

RECORD OF PROCEEDINGS
Minutes of New Russia Township Regular Trustee Meeting

HELD

February 18, 2025

Chairperson, Patricia Brubaker called the February 18, 2025 Regular Meeting to order @ 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Patricia Brubaker, Scott Justin, Michelle Tyner were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Dan Jarven, Bryan Plemons, Edie Taylor, John Honoshofsky, Farah Lillian Emeka

Motion to Approve January 21, 2025 Regular Meeting Minutes

Motion was made by Scott Justin to approve the January 21, 2025 Regular Meeting Minutes, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Patricia Brubaker—abstain. **MOTION CARRIED** **2025-02-18**

Motion to Approve February 4, 2025 Regular Meeting Minutes

Motion was made by Patricia Brubaker to approve the February 4, 2025 Regular Meeting Minutes, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—abstain. **MOTION CARRIED** **2025-02-19**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Splash Zone Membership

Motion was made by Scott Justin to approve the Corporate Splash Zone Membership for residents and employees at a cost of \$5,000.00, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye. **MOTION CARRIED** **2025-02-20**

Motion to Approve Warrants

Motion was made by Michelle Tyner to approve Warrants totaling \$33,960.90, seconded by Scott Justin. RCV: Michelle Tyner—aye; Scott Justin—aye; Patricia Brubaker—aye. **MOTION CARRIED** **2025-02-21**

Motion to Approve Additional Warrant

Motion was made by Michelle Tyner to approve additional Warrant #36583 to Pitney Bowes in the amount of \$200.00, seconded by Scott Justin. RCV: Michelle Tyner—aye; Scott Justin—aye; Patricia Brubaker—aye. **MOTION CARRIED** **2025-02-22**

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PUBLIC CONCERNS AND REQUESTS

Farah Emeka: -Will be on the May 6, 2025 Primary Ballot for Oberlin Municipal Court Judge. Ms. Emeka has been Chief Prosecutor for Oberlin for past eight (8) years, with over 20 years experience as an attorney. She has a vast knowledge of the law and is asking for support. Currently, is the Oberlin School Board President as well.

STAFF REPORTS

Eddie Taylor: -No report

Dan Jarven: -Quarterly Meeting with Republic Services needs schedule. ***Trustee Justin will make arrangements.***

-The Storr Family is requesting a bench monument at Cemetery which would store cremains within monument above ground. Will the Trustees permit, since this may be considered a Mausoleum? ***After discussion the Trustees agreed the bench would be permitted but the cremains would have to be buried in ground and Milano Monuments would have to install foundation for bench.***

-Trustees may be contacted by a family who dropped off a Veterans Monument to be installed near family member's headstone. Family would like monument to be placed beside or at foot of headstone. Dan suggested back of headstone due to lack of space and family is not happy. They are also not happy with staining of headstone which should be addressed with Monument Co.

Deputy Plemons: ***Calls for Service***

-FEB 5TH, DEPUTIES ASSISTED THE TWP ROAD CREW W/ REPAIRS ALONG THE DITCH LINE OFF E. HAMILTON ST.

-FEB 6TH, 48000 BLOCK OF RT 113, DEPUTIES ASSISTED EMS ON A MEDICAL CALL.

-FEB 8TH, 44000 BLOCK OF E HAMILTON ST., REFERENCE A WELFARE CHECK OF AN ELDERLY RESIDENT.

-FEB 8TH, RUSSIA RD/ OBERLIN RD- DEPUTIES ASSISTED W/ A MOTOR VEHICLE ACCIDENT WHERE A CAR HAD ROLLED OVER ONTO ITS ROOF.

-FEB 8TH, 43000 BLOCK OF OBERLIN ELYRIA RD., REFERENCE A WELFARE CHECK OF A RESIDENT.

-FEB 10TH, 48000 BLOCK OF RT 511, DEPUTIES ASSISTED EMS ON A MEDICAL CALL.

-FEB 10TH. 43000 BLOCK OF OBERLIN ELYRIA RD., REFERENCE A DISTURBANCE AT A GROUP HOME. DEPUTIES SPOKE W/ PARTIES ON SCENE AND RESOLVED THE MATTER.

-FEB 11TH, 13000 BLOCK OF QUARRY RD., REFERENCE A THEFT COMPLAINT.

-AS OF FEB. 17TH, 2025, DEPUTY PLEMONS HAS RESUMED DUTIES AS THE TWP DEPUTY. DEPUTY HOLMES RETURNED TO THE ROAD PATROL AFTER ASSISTING W/THESE DUTIES IN DEPUTY PLEMONS ABSENCE.

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- John Honoshofsky:** -Daily road checks continue, plowing, salting, one funeral since last meeting.
 -Repaired Tesmer's drainage issue, limited camera inspection
 -Would like to scrap old safe that is in office. **Trustees agree**
 -Reviewed Geese Chasers estimate
 -Reviewed Outdoor Restroom/Park Cleaning estimate from Erie Janitorial from April-Nov at a cost of \$1,470.00/month.
 -Reviewed SCT Consultants Inc estimate for safety training at \$2100.00
 -Reviewed electrical quote for new fountains (po previously approved)
 -Reviewed Rollovers from Polen Implement:
 -2 Zero Turn Mowers—\$3800.00
 -Rollover—Excavator
 -Rollover—Skidsteer
 -Request Purchase New Zero Turn with bagger for Cemetery, trade-in 2 Kubotas \$11,573.97
 -Reviewed Cuyahoga Fence guardrail repair on Parsons Road—\$3675.00

Motion to Approve Scrap of Safe

Motion was made by Patricia Brubaker to approve the safe in the Service Supervisor's Office to be scrapped, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Michelle Tyner—aye. **MOTION CARRIED** **2025-02-23**

Motion to Approve Geese Chasers LLC

Motion was made by Scott Justin to approve Geese Chasers LLC for Twelve Month Maintenance at a cost of \$18,250.00, seconded by Patricia Brubaker. RCV: Scott Justin—aye; Patricia Brubaker—aye; Michelle Tyner—aye.

MOTION CARRIED **2025-02-24**

Motion to Approve Outdoor Restroom/Park Cleaning

Motion was made by Scott Justin to approve Outdoor Restroom/Park cleaning from Erie Janitorial from April 2025—November 2025 at a cost of \$1,470.00/month, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Patricia Brubaker—aye.

MOTION CARRIED **2025-02-25**

Motion to Approve Safety Training

Motion was made by Scott Justin to approve safety training from SCT Consultants, Inc. at a cost of \$2,100.00, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Patricia Brubaker—aye.

MOTION CARRIED **2025-02-26**

Motion to Approve Guardrail Repair

Motion was made by Scott Justin to approve the guardrail repair on Parsons Road from Cuyahoga Fence at a cost of \$3,675.00, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Patricia Brubaker—aye.

MOTION CARRIED **2025-02-27**

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TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approved Revised Rental Rates

Motion was made by Patricia Brubaker to approve the Revised Rental Rates which changes New Years Eve to the holiday rate, seconded by Michelle Tyner. RCV: Patricia Brubaker—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2025-02-28**

-Trustee Justin received updated Cell Tower Contract and forward to LCP for review.

-Trustee Tyner regarding Mr. Essex trash issue, contacted EPA and they stated there are no restrictions, Ryan Baisden from Republic Services stated there may be a possible radioactive issue, EPA will investigate further. Also, needs Jacob Barnes contact info for Land Use Plan Update.

Motion to Enter into Executive Session

Motion was made by Patricia Brubaker to enter into Executive Session at 6:52 pm for employment discussion with no business to follow, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Michelle Tyner—aye. **MOTION CARRIED** **2025-02-29**

Motion to Adjourn Executive Session

Motion was made by Patricia Brubaker to adjourn Executive Session at 7:14 pm, seconded by Scott Justin. RCV: Patricia Brubaker—aye; Scott Justin—aye; Michelle Tyner—aye. **MOTION CARRIED** **2025-02-30**

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 7:18 pm, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Patricia Brubaker—aye. **MOTION CARRIED** **2025-02-31**

AFFIRMED by Patricia Brubaker at March 4, 2025 Regular Meeting

ATTESTED by Lisa Akers at March 4, 2025 Regular Meeting