RECORD OF PROCEEDINGS

Minutes of New Russia Township Year-End Meeting

HELD **December 30, 2025**

Co-Chairperson, Scott Justin called the December 30, 2025 Year-End Meeting to order @ 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Scott Justin, Michelle Tyner were present, as well as Fiscal Officer, Lisa Akers. Chairperson Patricia Brubaker was absent. Staff and Public: Charlie McKinley, Don Case

Motion to Approve December 16, 2025 Regular Meeting Minutes

Motion was made by Michelle Tyner to approve the December 16, 2025 Regular Meeting Minutes, seconded by Scott Justin. RCV: Michelle Tyner—aye; Scott Justin—aye.

MOTION CARRIED **2025-12-268**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Additional Dump Truck Repair

Motion was made by Scott Justin to approve additional truck repair cost for the gray dump truck to Great Lakes Towing and Repair in the amount of $5,227.66, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye.

MOTION CARRIED **2025-12-269**

Motion to Approve Warrants

Motion was made by Michelle Tyner to approve Warrants totaling $87,132.05, seconded by Scott Justin. RCV: Michelle Tyner—aye; Scott Justin—aye.

MOTION CARRIED **2025-12-270**

PUBLIC CONCERNS AND REQUESTS—n/a

STAFF REPORTS—n/a

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Disposition of Property

Motion was made by Scott Justin to approve the Disposition of Property for a broken foyer lamp, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye.

MOTION CARRIED **2025-12-271**

RECORD OF PROCEEDINGS

Minutes of New Russia Township Year-End Meeting

HELD **December 30, 2025**

Motion to Approve Trustee/Fiscal Officer Pay for 2026

Motion was made by Scott Justin to pay 2026 Trustees/Fiscal Officer at Maximum Level as provided by ORC 505.24 and 507.09, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye. **MOTION CARRIED** **2025-12-272**

Motion to Approve Health Benefits for 2026

Motion was made by Scott Justin to provide Health Benefits per ORC 505.60 through 505.603 for 2026, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye.
MOTION CARRIED **2025-12-273**

Motion to Authorize Conference/Seminar Attendance for 2026

Motion was made by Scott Justin to authorize attendance of officials and approved staff to the OTA Conference and miscellaneous conference/seminars authorized by the Board of Trustees for CY 2026, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye.
MOTION CARRIED **2025-12-274**

January 6, 2026 will not be cancelled at this time.

Motion to Accept John Cannon's Resignation

Motion was made by Scott Justin to accept John Cannon's Resignation from the Zoning Board of Appeals, effective December 31, 2025, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye. **MOTION CARRIED** **2025-12-275**

Trustee Tyner stated she will be writing a letter to Mr. Griner, Chairman of Zoning Board of Commission to suggest that written statements be included in Zoning Board of Commission official records.

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 6:08 pm, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye.
MOTION CARRIED **2025-12-276**

AFFIRMED by Scott Justin at January 20, 2026 Regular Meeting

ATTESTED by Lisa Akers at January 20, 2026 Regular Meeting