RECORD OF PROCEEDINGS

Minutes of New Russia Township Regular Meeting

HELD **April 7, 2026**

Chairman, Scott Justin, called the April 7, 2026 Regular Meeting to order @ 6:30 pm, followed by the Pledge of Allegiance.

Trustees: Cynthia Breda, Scott Justin, Michelle Tyner were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Justin Mott, Deputy Plemons, Richard & Pat Justin, David Roberts, Steve & Diane Jackson, Brittany Castillo Morales, Judy Walker, Don Case, Amanda Quimper, Charlie McKinley II, James Roman, Kim Polen, Andrea Barlow, Mary Henes, Leslie Menges, Stephanie Jacovetti, DeAnna King, Nicholas King

Motion to Approve March 17, 2026 Regular Meeting Minutes

Motion was made by Cynthia Breda to approve the March 17, 2026 Regular Meeting Minutes, seconded by Michelle Tyner. RCV: Cynthia Breda—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2026-04-376**

Motion to Approve March 23, 2026 Special Meeting Minutes

Motion was made by Cynthia Breda to approve the March 23, 2026 Special Meeting Minutes, seconded by Michelle Tyner. RCV: Cynthia Breda—aye; Michelle Tyner—aye; Scott Justin—aye. **MOTION CARRIED** **2026-04-377**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Motion to Approve Warrants

Motion was made by Scott Justin to approve Warrants totaling $190,373.41, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Scott Justin—aye.
MOTION CARRIED **2026-04-378**

-Fiscal Officer informed Board that NOPEC has approved both NEC and Sponsorship Grants for NRT. FO requested the Board submit any anticipated projects via email within the next month in preparation for the 2027 Budget. Also, Emerge will submit a proposal by May to make website compliant with new Title II ADA requirements.

PUBLIC CONCERNS AND REQUESTS

Jeff Riddell, Lorain County Commissioner: -No show

Amanda Quimper: -Inquired if any updates on annexation. *Trustee Tyner stated there is no connection point as of now for annexation.*

-Audience member suggested the Trustees change zoning to prevent development by creating high density area along the perimeter of the township and low density in middle. Developers would not be able to access the low density area if surrounded by high density. Also, he would like the Trustees to request a forensic audit of the County's books, he feels the Commissioners have misappropriated funds for Lorain County Public Health, Job and Family Services and the new jail, would like to know where money is going.

-Kim Polen: -Requesting the Board to create a resolution similar to what other Townships have created regarding sewers, land use plan, etc. Resolution would have to be applicable to New Russia Township's needs. Also, if a moratorium on data centers is possible. *Trustee Tyner stated NRT could utilize Benesch Law Firm to create a resolution on the offensive regarding sewer, data centers, etc. Moratoriums would have to have a time limit. Trustee Breda feels NRT needs to be strategic in it's next plan, also can Board create it's own resolution without using Benesch Law Firm?*

-Audience member stated Brownhelm Township's zoning is controlling its perimeters. Their zoning states developer has to identify itself before being allowed in Township. *Trustee Tyner stated any changes to NRT's Zoning Resolution needs to be initiated by the Zoning Board of Commission.*

-Andrew Barlow: -Would like the Trustees to check with their attorneys to see if a cease and desist order could be placed on the developer, Jobs Ohio, Team Neo to have them stop advertising land in NRT for the Megasite? *Trustee Tyner stated she doesn't know if possible but will inquire.*

-Audience member heard about the possibility of a solar field across the street from New Russia Township's Administrative Complex and would like to know if allowed in zoning.

-James Roman: -Commented on the flooding issues near his home on Russia Road, ditch behind his house needs cleaned but nothing is being done. *Chairman Justin stated that LC Soil and Water has approved a grant but 4 or 5 homeowners will not sign easement to allow project to start. Trustee Tyner reiterated that the money has been earmarked but cannot clean ditch until all easements are signed.* Mr. Roman has requested a list of the property owners who hasn't signed.

-Kim Polen: -Feels the Press Releases that the Commissioners have been advertising recently are misleading and a misrepresentation of New Russia Township. *Trustee Tyner stated she spoke with Karen Perkins from the County and told her the rhetoric is not helpful. Trustee Breda stated Commissioner Riddell was at the South Amherst Village Meeting in which she attended recently and he was passing out the Press Releases and discussing the sewer project.*

-Steve Jackson: -Zoning Board of Appeals doesn't use the tape recorder any longer for recording their minutes. He feels the Board should revert back to using the recorder for a more accurate recording of discussion. *Trustee Tyner would like the ZBC and ZBA Meeting Minutes to appear on website, requested the FO to get pricing. Also, the zoning software needs to have all fields required before submitting.*

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-Andrea Barlow: -Would like to publicly thank Trustee Breda for attending South Amherst Village Council Meeting.

STAFF REPORTS

Charlie McKinley: -No Report. *Chairman Justin requested Zoning Inspector to give FO a list of desired changes to zoning software at earliest convenience.*

Deputy Plemons: ***Calls for Service***

-Feb. 21St, 14000 block of West Rd., reference a shooting complaint. Spoke w/ the property owners and everything checked ok.
-Feb. 22nd, 44000 block of Butternut Ridge Rd., reference a rolling domestic in a vehicle. The subject left the area prior to deputies arrival.
-Feb. 25th, 45000 block of Butternut Ridge Rd., reference an assault complaint at a group home. One person was transported to the hospital for evaluation.
-March 4th, 12000 block of RT. 58, reference a suicidal male asking for assistance in being transported to the hospital.
-March 4th, 45000 block of Butternut Ridge Rd., reference a disturbance at a group home. Deputies assisted in separating parties involved.
-March 5th, Deputies were dispatched to the Oberlin Reservoir off Parsons Rd., reference a female screaming. Deputies checked the area while Oberlin Police checked the reservoir itself.
-March 8th, Quarry Rd/ Russia Rd., reference a suspicious male walking back and forth in the roadway. This male, who was from Lorain, was lost and given a ride back to Lorain.
-March 9th, 48000 block of RT. 113, deputies assisted the fire department with a brush fire next to a house.
-March 13th, 48000 block of RT. 113, deputies assisted with downed cable lines from a wind storm
-March 14th, 47000 block of W. Hamilton St., deputies assisted EMS on a medical call.

-Justin Mott: -Reviewed pricing for weed killer from Sunrise Coop and fertilizer from Site One. Will only concentrate on Cemetery Section 1, 2, 3 and the Adm Complex when spraying. *Trustee Tyner does not want Park sprayed.*
-Parsons Road has had significant flooding but is now open. The County was out today and will use camera in near future once water is under catch basin.

Motion to Approve Weed Killer/Fertilizer Budget

Motion was made by Scott Justin to approve weed killer/fertilizer budget not-to-exceed $3,000.00, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye. **MOTION CARRIED** **2026-04-379**

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Brittany Castillo Morales: -11 headstones need installed at Cemetery. Would Trustees like the Service Department to install foundations with the current process or with pre-poured footers? Do you want to use 57 limestone as a base for the footers? Spoke with Pinnacle and they use 57 limestone for a base but Elmwood Cemetery uses pre-poured footers omitting the 57's and have no issues. Brittany suggests using 57 limestone since there is a water issue at the Cemetery, also feels no footers would be needed for veteran stones, just place on gravel due to the minimal size. *Trustees agree to use pre-poured footers with 57 limestone as base, and no footer for veteran stone. Only offer three (3) sizes...1. 24" x 14" x 6" 2. 36" x 14" x 6" 3. 48" x 14" x 6". Maintenance will make a template to accommodate footer with a 3" perimeter for stone.*

Motion to Approve Purchase of Concrete Footers

Motion was made by Scott Justin to approve the purchase of concrete footers from Norwalk Concrete, not-to-exceed $1,000.00, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-04-380**

-FYI...Seven (7) events to date with an additional two (2) dates in May have declined day before rental since price increase was implemented. *Trustees will discuss in future but for now pricing will remain the same.*
-Projector project is 90% complete and squealing noise has been eliminated.
-Erie Janitorial will begin stripping/sealing restrooms the week of April 12th.
-Locks need installed in MR kitchen cabinets, bar cabinets need cleaned, tables need pressure washed, Pergola is getting stained next week, preventive maintenance is need on bar coolers, new sockets need ordered for outside lighting $40.00 est., *Trustees agree.*
-Jim Northeim dropped-off a rug/mat sample to view, waiting for quotes from Mr. Northeim and Cintas.
-Reviewed quotes from Erie Janitorial to clean restrooms/trash at Park and Complex Outdoor Restrooms ($1,470.00/month) and Weekend Pavilion/Trash clean-up ($475.00). *Trustee Breda would like an additional quote to compare for weekend services only. Trustee Tyner thinks serious discussion is needed regarding Parks for next year. Chairman Justin thinks we should continue as-is with Erie Janitorial providing services.*

Motion to Approve Erie Janitorial Cleaning Services

Motion was made by Scott Justin to approve Erie Janitorial to clean three (3) restrooms at Park and two (2) restroom at Adm Complex, seven (7) days a week from April 1st thru Thanksgiving at a cost of $1,470.00 per month also, empty trash cans, check pavilions trash & clean at Park, Park Pavilion & Lodge Pavilion on Saturday/Sunday at a cost of $475.00 per month, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-04-381**

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TRUSTEE BUSINESS

Correspondence were reviewed and found in order.

-No objections Department of Commerce Liquor Permit regarding MTS Beverage Inc. Johnny's Carry-Out & Wine Shop. No hearing is requested.

-Trustee Tyner will contact OTARMA regarding Cyber Security Policy.

Motion to Enter into Executive Session

Motion was made by Scott Justin to enter into Executive Session at 8:07 pm for pending litigation discussion with business to follow, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-04-382**

Motion to Adjourn Executive Session

Motion was made by Scott Justin to adjourn Executive Session t 8:26 pm, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-04-383**

Motion to Approve Consultant Payment

Motion was made by Scott Justin to approve payment to consultant Jacob Barnes for Land Use Plan in the amount of $10,000.00, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-04-384**

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 8:28 pm, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-04-385**

AFFIRMED by Scott Justin at April 21, 2026 Regular Meeting

ATTESTED by Lisa Akers at April 21, 2026 Regular Meeting

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