RECORD OF PROCEEDINGS

Minutes of New Russia Township Regular Trustee Meeting

HELD **February 17, 2026**

Chairman, Scott Justin, called the February 17, 2026 Regular Meeting to order @ 6:30 pm, followed by the Pledge of Allegiance.

Trustees: Cynthia Breda, Scott Justin, Michelle Tyner were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Tim Gallagher, Kim Polen, Betty Roll, Chris Gallagher, Janet Garrett, Deputy Plemons, Judy Walker, Don Case, Bob Kurowski, Judy Kurowski, Sharon Mickelson, Steve Rehoreg, Louis Czapp, Dennis Wiedenheft, Diane Wiedenheft, Mike & Leslie Menges, Julianna Menges, Samuel Menges, Justin Mott, Tim August, Nick & DeAnna King, John Novak, Luke A., Elaine Kukov, Bill Burgdorf, Bob Laena, Erin Mason, James Roman, Brittany Castillo Morales, Robert Hanmer, Ross Mateer, Diane Jackson, Nick Kerecz, Dave O'Brien

Motion to Approve February 3, 2026 Regular Meeting Minutes

Motion was made by Cynthia Breda to approve the February 3, 2026 Regular Meeting Minutes, seconded by Scott Justin. RCV: Cynthia Breda—aye; Scott Justin—aye; Michelle Tyner—abstain. **MOTION CARRIED** **2026-02-340**

FISCAL OFFICER'S REPORT

The Financial and Investment Report were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Scott Justin to approve Warrants totaling $19,647.44, seconded by Cynthia Breda. RCV: Scott Justin—aye; Cynthia Breda—aye; Michelle Tyner—aye.
MOTION CARRIED **2026-02-341**

PUBLIC CONCERNS AND REQUESTS

Robert Hanmer, Oberlin Fire Chief: -Voiced concerns regarding proposed mega site and airport expansion. Spoke with Mr. Armbruster from Lorain County to gain insight but he had no comment on concerns. Chief Hanmer requested Trustees to keep him in "the loop" as will he if any information is received regarding LC Airport and/or Mega Site Expansion.

Concerns include the following:

1. Planning and Coordination
   - Who is overseeing the planning and development of this project, and how have local emergency services been included in the process?
   - Has a comprehensive impact assessment been completed that specifically addresses fire, EMS, and law enforcement needs? New Stations/outposts requirements?
   - What is the projected timeline for construction, operation, and phased development?
   - How will emergency service jurisdictions and response boundaries be affected by the new infra structure?
   - Are existing mutual aid agreements sufficient to handle the increased demand, or will they need revision?

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Chief Hanmer's Concerns continued…..

2. Fire Protection and Hazard Response
   · What types of operations are planned for the airport and industrial sites (e.g., fuel storage (new fuel pipelines?), manufacturing, hazardous materials)?
   · Has a fire protection needs assessment been performed for these facilities?
   · Will specialized equipment or training (such as Aircraft Rescue and Firefighting certification) be required for local departments? (Title 14 CFR 139.325)
   · What improvements are planned for water supply, hydrant placement, and fire flow capabilities in the expanded area?
   · Is there a plan to construct or expand a fire station on or near the site?
   · Who will be responsible for initial expenses and ongoing maintenance/replacement?
   · Who will be responsible for purchasing apparatus and ongoing expenses for repairs and replacement?
   · How will a new Fire Station be staffed and where will funding coming from?
   · What is the projected increase in fire and rescue call volume?
3. Emergency Medical Services
   · How many additional workers, travelers, and visitors are expected in the area daily once the project is complete?
   · How will increased traffic, road congestion, and site access affect EMS response times?
   · Are there plans for on-site medical or first responder personnel?
   · Will local EMS agencies require additional ambulances, equipment, or staffing to maintain adequate service levels?
   · How will access routes for ambulances be maintained during construction and peak operation?
4. Law Enforcement and Security
   · Which agencies will provide primary law enforcement coverage (local police, sheriff, airport police, or private security)?
   · How will airport security operations coordinate with local law enforcement agencies during emergencies?
   · Are there plans for on-site law enforcement facilities or substations?
   · Has the potential increase in call volume and types of incidents (traffic, theft, trespass, security breaches) been evaluated?
5. Infrastructure and Communications
   · Will public safety radio and dispatch systems provide reliable coverage across the expanded airport and industrial area?
   · How will road design, traffic signals, and access control support rapid emergency response?
   · Are emergency vehicle preemption systems being considered for new intersections?
6. Funding and Resource Support
   · What funding sources (federal, state, local, or private) are available to offset the increased cost of emergency services?
   · Will the project developers contribute to capital costs such as new fire apparatus, radio systems, or station construction?
   · Has a long-term budget analysis been completed to project ongoing operational expenses for police, fire, and EMS?
7. Emergency Management and Preparedness
   · How will the community's emergency operations and evacuation plans be updated to reflect new hazards and population increases?
   · What provisions are in place for large-scale incidents such as aircraft crashes, industrial fires, or hazardous materials releases?
   · How will coordination occur between the airport, industry, local emergency management, and regional mutual aid partners?
   · Are joint emergency drills and exercises planned prior to project completion?

Closing Considerations
   · How will the safety of current residents be maintained as development proceeds?
   · What mechanisms are in place for continued public input and review as the project progresses?

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James Roman: -Recently noticed bigger jets landing at airport, has concerns about fuel spills, noise. When Cleveland Hopkins expanded the developer paid for new roofs, insulation for homeowners living near. Lorain County Commissioners tell you to move instead. At NRT's public hearing last year Commissioner Moore told a group in the parking lot that Amazon or Fed Ex will be building distribution centers at the airport, that's why they want to expand runways.

Trustee Tyner stated that Rob Duncan gave her Karen Perkins number to ask for a copy of the new Master Plan for the airport, has not received to date.

Kim Polen: -What will happen to Life Flight if larger jets start landing at airport? Chief Hanmer stated they could still land but a new FAA Control Tower may need to be built if larger planes are landing. Another area of concern is safety, their home has been robbed three (3) times in the past, what will happen with added construction and people coming into the area?

Several residents voiced concern about fire safety and getting qualified staff for increased air traffic. Also, Cleveland Burke Lakefront Airport is getting closer to closure and that air traffic will be looking for a new home.

Trustee Tyner stated she was in contact with a gentleman from the EPA in Twinsburg and is trying to get any information regarding the permitting process and to have the Township included in the process.

STAFF REPORTS

Ross Mateer: -Postponed January meeting due to weather, held Organizational Meeting on 2/4/2026 and introduced Gwynne Young to Board.

Bryan Plemons: **Calls for Service**

-Jan 18th, 13000 block of Quarry Rd., deputies assisted EMS on a medical call.
-Jan. 19th, 43000 block of Albrecht Rd., reference a domestic dispute.
-Jan. 22nd, 11000 block of Quarry Rd., reference the homeowner being awoken by an elderly female who was lost. Deputies assisted her in getting back to her home in Lorain.
-Jan. 23rd, RT. 58/Russia Rd., deputies assisted a family who ran out of gas.
-Jan. 23rd, 13000 block of Quarry Rd., deputies assisted EMS on another medical call.
-Jan. 27th, RT. 58/ Russia Rd., reference a female complaining about a passerby helped tow her out of a ditch, then proceeded to drag her car into a row of trees, damaging same.
-Jan. 28th, 43000 block of Parsons Rd., reference a welfare check.
-Jan. 29th, 45000 block of Butternut Ridge Rd., deputies assisted EMS on a medical call.
-Jan. 29th, Deputies responded to Sumner St., reference a elderly resident passing away that evening.

Brittany Castillo Morales: -Reviewed updated cleaning specifications and pricing from Erie Janitorial.
-Reviewed estimates for deep cleaning of restrooms from Erie Janitorial at $900.00, and strip/seal/wax restroom floors from Erie Janitorial at $960.00.
-Reviewed Coit Cleaning estimate for deep cleaning meeting room floor/grout, clean fabric wall, blinds, strip/seal restroom floors.

-Suggests increasing cost of additional day before rental rate. Currently if hall is available 2 weeks out from function, customer can rent the day before for $200/half, $300/entire. Suggests increasing to $325/half, $525/entire. *Trustee Tyner suggests charging half of applicable rate.*
-Rental issues when Pergola and Meeting Room is rented at same time. Consider offering the Meeting Room at a discounted rate to individual renting pergola. *Trustees will discuss further in the near future.*
-Reviewed GMS Automation quote to install own network system in "The Lodge" and fix sync issues as well as noise over microphones at a cost of $7,749.91. FO stated NOPEC grant may be utilized.
-Lorain County Health requested NRT post signs in Park and Cemetery regarding dead birds. *Trustees agree*
-Reviewed Dumpster Days postcard…. *Trustees approve*

Motion to Approve Updated Cleaning Specifications and Price Increase

Motion was made by Scott Justin to approve the updated cleaning specifications and price increase from Erie Janitorial as presented, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye. **MOTION CARRIED** **2025-02-342**

Motion to Approve Continued Waiver of Rental Fee

Motion was made by Scott Justin to approve the continued waiver of rental fees for Lorain County 4H Extension Office, Lorain County Farm Bureau and Lorain County ESC Countywide Events, seconded by Cynthia Breda. RCV: Scott Justin—aye; Cynthia Breda—aye; Michelle Tyner—aye. **MOTION CARRIED** **2025-02-343**

Motion to Approve Deep Cleaning of Restroom and Strip/Wax/Reseal

Motion was made by Scott Justin to approve the following: 1. Deep Cleaning of Restrooms from Erie Janitorial at a cost of $900.00 and 2. Strip/Wax/Reseal Restroom from Erie Janitorial at a cost of $960.00, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye. **MOTION CARRIED** **2025-02-344**

Motion to Approve Deep Cleaning Floor/Grout and Fabric Wall

Motion was made by Cynthia Breda to approve the following: 1. Deep Cleaning of Meeting Room floor and grout from Coit Cleaning at a cost of $622.50 and 2. Deep Cleaning of "The Lodge" Fabric Wall from Coit Cleaning at a cost of $1,080.00, seconded by Scott Justin. RCV: Cynthia Breda—aye; Scott Justin—aye; Michelle Tyner—aye.
MOTION CARRIED **2025-02-345**

Motion to Approve Additional Day Before Rental Fee

Motion was made by Michelle Tyner to approve the additional day before rental rate at 50% of applicable rate, seconded by Scott Justin. RCV: Michelle Tyner—aye; Scott Justin—aye; Cynthia Breda—aye. **MOTION CARRIED** **2025-02-346**

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Motion to Approve Network Install and Eliminate Microphone Noise

Motion was made by Cynthia Breda to approve GMS Automation to install a network in "The Lodge", fix sync issues, eliminate microphone noise at a cost of $7,749.91, seconded by Michelle Tyner. RCV: Cynthia Breda—aye; Michelle Tyner—aye; Scott Justin—aye.

MOTION CARRIED **2026-02-347**

Justin Mott: -Reviewed quotes to retrofit lights in "The Lodge" to LED
-KRLD $32,770.00 -Ortiz Electric $36,000.00 -Electrical Accent $40,725.00
Trustees will discuss further in near future.
-Suggests not putting barricades up when roads flood, use flip signs and social media instead. Deputy Plemons stated should be a judgement call depending on severity of flooding, big difference between foot vs three feet.

TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

Motion to Approve Public Hearing Date for a Proposed Zoning Amendment

Motion was made by Scott Justin to approve a Public Hearing Date for a proposed zoning amendment to the Zoning Resolution on March 11, 2026 at 6:00 pm, seconded by Cynthia Breda. RCV: Scott Justin—aye; Cynthia Breda—aye; Michelle Tyner—aye.

MOTION CARRIED **2026-02-348**

-Trustee Breda stated after speaking with Agricultural Department, she thinks it would be a good idea to decline any grant money that is available thru the State of Ohio due to County's involvement in the process.

-Trustee Tyner stated before advertising for RFP for Land Use Plan, clarification is needed on direction and background.

-Chairman Justin stated the Annual Meeting for Lorain County Public Health District is on March 26, 2026 at 6:00 pm, Carlisle Township. Trustee Breda agreed to attend.

Motion to Enter into Executive Session

Motion was made by Michelle Tyner to enter into Executive Session at 7:57 pm for legal discussion and personnel issues, with no business to follow, seconded by Scott Justin. RCV: Michelle Tyner—aye; Scott Justin—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-02-349**

Motion to Adjourn Executive Session

Motion was made by Scott Justin to adjourn Executive Session at 8:40 pm, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-02-350**

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Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 8:41 pm, seconded by Cynthia Breda.
RCV: Scott Justin—aye; Cynthia Breda—aye; Michelle Tyner—aye.

MOTION CARRIED **2026-02-351**

AFFIRMED by Scott Justin at March 3, 2026 Regular Meeting

ATTESTED by Lisa Akers at March 3, 2026 Regular Meeting