

**RECORD OF PROCEEDINGS**  
**Minutes of New Russia Township Trustee Regular Meeting**

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**HELD**

**November 5, 2024**

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Chairman, Scott Justin called the November 5, 2024 Regular Meeting to order at 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Scott Justin, Michelle Tyner were present, as well as, Fiscal Officer, Lisa Akers. Staff and Public: Edie Taylor, John Honoshofsky, Deputy Plemons, Robert Hanmer, Pat & Rick Justin, Ann Hamker, Ann O'Malley, Seth Vilensky, Sue Gerhardinger, Joe & Sharyn Berki, Farah Emeka

**Motion to Approve October 15, 2024 Regular Meeting Minutes**

Motion was made by Patricia Brubaker to approve the October 15, 2024 Regular Meeting Minutes, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye.

**MOTION CARRIED**

**2024-11-01**

***FISCAL OFFICER'S REPORT***

*The Financial and Investment Reports were reviewed and found in order.*

**Motion to Approve Warrants**

Motion was made by Patricia Brubaker to approve Warrants totaling \$110,852.02, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye, Scott Justin—aye.

**MOTION CARRIED**

**2024-11-02**

**Motion to Approve Additional Warrant**

Motion was made by Patricia Brubaker to approve additional Warrant #36391 in the amount of \$7,250.00 to Great Homes for You DBA Tree Service, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye.

**MOTION CARRIED**

**2024-11-03**

***PUBLIC CONCERNS AND REQUESTS***

**Seth Vilensky:** -Introduced himself as the new CEO of Kendal at Oberlin effective January 2024, gave brief employment background. Kendal at Oberlin is going thru a transition period, former CEO, Barb Thomas, retired after 32 years of service. Things seem to be returning to normalcy post Covid. Kendal is a not-for-profit organization and currently has 360 residents and 250 staff members. Currently, working on their Strategic Plan that includes seven (7) elements, one being growth. Kendal owns property on Maple Street located in New Russia Township, annexation has been initiated to City of Oberlin. Expansion of facilities is needed since the demand for senior living has increased with a current waiting list of approximately 200. Windmill Property located near Park in New Russia Township is also on slate for development and possibly partner with NRT in future. Kendal campus is 30+ years old and Phase I of the Master Plan is complete and starting Phase 2 which is updating kitchen. Kendal appreciates New Russia Township for being a good neighbor. ***Trustee Brubaker asked Service Supervisor if drainage issue with Kendal has been corrected. Service Supervisor stated they have a new Maintenance Director and engineering is looking into issue. Mr. Vilensky stated Kendal will work with NRT to correct.***

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**Bob Hanmer, City of Oberlin Fire Chief:** Discussed recent fire at Lorain County Landfill, usually smaller fires are contained and Republic Services staff normally handles by covering with dirt. This was fairly larger and Republic Services did call Oberlin Fire for assistance. Will never know for certain what caused fire but probable cause may be batteries or hot charcoals. 9,000 gallons of water was used along with dirt to extinguish. Ten (10) EPA required tarps were lost in fire totaling \$85,000.00 in replacement costs. Residents would have been alerted if fire would have been prolonged. Landfill is suppose to be a non-hazardous dump, so neighbors were believed not to be in danger. Would like residents to consider registering for the WENS System for alerts in emergency situations. Message needs to get out to the community that the WENS Systems is available. ***Trustee Brubaker stated NRT website has offered the WENS System registration for many years. Trustee Tyner stated there could be many uses for WENS.*** Chief Hanmer stated that NRT could appoint an admin for WENS and admin could send alerts specifically to NRT residents. ***Chairman Justin inquired about response time.*** Chief Hanmer stated the call was received at 8:42 pm and fire was contained in little over an hour. ***Trustee Tyner inquired about a detection system.*** Chief Hanmer stated Republic Services is looking into a system for fire prevention but it is a engineering challenge or hiring staff to patrol area. Recycling Center already has an infrared system in place. Chief Hanmer stated best practice for fire prevention is thru education. ***Resident Sue Gerhardinger stated no one was monitoring the Landfill at the time of the fire and if a neighbor didn't call they would not have known. Luckily the wind was blowing in the other direction but if fire was in the middle of the night, no one would have known.*** Chief Hanmer stated he will ask Republic Services what system they use to alert their staff and if Oberlin Fire could be included. In case of an emergency Chief Hanmer would then send out a WENS notification to residents immediately, then a second notification once emergency is resolved. ***Resident Pat Justin inquired if tarps have been replaced yet, Chairman Justin stated he was not sure.*** ***Resident Rick Justin asked since the zoning changes is Landfill I included in the total acreage of Landfill. Chairman Justin stated that Landfill I is included in the total acreage allowed at Landfill.***

***Trustee Tyner stated in that regard since that was a discussion in Executive Session, Trustees should formally waive attorney/client privilege before further discussion.*** ***At this time Trustees agreed to discuss issue in Open Session.*** ***Resident Rick Justin requested a written statement that Landfill I/II are both included in Landfill's total acreage. Chairman Justin stated Zoning Inspector will send once he returns from vacation.***

*Resident Sue Gerhardinger requested WENS system registration be include in yearly postcard mailing from NRT.*

**STAFF REPORTS**

**Edie Taylor:** -No report

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**Deputy Plemons:**

**Calls for Service**

- Sept. 20<sup>th</sup>, 44000 block of E. Hamilton St., deputies assisted EMS on a medical call.
- Sept. 21<sup>st</sup>, The New Russia Twp. Lodge, reference a disturbance called in by an off duty deputy working a detail at that location. Additional deputies responded and assisted in removing subjects who refused to leave.
- Sept. 24<sup>th</sup>, 43000 block of Oberlin Elyria Rd., reference a disturbance at a local business
- Sept. 25<sup>th</sup>, 45000 block of Russia Rd., reference a welfare check on a juvenile. The child checked ok and was reference an on-going child custody issue.
- Sept. 26<sup>th</sup>, 43000 block of Albrecht Rd., reference a drug overdose. The victim was transported to the hospital for evaluation.
- Sept. 27<sup>th</sup>, The New Russia Twp. park preserve, reference a male who decided to set up a camping tent at pavilion #1 after hours. Deputies responded and removed the subject from the park,
- Oct. 8<sup>th</sup>, SR. 511 near Oberlin Elyria Rd., deputies assisted the state patrol with a mentally ill individual.
- Oct. 9<sup>th</sup>, The New Russia Twp. park preserve, deputies were dispatched to remove juveniles who were inside the park after hours.
- Oct. 10<sup>th</sup>, The Lorain Co. Airport, reference a private property accident involving an 89 yr old pilot who accidentally struck a parked vehicle with one of the wings of his plane.

**John Honoshofsky:**

- Turnbull Plumbing winterized Parks, 1 funeral since last mtg
- Phase II of BRN Ditch Project complete
- Cemetery Entrance property has been cleaned. Will roll ground in Spring. Trailer, flower pots moved to previous owner property.
- Waiting for Milano Monument foundation pricing.
- Ohio Headstone is available Thursday to move headstone for Dempsey foundation repair at a cost of \$400.00.
- Would like to hire Leiby Construction to clean mud in tile along Parsons and East Hamilton Street for four (4) days @ \$2,000/day
- Would like to rent traffic lights from Cuyahoga Fence for ditch repair on Parsons Road at a cost of \$550.
- Would like to send Justin to Spray Study Session at Extension Office on Thursday. *Trustees agree.*

**Motion to Approve Headstone Movement**

Motion was made by Scott Justin to approve Ohio Headstone moving the Dempsey Headstone in order for foundation repair at a cost of \$400.00, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

**MOTION CARRIED**

**2024-11-04**

**Motion to Approve Ditch Clean-out**

Motion was made by Patricia Brubaker to approve Parsons Road and East Hamilton ditch clean-out from Leiby Construction at a cost not-to-exceed \$8,000.00, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye.

**MOTION CARRIED**

**2024-11-05**

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**Motion to Approve Traffic Light Rental**

Motion was made by Scott Justin to approve portable traffic light rental from Cuyahoga Fence at a cost of \$550.00, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye. **MOTION CARRIED** **2024-11-06**

***TRUSTEE BUSINESS***

*-Correspondence were reviewed and found in order. Fiscal Officer stated the Lorain County Commissioners has set review for Kendal at Oberlin annexation request for December 17, 2024 at 4:30 pm. Either Trustee Brubaker or Trustee Tyner should attend due to Chairman Justin's employment with City of Oberlin.*

*-Trustees agree to participate in Ohio Township Association Webinar Subscription Program.*

*-FO will forward Metroparks email regarding survey to Trustees.*

*-Will review Ohio Headstone foundation pricing once Milano Monuments submit there cost.*

**Motion to Approve Three (3)-Year Health Insurance Agreement**

Motion was made by Scott Justin to approve the three (3)-Year Health Insurance Agreement with Lorain County Commissioners, effective January 1, 2025, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

**MOTION CARRIED** **2024-11-07**

*-Lorain County Piecemakers rental will remain the same for 2026.*

*-Trustee Tyner stated she spoke with Timothy Abraham regarding drainage around Lorain County Airport. Should we use Mr. Abraham as a consultant on drainage in the future in regards to future development of airport? Could be valuable knowledge for Township down-the-road. Chairman Justin stated to see what he would charge. Also, Trustee Tyner stated she has a copy of the Lorain County Action Plan if interested.*

*-Chairman Justin stated there was another bad accident at Oberlin/Butternut Ridge Road intersection. Lorain County Engineer has stated "no" to flashing stop sign, but Chairman Justin would like to see flashing "Stop Ahead" signs approaching intersection and requested pricing.*

**Motion to Adjourn**

Motion was made by Patricia Brubaker to adjourn meeting at 6:53 pm, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye.

**MOTION CARRIED** **2024-11-08**

**AFFIRMED by Scott Just at November 19, 2024 Regular Meeting**

**ATTESTED by Lisa Akers at November 19, 2024 Regular Meeting**