RECORD OF PROCEEDINGS

Minutes of New Russia Township Special Trustee Meeting

HELD **January 10, 2026**

Chairman, Scott Justin, called the January 10, 2026 Special Meeting to order @ 8:02 am, followed by the Pledge of Allegiance.

Trustees: Cynthia Breda, Scott Justin and Michelle Tyner were present. Staff and Public: Jim Griner, Justin Mott, Kim Guelker, Charlie McKinley, Bill Burgdorf, Jina Jordan (via phone), Travis Tyson, Dawn Essex, Geoff Kudlow (via phone), Steve Jackson, Wayne Prechtel, Rich Polen, Brittany Castillo Morales

Note: Lester Allen was not in attendance and did not respond to initial phone call. Mr. Allen returned call once Executive Session had adjourned, therefore, evaluation was not completed.

Chairman Justin stated the purpose of the Special Meeting was to conduct Employee Evaluations.

Motion to Enter into Executive Session

Motion was made by Scott Justin to enter into Executive Session at 8:04 am to conduct employee evaluations, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye. **MOTION CARRIED** **2026-01-300**

Motion to Adjourn into Executive Session

Motion was made by Scott Justin to adjourn Executive Session at 11:15 pm, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.
MOTION CARRIED **2026-01-301**

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 11:15 am, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.
MOTION CARRIED **2026-01-302**

AFFIRMED by Scott Justin at January 20, 2026 Regular Meeting

ATTESTED by Lisa Akers at January 20, 2026 Regular Meeting

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Minutes of New Russia Township Special Trustee Meeting

HELD **January 10, 2026**

Chairman, Scott Justin, called the January 10, 2026 Special Meeting to order @ 11:16 am.

Trustees: Cynthia Breda, Scott Justin and Michelle Tyner were present. Staff and Public: n/a

Chairman Justin stated the purpose of the Special Meeting was to discuss the Hall Coordinator position.

Motion to Approve Additional Work Hours

Motion was made by Scott Justin to approve additional work hours for Brittany Castillo Morales while performing Hall Coordinator duties at Adm Assistant/Cemetery Sales Clerk hourly rate until further notice, seconded by Cynthia Breda. RCV: Scott Justin—aye; Cynthia Breda—aye; Michelle Tyner—aye.

MOTION CARRIED **2026-01-303**

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 11:20 am, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-01-304**

AFFIRMED by Scott Justin at January 20, 2026 Regular Meeting

ATTESTED by Lisa Akers at January 20, 2026 Regular Meeting

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Minutes of New Russia Township Special Trustee Meeting

HELD **January 10, 2026**

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