisted EMS on a medical call.
- Sept. 16th, 44000 block of Oberlin Elyria Rd., reference an unwanted guest at a local business.
- Sept. 18th, 10000 block of Pyle Rd., reference the homeowner sold an item on social media and was now concerned the buyer would show up at her home late in the evening to pick it up. Matter was resolved.

John Honoshofsky: -Chipped brush, mowing continues, Safety Meeting completed
 -Cleaning 2nd phase of BNR ditch, rain slowed progress
 -Seeding/Straw of Cemetery continues
 -Request Leiby Construction @ an hourly rate to clean BNR ditch to lower elevation in ditch to improve water flow. *Chairman Justin stated it would be at least an 8 hour job.*
 -Reviewed Edwards Tree Service and The Tree Service estimates to remove various trees at Cemetery entrance. Newly acquired Cemetery entrance property still needs pinned from Rafter A Ltd. Will be careful near property lines, will hold off on Maple Tree removal till property pins are located.

Motion to Approve Ditch Cleaning

Motion was made by Scott Justin to approve Phase II BNR Ditch cleaning from Leiby Construction at a cost not-to-exceed \$2,000.00, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED

2024-10-12

Motion to Approve Tree Removal

Motion was made by Patricia Brubaker to approve Tree Removal at Cemetery Entrance from The Tree Service at a cost of \$7,500.00, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye.

MOTION CARRIED

2024-10-13

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TRUSTEE BUSINESS

-Chairman Justin spoke with Dempsey family regarding headstone and stated Township will hold-off until we have a solution for foundation. She stated she has heard that all summer long and is now worried about winter conditions. John Honoshofsky stated he thinks we should use concrete to solve issue. Trustee Tyner feels that the owner should pay to move headstone while Township fixes foundation. Worried there will be issues when moving headstone to. John Honoshofsky will coordinate with monument company for repair.

Correspondence were reviewed and found in order.

Motion to Approve Window Washing Price Increase

Motion was made by Scott Justin to approve the window washing price increase to \$200.00 per month from 20/20 Window Cleaning, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED

2024-10-14

-Trustee Tyner stated she spoke with Aaron Willis from OTARMA, once Office 365 is near completion she will need information to complete IT Risk Assessment. Also, IT information will need to be added to Employee Manual.

-Fiscal Officer stated she will contact employees with new email and temporary passwords for Office 365 as we move closer to completion.

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 6:28 pm, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED

2024-10-15

AFFIRMED by Scott Justin at November 5, 2024 Regular Meeting

ATTESTED by Lisa Akers at November 5, 2024 Regular Meeting

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