RECORD OF PROCEEDINGS

Minutes of New Russia Township Special Meeting

HELD **September 2, 2026**

Chairman, Scott Justin, called the September 2, 2026 Special Meeting to order @ 6:00 pm, followed by the Pledge of Allegiance.

Trustees: Cynthia Breda, Scott Justin, Michelle Tyner were present, as well as Fiscal Officer, Lisa Akers. Staff and Public: Judy Walker, Don Case

Chairman Justin stated the purpose of the Special Meeting was to open Bids to rewrite the Land Use Plan (Comprehensive Plan).

The following proposal/bids were opened/reviewed:

Plan 4 Land	$6,000.00—$24,750.00
OHM—Zone Co.	$9,500 to Start Review

Trustee Tyner stated she had various discussions with Plan 4 Land and OHM-Zone Co in regards to Land Use Plan and potential township development. OHM-Zone Co wanted $9,500 to seat down with Trustees and discuss plan before submitting final cost. Also, spoke with Kirsten Hopkins from Plan-it Consultant LLC who did not submit a proposal/bid. Ms. Hopkins suggested revising Zoning Resolution around mega site area first before moving forward with remainder. She is currently working with Granger Township and the City of Bratenahl. Ms. Hopkins actually discussed her thought process instead of wanting a fee first like OHM-Zone Co. Ms. Hopkins did suggest putting together an "Order of Operation" before starting process. Trustee Tyner stated she would like to get a quote from Kirsten in regards to "Order of Operation".

Motion to Approve Request for Additional Zoning Quotes

Motion was made by Scott Justin to request additional quotes to revise the Zoning Resolution in regards to the "Enterprise Zone" and northern portion of Township from Plan 4 Land, OHM-Zone Co, Plan-it Consultant LLC, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-09-451**

Motion to Adjourn

Motion was made by Scott Justin to adjourn meeting at 6:38 pm, seconded by Michelle Tyner. RCV: Scott Justin—aye; Michelle Tyner—aye; Cynthia Breda—aye.

MOTION CARRIED **2026-09-452**

AFFIRMED by Scott Justin at September 15, 2026 Regular Meeting

ATTESTED by Lisa Akers at September 15, 2026 Regular Meeting

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