RECORD OF PROCEEDINGS

Minutes of New Russia Township Regular Meeting

HELD **May 5, 2026**

Chairman, Scott Justin, called the May 5, 2026 Regular Meeting to order @ 6:30 pm, followed by the Pledge of Allegiance.

Trustees: Cynthia Breda, Scott Justin, Michelle Tyner were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Justin Mott, Karen Johnson, Brittany Castillo Morales, Charlie McKinley II, Kim Polen, DeAnna & Nick King, Judy Walker, Don Case, Andrea Barlow, Steve & Diane Jackson, Rich Johnson

Motion to Approve April 21, 2026 Regular Meeting Minutes

Motion was made by Michelle Tyner to approve the April 21, 2026 Regular Meeting Minutes, seconded by Cynthia Breda. RCV: Michelle Tyner—aye; Cynthia Breda—aye; Scott Justin—aye. **MOTION CARRIED** **2026-05-395**

FISCAL OFFICER'S REPORT

The Financial and Investment Reports were reviewed and found in order.

Trustee Breda questioned Trustee Tyner about the Benesch Law Firm warrant and charges. Trustee Breda was unhappy in the way Trustee Tyner is handling liaison responsibilities between attorney and the Board. Trustee Breda reiterated the need for improved communication, Trustee Tyner disagreed with Trustee Breda's opinion, and that all charges are related to the mega site and/or consultant issues.

Motion to Approve Warrants

Motion was made by Michelle Tyner to approve Warrants totaling $58,722.99, seconded by Scott Justin. RCV: Michelle Tyner—aye; Scott Justin—aye; Cynthia Breda—nay. **MOTION CARRIED** **2026-05-396**

Motion to Approve 2027 Budget Public Hearing

Motion was made by Scott Justin to approve the 2027 Budget Public Hearing for June 2, 2026 at 6:00 pm, seconded by Cynthia Breda. RCV: Scott Justin—aye; Cynthia Breda—aye; Michelle Tyner—aye. **MOTION CARRIED** **2026-05-397**

PUBLIC CONCERNS AND REQUESTS

Kim Polen: -Inquired if there has been any follow-up to her previous request regarding the County Commissioners advertising that she feels is misrepresenting the Township. ***Trustee Tyner stated she spoke with Karen Perkins from the County but nothing beyond.***

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Karen Johnson: -After reviewing the IOI Documents from the County, she stated the County entered into a public/private partnership with Liberty Development, Jobs Ohio and Team NEO. She spoke with Gerald Phillips and he stated that public/private partnership is not allowed. After reviewing minutes from New Russia Township she believes the County played a role in NRT zoning changes with Don Romancak and Christin Brandon attending meetings and she feels they had too much influence on changes. Not only the airport zoning being changed to Industrial Park but allowing contiguous land the opportunity to change as well. She believes from a legal stand point the County should have recused themselves from involvement. Bob Klaiber from the Engineer's Office stated in the past the land would just be annexed. Dave Greenspan stated he wasn't aware of issues and it was not his problem. She would like the Trustees to look into the private/public partnership the County formed with Liberty Development, Jobs Ohio, Team NEO and go directly to these companies to stop development. She also feels the residents on Oberlin Road near the megasite need protected, since their homes are in jeopardy. Jeff Armbruster from the County certified property west of the airport could be used for expansion. *Trustee Tyner stated she spoke with the FAA and they feel the airport is sufficient in size and it will not be expanded.* Karen Johnson stated that in 1994 then Commissioner Betty Blair wanted the creation of the Enterprise Zone as well as a Foreign Trade Zone. To justify expanding the Enterprise Zone from Airport to Route 58. She requests the Trustees consider a resolution against sewers, she stated Bob Klaiber said you cannot put a lift station in a forced sewer line. All of this makes no financial sense and Trustees should want to know what the County is committing NRT to.

Andrea Barlow: -Would like Trustees to follow-up on a moratorium on data centers, she stated Cleveland now has one. Trustees should consider a resolution against sewers as well as a cease and desist. A statutory violation needs to be looked into before June in order to place Industrial Park designation at airport property back to agriculture, if proven the County overreached their authority and determined the land shouldn't have been rezoned. *Trustee Tyner stated she doesn't know if there's enough proof for a statutory violation.* Karen Johnson stated zoning changes should be nullified and Carlisle Township is considering a Data Center Moratorium. *Trustee Tyner stated the purpose of a moratorium is to give the Township a one (1) year window for make zoning changes. The Zoning Board of Commission is not functional and there is a lot of work to be completed in one (1) years' time, should get busy changing if we can.*

STAFF REPORTS

Charlie McKinley: -No report

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Deputy Plemons: **Calls for Service**

-March 29th, deputies responded to the Lorain County Airport for a report of a suspicious vehicle, which later checked ok.
-March 30th, 13000 block of Oberlin Rd., deputies checked a property after the homeowner, who was away, spotted a suspicious car in his driveway while re-viewing his cameras. The vehicle left prior to deputies arrival and the property checked ok.
-March 30th, 44000 block of Oberlin Elyria Rd., deputies assisted EMS on a medical call.
-April 1st, Butternut Ridge Rd., at RT. 58, deputies handled a motor vehicle accident.
-April 3rd, 12000 block of RT. 58, deputies assisted Oberlin Fire Dept with a yard fire which was minimal in nature.
-April 6th, 44000 block of Albrecht Rd., reference a suicidal male who was later transported to the hospital.
-April 7th, 13000 block of Quarry Rd., reference a welfare check of an alleged suicidal individual, who later checked ok.
-April 10th, 12000 block of RT. 58, reference a suicidal individual who was later transported to the hospital for evaluation.
-April 11th, 46000 block of Russia Rd., deputies assisted EMS on a medical call.
-April 13th, 13000 block of Quarry Rd., reference a welfare check, where deputies later located a 72 yr old male who appeared to have passed away.
-April 14th, deputies assisted with a motor vehicle accident on RT. 511 at Quarry Rd

Justin Mott: -Lucas is getting familiar with ditch mowing.
-Rain continues
-Clayton submitted two (2) week notice.
-Reviewed Turf Health Quote for mowing/weeding of the Administrative Complex. He feels that staff can handle mowing and only use Turf Health for spring/fall pruning and trimming.
-Service Complex mats have been purchased.

Motion to Approve Pruning and Trimming at Administrative Complex

Motion was made by Scott Justin to approve Spring pruning and trimming of landscape beds at the Administrative Complex from Turf Health at a cost of $556.08, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.
MOTION CARRIED **2026-05-398**

Brittany Castillo Morales: -Foundation footers are ready for pick-up later this week. Additional headstone installs have been requested.
-New Mats have been delivered, revised cleaning quote per month will be $700.00 along with an initial cleaning of $700.00. *Trustee Justin stated he thought price would be cheaper.*

Motion to Approve Cleaning of Mats in Administrative Complex

Motion was made by Michelle Tyner to approve cleaning of mats in the Administrative Complex by First Impression Mats at a cost of $700.00 per month, as well as $700.00 for initial cleaning, seconded by Scott Justin. RCV: Michelle Tyner—aye; Scott Justin—aye; Cynthia Breda—aye. **MOTION CARRIED** **2026-05-399**

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TRUSTEE BUSINESS

Correspondence were reviewed and found in order. Trustee Tyner requested Fiscal Officer email correspondence before each meeting for review.

-Trustee Breda suggested mentioning a Data Center Moratorium to the Zoning Board of Commission. Trustee Tyner stated the ZBC wouldn't do a moratorium.

Motion to Accept Resignation of Employment

Motion was made by Scott Justin to accept the resignation of employment from Clayton Lucki as part-time Service Employee effective May 15, 2026, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.
MOTION CARRIED **2026-05-400**

-Trustee Tyner inquired if Clayton's position needed filled? Brittany Castillo Morales stated Clayton's position is responsible for detailed cleaning in dressing rooms, hallways, bars, building maintenance, mowing/landscaping, etc. Trustee Tyner stated we should evaluate moving forward. Chairman Justin stated we should use Erie Janitorial to do inside cleaning and Service Department for outside mowing/landscape.

-Fiscal Officer stated GMS Automation has an issue with creating network in "The Lodge", ES Consultants offered three (3) different solutions to resolve. Trustees agreed to approve Oberlin Cable Coop to install a new internet line strictly to be used for GMS Automation equipment.

Motion to Approve Memorandum of Agreement for Deposit of Public Funds

Motion was made by Scott Justin to approve the Memorandum of Agreements for Deposit of Public Funds from Northwest Bank, seconded by Cynthia Breda. RCV: Scott Justin—aye; Cynthia Breda—aye; Michelle Tyner—aye;
MOTION CARRIED **2026-05-401**

Motion to Approve No Action or Hearing for Liquor Permit Transfer

Motion was made by Scott Justin to approve NO Action or Hearing requested from Department of Commerce, Division of Liquor Control, in regards to liquor permit transfer from Pasta and Pizza Place LLC to The Pit Stop Brew Thru, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.
MOTION CARRIED **2026-05-402**

Motion to Approve Disposition of Property

Motion was made by Scott Justin to approve the Disposition of Property for two (2) oblong banquet tables, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye. **MOTION CARRIED** **2026-05-403**

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-FYI, Office will be closed July 2, 2026 in addition to July 3, 2026 holiday.

-Fiscal Officer stated the website is ready for posting of the Zoning Boards minutes. Chairman Justin stated he would contact the chairman from each board to contact FO for posting requirements.

-Chairman Justin stated in regards to Clark Lane drainage issue, Rafter A Ltd is 60% done with engineering plans.

-Trustee Tyner stated she will be meeting with Liberty Development next week. Also, waiting for additional information regarding Cobb Ditch easements from Don Romancak. Letters will be mailed to residents in near future.

-Trustee Breda stated she has an issue with sign grant application and hopes to have resolved soon.

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 7:40 pm, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-05-404**

AFFIRMED by Scott Justin at May 19, 2026 Regular Meeting

ATTESTED by Lisa Akers at May 19, 2026 Regular Meeting

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